

Electronic Portfolio Tip Sheet (IBM)

Making Buttons

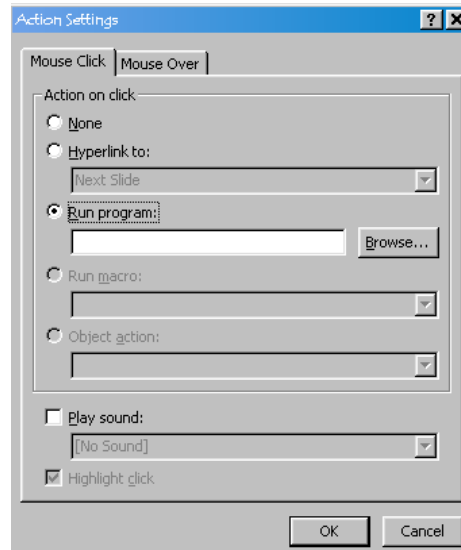
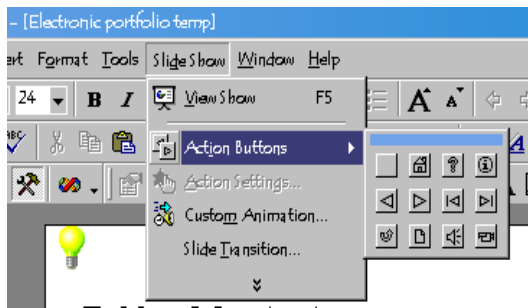
* There are two ways to create buttons on a power point slide. *

The easiest way is to click on **Slide Show** in the main menu bar.

Then *select* an *arrow* pointing the direction of your next slide.

This also contains buttons to end your slide show, take you back to the first slide, play a sound, or video, or read an outside document.

Once you have selected a button, the **Action Settings** display screen will appear for you to choose what you want your button to do.



The second way to create a button is by using clipart.

Once you have selected clipart, *right click* on it and *select Action Settings*.

Now you can choose what you want your button to do.

