

NAME: _____

SECONDARY/PK-12 FALL 2009

SCHOOL: _____

Circle one: *Internship I Internship II Pre-practicum Practicum I Practicum II*

Record of Professional Development School Activities/Experiences

Directions: *Get signature of person(s) acknowledging your participation/completion and date on space provided. Respond to all requests for descriptions/information with complete sentences.*

1. Dialogue/reflect with mentor teacher daily _____
about effective instruction/educational decision-making

2. Meet with PDS Site Coordinator (*minimum meetings*) Entry _____
Exit _____

3. Attend/participate in team/department planning _____

4. Attend/participate in all faculty/staff development meetings _____

5. Engage in instructional intervention with one or more students _____
(*other than regular class work with students*)

List intervention(s):

6. Create a display of student work in the classroom _____

7. Attend a school-sponsored event (*dance, sporting event, PTA meeting*) _____

List event(s):

8. Assist with an after-school assistance/intervention program (regular basis) _____

List and describe the program:

Describe your involvement with the program:

Describe what you learned and/or how you would apply the knowledge/skills/dispositions learned as an assistant in the program:

Indicate the length of time that you were involved with the program:

9. Meet with the following:

School counselor _____

Special educator _____

Media specialist _____

Academic support staff _____

Other _____

10. Participate in parent conference _____

11. Use student assessment data to plan instruction _____

Describe the following for at least one example:

The assessment:

The method of data collection:

The results of analysis of data:

How you used the data analysis results to adjust your instructional planning:

12. Observe teachers (at least 3) other than your mentor teacher. For each observation describe one instructional strategy and/or activity that was new to you and/or that you would try to use in your classroom.

a. _____ (teacher/content/grade)

Strategy/activity:

b. _____ (teacher/content/grade)

Strategy/activity:

c. _____ (teacher/content/grade)

Strategy/activity:

13. Request an observation by an administrator _____

List all workshops and training you attended (school and countywide). Be specific about the topic covered by the workshop. List date of workshop/training.

Local School

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

County

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Signatures:

Intern _____

Mentor Teacher _____

PDS Site Coordinator _____

University Supervisor _____