

Tech Rep/Supervisor Fall Meeting  
September 21, 2002  
9:00 AM – 1:00 PM  
Frampton Hall

The first item discussed at the meeting involved the projection for the grant this year and ideas to extend the concepts beyond the grant money. Marcia discussed the budget cuts and the desire to maintain the integrity of the grant outcomes. She shared the importance of the tech rep's role in the PDSs, which should be sustained beyond the conclusion of the PT3 grant. Some participants discussed their role within the schools as technology teachers and how they provide information to interns along with the teachers. The critical part will be to continue collaborative discussions that will strengthen technology assignments and assessments. Additionally, the PDSs should be supported through resources and training that will impact the quality of the internships.

The next item dealt with the technology assignments. Marcia began by reviewing the finalized Maryland Technology standards. She then went over the intern assessments. In the *Beginning of the Year* experience (survey), the task sheet requires interns to answer technology questions. Tech Reps felt that they could show interns the Acceptable Use Policies, and if the county required the interns to sign an AUP form, they could take care of that paperwork. Tech Reps were asked to review the survey and offer suggestions for revisions and additions. The other assignment discussed was Technology Stand V performance assessment. The Tech Reps helped last spring with the assignments and some scored the intern's performance task. Tech Reps were advised to email supervisors, with a copy to Marcia, if they found interns who needed to revise and redo tasks. The Reps were giving the scored task to the interns to carry back to the university, but it may be advisable in some cases to email or mail the tasks back to Marcia Cushall. Marcia told Tech Reps that the Intern II candidates need to have the performance task completed by November 4 since the task reflections will be discussed and assessed in a November Leadership seminar meeting. The Intern I candidates need to have the performance task completed by late November to allow for time to redo ineffective projects. The tasks will be assessed in peer groups in early December.

The Tech Reps looked over past needs assessment surveys conducted during the PT3 grant to decide if another survey needed to be distributed, what technology training should happen, and who should conduct the training. Marcia suggested some options for training. FSU technology instructors could come to PDSs to provide training, and interns that were very knowledgeable about programs and hardware could conduct after-school training sessions. Tech Reps should communicate their needs via the Blackboard website.

When asked if there were any issues currently concerning the Tech Reps, they felt the interns needed to know how to use projection units. Marcia told them they do have training on using projection units, but with the variety of hardware in the schools, interns should check with tech reps on use of the equipment in the PDSs.

Kim discussed communication between the PDSs and the University. An important communication tool is and will continue to be Frostburg's Blackboard site. The Tech Reps logged onto the Blackboard website and updated their information. A question was posted, and Reps completed that question and discussed uses for the site over the semester. Some Tech Reps felt they needed a list of interns. In the future, a list per PDS will be sent electronically to the Tech Reps. Marcia took a digital photo of each tech rep at the meeting to post at FSU for the interns to connect a face to Tech Rep names.

The meeting ended with training information on various types of web-based instructional activities such as Treasure Hunts, Hotlists, Subject Samplers, WebQuests and Thinkquests. Information about these activities is posted on Marcia's web site. Reps searched these sites for new ideas.

The next Tech Rep meeting will be held in the early spring with the date to be determined at a later time.

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