



**FROSTBURG STATE UNIVERSITY
GRANT PROPOSAL INCENTIVE FUND APPLICATION**

Name:

Department:

Title:

Phone:

Email:

Project Title:

Intended funding agency/organization and anticipated submission deadline:

Have you ever developed, written and submitted a grant proposal?

Project Description: Provide a clear statement of the work to be undertaken. Outline the general plan of work including the broad design of activities to be undertaken. If funds will be used to support preliminary research you must provide objectives, expected significance, relationship to the present state of knowledge in the field (including literature citations), and details of your experimental methods and procedures (4 page limit).

Benefits: Describe how this project, if funded, will benefit your teaching, scholarship, service program and how it will benefit FSU.

Biographical Sketch: Provide information about your professional/academic appointments, noteworthy achievements, a list of previous external grants received (name of agency, amount awarded and period of support) including current and pending support, a list of grant proposals submitted but not funded, and a list of relevant publications if any.

Facilities, equipment and other resources: Describe in detail the existing facilities, equipment and resources you have to support this project.

Budget and budget justification: A detailed itemized budget of anticipated expenses is required. A justification (narrative) is also required to explain the need for these expenses.

References: Please provide the names and contact information for 2 colleagues who are qualified to assess your ability to develop, write and submit a grant proposal to an external funding agency.

**PLEASE SUBMIT AN ORIGINAL AND SIX COPIES TO THE OFFICE OF
RESEARCH AND SPONSORED PROGRAMS, 511 ORT LIBRARY.**