



School Environment Survey

Block II Internship I Field Experience

Section A: Week 1 of Internship I

Directions: The following questions are to be answered by interviewing your cooperating teacher and making observations in the school and your classroom. Responses to the questions must be kept as an electronic document and a hard copy must be brought to your first EDUC 403, Assessment and Management class.

Management

1. Sketch the seating arrangement. Include the teacher's desk, library area, centers, computers, student desks, etc.
2. In the first week of school, procedures are taught to organize the classroom. List and describe the class procedures including:
 - lining up to leave the room
 - being excused to go to the bathroom
 - taking attendance/lunch count
 - turning in homework/papers from homeHow were the students made aware of classroom procedures? How were the procedures put into practice?
3. List the class rules. How were these rules determined? Are rules posted? How were/will parents be made aware of the rules?
4. Obtain a copy of the school handbook. What kind of information is contained in the handbook?
5. What plan is in place to deal with a violent student? Who would come to your assistance to deal with a violent student?

Assessment

1. What use did your cooperating teacher make of the students' permanent folders?
2. How did your teacher keep track of what was accomplished and handed in?
3. Obtain a copy of the report card used for your class.

Content Resources

1. Briefly list the resources available in both the classroom and in the school for each of the following content areas:
 - Science
 - Language Arts
 - Mathematics

- Reading
- Social Studies

Technology

1. What hardware platform is in use in this school? Are all computers Internet ready?
2. What hardware is available including peripherals in your classroom? What software is available for classroom use?
3. Do students and/or teachers have Email accounts? How frequently are their accounts used and for what purposes?
4. What are the components of the school's Acceptable Use Policy (AUP)?
5. Does your school have a technology specialist or lead teacher? What are his/her duties?
6. When a teacher encounters problems with technology hardware or software to whom does he/she report these difficulties? Who resolves these problems?

Section B: Weeks 2 and 3 of Internship I

Directions: The following questions are to be answered by interviewing your cooperating teacher and making observations in the school and your classroom. Responses to the questions must be kept as an electronic document and an electronic copy sent as an attachment to your Technology Lab III instructor no later than Friday of week 3. [The subject line of your email should include the first initial of your first name and your full last name.]

Technology

1. How does your classroom teacher use technology with his/her students? How does your classroom teacher use technology for his/her own professional use? How is technology being integrated in other classrooms and other areas of the building?
2. How is the Acceptable Use Policy (AUP) being implemented in the school?
3. Does the school/school district have a technology plan? Does it include a plan for the use of software? What are the implementation plans for your grade level? Is this being implemented in your classroom?
4. Does your school district (county) and/or school maintain a web page? What components are included on the web page? Does your classroom have a web page? What components are included on the web page? How is the web page used for communication with parents and community?
5. How is technology used by your cooperating teacher for assessment and management?

Reading

1. List strategies your teacher uses to encourage children to read independently.
2. Describe your cooperating teacher's classroom library.
3. Describe the school's library media center.