

## Campus Security Act Disclosure Statement

Frostburg State University's idyllic setting, attractive facilities and sense of community combine to make campus crime a seemingly very remote concern. While our crime rates are indeed very low, crime can and sometimes does occur.

The information that follows is intended to advise the campus community, as well as prospective members of the campus community, of Frostburg State University's general security policies, crime occurrences, arrest data and crime prevention programs. This disclosure is required of all colleges and universities receiving federal student aid funds. The crime rate information and arrest data are presented in the fashion prescribed by law, making for easy comparison with the disclosure statements of other institutions. I think you will find Frostburg State University to be in a very favorable position, and I urge you to join the many other individuals and departments on campus that continually strive to make Frostburg State University the safest place it can be.

**Cynthia Smith**

Chief of Police

### Police Services at FSU

The University maintains a police force of 14 sworn officers. Each officer meets or exceeds the certification standards of the Maryland Police Training Commission. In-service training is an ongoing procedure, and officers receive training in topics such as rape and sexual assault, the handling of racial-religious-ethnic incidents, first-aid, firearms, search and seizure, defensive tactics, etc.

University Police Officers have the same law enforcement authority and responsibilities as the police or sheriff's department in your hometown. With certain exceptions, that authority is limited to the campus grounds.

Officers are responsible for a full range of public safety services, including first-aid, motorist assistance, emergency messaging, traffic control, crime prevention, and fire scene first responder. Law enforcement responsibilities encompass the entire criminal code of Maryland, including decriminalized offenses such as underage drinking.

A civilian support staff assists the police officers, as do student employees who function as dispatchers, parking aides, and security assistants.

University Police Officers operate from a campus-centered philosophy and handle most incidents without outside assistance. The Combined Countywide Criminal Investigation unit supplies crime lab, polygraph and other advanced investigative services. The Frostburg City Police monitor and share information regarding crimes and offenses on adjacent public property and by off-campus student groups. Additional information and assistance is furnished by the Maryland State Police and the Allegany County Sheriff's Department on a case-by-case basis.

### How, When and Why to Call the Police

The University Police emergency telephone number is 301/687-4222. You may also contact the police by means of one of the several emergency telephones on campus. A police officer or a police communications officer will answer your call 24 hours a day, every day of the year. Anonymous crime information can also be submitted to Allegany County Crime Solvers at 301-722-4300.

The University Police Department depends on and encourages active community involvement. We promise to treat all crime victims with dignity and respect and to offer assistance and support throughout the criminal justice process. The sooner we are notified of dangerous conditions, criminal activity or suspicious behavior or conditions, the higher the likelihood of a successful resolution to the problem.

**Examples of situations that should be immediately reported to the police are:**

- any criminal activity that you observe or are a victim of;
- any injury to a person or animal;
- fire, smoke, or other indication of a possible fire;
- suspicious sounds such as breaking glass, screams, explosions, gunfire;
- display of weapons: firearms, knives, martial arts weapons, fireworks, or archery equipment;
- physical security deficiencies: broken locks, doors, windows, light bulbs that are missing or broken;
- strangers in your work or living area, especially if they are carrying items out, or if they offer items for sale at unusually low prices;
- people loitering in lounges, halls or parking lots;
- people removing items from a vehicle and leaving in a second vehicle;
- information regarding drug use or trafficking.

The list of reportable activities or conditions could be made much longer. The important thing to remember is to trust your instincts and to notify University Police if you are at all suspicious. You may also report crime to other university administrators or employees with significant responsibility for student and campus activities. Examples of such campus security authorities are any member of the Executive Committee, the Affirmative Action/Equal Opportunity officer, Residence Life professional or hall staff, Lane Center professional staff, or any other member of the professional staff of the Vice President for Student and Educational Services, excepting professional counselors acting as such. Similarly, the Director of Athletics, a team coach, or a faculty advisor to a student group may receive reports of crime on campus. Crimes reported to alternate university security authorities may be made on an anonymous basis, and will be reported in the university's annual statistical disclosure as unverified, good faith reports.

For immediate response with the highest likelihood of a positive outcome, the University Police recommend that they be the primary contact point. If you call University Police, try to remain calm. Stay on the telephone until the dispatcher tells you to hang up, unless you are in immediate danger. You will be asked a number of questions, including:

- *your name*
- *the circumstances you are reporting*
- *the location of the incident*
- *when it happened*
- *who is involved*
- *other questions pertinent to the type of incident you are reporting*

**Have the following descriptive information ready if you can:**

<b>PERSONS</b>	<b>AUTOS</b>
name	license number/state
age	make/model
race/sex	color
height/weight	outstanding characteristics
clothing	number of occupants

**Crime Awareness and Prevention Programs**

Frostburg State University’s low crime rate is due in large part to the efforts made to prevent crime from taking place. FSU was the recipient of the Governor’s Crime Prevention Award in 1987, and annually since 1990.

Crime advisories are published in the student newspaper, and other alerts will be published, if necessary, on the university’s computer network and in residence halls, parking lots, etc. These “timely warnings” are issued based on the professional judgment and experience of the police management staff and/or the respective Vice Presidents. A daily log of reported crime is open for public inspection.

The following prevention and deterrence programs are available upon request:

**Operation Identification.** You may borrow an engraver to mark your personal property and will be given a form to record the description and serial numbers of your property. In the event of theft, the descriptive information will be entered into a national stolen property data base.

**Security Surveys.** A University Police Crime Prevention Officer will visit any campus residence, office or class area and make procedural or physical security recommendations based on proven crime prevention techniques and the officer’s advanced training.

**Group Presentations.** Police specialists will make group presentations on the subjects of drug and alcohol abuse, rape and sexual assault prevention, and general crime prevention. Recent presentations have been made in the classroom, the residence halls, and for the media. Forty-eight presentations were made during the past academic year.

**Personal Escorts.** Police officers are available to provide on-campus escorts for anyone who is concerned about his or her physical safety.

**Security and the Physical Plant Department**

The Physical Plant Department maintains university buildings and grounds with a concern for safety and security. It inspects campus buildings regularly, promptly makes repairs effecting safety and security and responds to reports of potential safety and security hazards such as broken windows or locks. University Police assists Physical Plant personnel by formally inspecting campus buildings on a quarterly basis. Repairs and improvements are done on a work order basis, except in emergency situations. Faculty and staff may submit work orders through their departments. Student work orders are initiated in the Residence Life Office.

**Facility Access Policies**

Most university facilities are open to the public during the day and evening hours when classes are in session. Hours of operation differ slightly for different programs and facilities, but most close by 11:00 p.m. During times that the university is officially closed, campus buildings are generally locked and only faculty, staff and some students with proper authorization are admitted. Residence Halls are locked at 11:00 p.m. when classes are in session. Access after 11:00 is by key or ID card.

## Statistical Report

The disclosure of crime statistics is not a recent development at FSU. The University Police Department submits a monthly Uniform Crime Report to the Maryland State Police, and has done so since 1967. The following charts reflect the number of crimes and arrests for the past three years. None are hate or bias related. Crime and arrest data are compiled by the University Police Department from their own records and those of allied police agencies, and by canvassing other campus security authorities.

YEAR	ON CAMPUS PROPERTY	*RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER/NON-NEGLIGENT MANSLAUGHTER					
2008	0	0	0	0	0
2007	0	0	0	0	0
2006	0	0	0	0	0
NEGLIGENT MANSLAUGHTER					
2008	0	0	0	0	0
2007	0	0	0	0	0
2006	0	0	0	0	0
SEX OFFENSES, FORCIBLE					
2008	2	2	0	0	2
2007	5	4	0	0	5
2006	3	3	0	0	3
SEX OFFENSES, NON-FORCIBLE					
2008	0	0	0	0	0
2007	0	0	0	0	0
2006	0	0	0	0	0
ROBBERY					
2008	2	1	0	0	2
2007	0	0	0	0	0
2006	1	1	0	0	1
AGGRAVATED ASSAULT					
2008	1	1	0	0	1
2007	7	5	1	0	8
2006	1	1	2	0	3
BURGLARY					
2008	17	13	4	0	21
2007	47	21	5	0	52
2006	35	20	1	0	36
MOTOR VEHICLE THEFT					
2008	1	0	0	0	1
2007	0	0	1	0	1
2006	0	0	0	0	0
ARSON					
2008	0	0	0	0	0
2007	3	2	0	0	3
2006	0	0	0	0	0
LIQUOR LAW ARRESTS					
2008	81	52	11	16	108
2007	105	62	22	1	128
2006	128	55	20	11	159

YEAR	ON CAMPUS PROPERTY	*RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
LIQUOR LAW VIOLATION DISCIPLINARY REFERRALS					
2008	134		2	0	136
2007	83	77	13	0	96
2006	117	112	68	0	185
DRUG LAW ARRESTS					
2008	22	18	10	1	33
2007	17	5	5	0	22
2006	36	16	2	1	39
DRUG LAW VIOLATION DISCIPLINARY REFERRALS					
2008	14	14	1	0	15
2007	15	8	6	0	21
2006	12	7	1	0	13
ILLEGAL WEAPONS POSSESSION ARRESTS					
2008	0	0	1	0	1
2007	0	0	0	0	0
2006	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION DISCIPLINARY REFERRALS					
2008	0	0	0	0	0
2007	1	1	0	0	1
2006	0	0	0	0	0

No reportable hate crimes for 2008.

\*Crimes reported in the Residential Facilities column are duplicated in the On Campus Category

### Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act Disclosure Statement for the University System of Maryland Hagerstown

The Jeanne Clery Act of 1990 requires that students and employees of the University System of Maryland Hagerstown (USMH) be informed of campus crime rates and of university policies relating to safety and security. This disclosure statement is in compliance with that act.

**Police Services.** The Hagerstown Department of Police is the primary response unit for any crimes which may occur in or near USMH. They may be reached at 911, 301.739.6000 (emergency) or 301.790.3700 (non-emergency). Police personnel of the Hagerstown Department of Police meet or exceed the training requirements of the Maryland Police Training Commission. They will provide initial police response, as well as specialized follow-up. A sub-station of the Hagerstown Department of Police is located on the first floor of the USMH Center, on the west end of the building. It is staffed by members of the Downtown Patrol, although there is not an officer at present at all times. The Western Maryland Police Academy conducts its classroom instruction in the USMH Center, typically during business hours, from January through June.

Crimes or offenses, including sex offenses, may also be reported to Dr. David Warner, Director of the USMH at 240.527.2727.

**Crime Awareness and Prevention Programs.** Students and employees should take reasonable steps to promote their own safety. Crime advisories will be circulated to students, faculty and staff on an as-needed basis, based on the professional judgment of USMH administrators, the Hagerstown Police, and/or the Frostburg State University Police. Crime prevention presentations can be arranged through the Hagerstown Police, or the FSU

University Police. For further information, or to arrange a crime prevention presentation, call Cynthia R. Smith, FSU Chief of Police at 301.687.4328.

**Timely Warnings.** In the event that a situation arises at USMH, or on adjacent public property, that, in the judgment of USMH administration and/or local police, constitutes an ongoing or continuing threat, a “timely warning” will be issued to the students, faculty and staff of USMH. Timely warnings will be issued in print form and posted conspicuously near building entrances.

**Facility Security.** Physical security problems such as doors or windows that need adjustment should be reported to the Security Desk in the main lobby.

**Facility Access Policies.** USMH operational hours are from 9:00 am to 10:00 pm, Monday through Thursday. On occasion, classes extend to 11:00 pm. Friday hours are from 9:00 am to 5:00 pm. Saturday classes are held from 9:00 am to 2:00 pm. There is a reception area that is staffed by a private security firm. Video surveillance of all entrances is conducted during operational hours.

**Drug and Alcohol Policies and Programs.** USMH does not condone possession, use or distribution of controlled substances or drug paraphernalia. Alcoholic beverages may only be possessed or consumed in a manner consistent with Maryland state law. Anyone in violation of Maryland state law with regard to either drugs or alcohol is subject to disciplinary action and possible arrest, fine or imprisonment. In addition to state restrictions on the possession or consumption of alcoholic beverages, USMH restrictions may apply as well. USMH alcohol and drug policies will be made available to all students and employees upon final approval.

Drug or alcohol services are not offered directly by USMH. Local agencies should be consulted. The Washington County Health Department may be contacted at 301.791.3314 for either drug or alcohol information, or for referral to other community resources.

**Sex Offender Registry.** The Campus Sex Crimes Prevention Act is designed to make campus communities aware of sex offenders in their midst, just as “Megan’s Law” does for non-campus, residential communities. In Maryland, a sex offender registry is maintained by the Department of Public Safety. It may be accessed at: <http://www.dpscs.state.md.us>. The linked page gives a full explanation of the use to which the sex offender registry can be put, as well as some cautionary advice.

#### **Crime Statistics for the University System of Maryland Hagerstown**

USMH commenced operation in January, 2005. Crime statistics for previous years are therefore nonexistent. The predecessor of USMH, the Frostburg State University Hagerstown Center, was located nearby, at the corner of Potomac and Washington Streets, and had no reportable crimes or offenses in the prior three years. “Reportable” crimes under the terms of the Clery Act are: murder & non-negligent manslaughter, negligent manslaughter, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary, arson, motor vehicle theft, and crimes that are hate or bias related. Reportable arrests are those for drug-related violations, weapons possession, and liquor law violations. Disciplinary referrals for drug, weapon, or liquor violations are also reportable. These are the categories that will be tracked and reported individually during future years USMH operation, and will be reported as subsets of the Frostburg State University disclosure. There were no reportable crimes at USMH in 2006, 2007 or 2008, nor were there any Clery arrests or disciplinary referrals.

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