

Soliciting Personnel During Working Hours

Frostburg State University's procedures in regard to soliciting personnel during working hours shall be governed by and administered in accordance with Board of Regents (BOR) Policy VII-2.20 - Policy on Soliciting Personnel During Working Hours. Employees shall have an undisturbed opportunity to perform assigned duties and responsibilities. To insure that fair and equitable treatment is afforded all employee organizations, and to insure that conflicts do not arise between the institution's mission and the employee's right to participate in union activities:

1. All requests for space whether by on-campus chapters or by off-campus representatives, for whatever purpose, shall be forwarded to the Director of Conferences and Events at Frostburg State University by calling telephone number (301) 687-4020.
2. Chapter meetings, if they include lunch, will also be scheduled by the Office of Conferences and Events in coordination with Sodexo Marriott Dining Services at Frostburg State University. If the union desires to open this meeting to all interested employees, they should so note on the room reservation request. Otherwise, the meeting will be considered a catered event for members only and scheduled accordingly.
3. Requests to be on campus for the purpose of recruiting new members should be so noted on the reservation request. Union representatives will then be assigned a location where they can display their materials and meet with interested employees. The University supports BOR Policy VII-2.20-Policy on Soliciting Personnel During Working Hours, which clearly states that solicitation of any University employee, for any purpose, is strictly prohibited.
4. All other University policies related to activities by employees organizations, off-campus organizations and use of University facilities shall apply.

Administration of the Policy

The Office of Human Resources (OHR) is designated as administrator of the policy and corresponding procedures and all questions should be referred to that office.

Agreements negotiated by Memorandum of Understanding (MOU) or recognized bargaining units will supersede, if so specifically written, portions of this procedure.

References

Board of Regents (BOR) Policy VII – 2.20 Policy on Soliciting Personnel During Working Hours.

All policies are available on:

FSU Web Page

USM Web Page

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