



**Office of Student Financial Aid
2011-2012 Dependent Verification Worksheet**

Student's Name: _____ SSN: _____ - _____ - _____ ID: _____

Date of Birth: ___/___/___ Ph: Home: _____ Cell: _____ Local: _____

Your financial aid application was selected for review in a process called "Verification". The U.S. Department of Education requires that colleges check the accuracy of the information that you provided on the 2011-2012 Free Application for Federal Student Aid (FAFSA) or the Renewal Application. We will be comparing information from your application with **signed** copies of you and your parent(s) 2010 Federal tax forms. Please complete this form, attach the appropriate documentation, and return it to the Office of Student Financial Aid as soon as possible. If there are any questions left blank, this form will be returned to you and it may delay your financial aid award. We may need to contact you, if we have questions concerning your answers.

****PROCESSING OF YOUR AID HAS STOPPED UNTIL THIS FORM AND ALL REQUESTED DOCUMENTS ARE RETURNED****

SECTION A: HOUSEHOLD INFORMATION

List the people in your parents' household, include:

- Yourself and your parent(s) (including stepparent), even if you don't live with your parents, and
- Your parents' other children, even if they don't live with your parent(s), if (a) your parents provide more than half of their support from July 1, 2011 through June 30, 2012, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and

DO NOT INCLUDE Legal Guardians or other relatives as your parents. Please contact our office, if you fit this criterion.

Also write in the name of the college for any household members, **excluding your parents**, who will be attending college at least halftime between July 1, 2011 and June 30, 2012.

Name of Family Member	Age	Relationship	College
		Self	Frostburg State University

SECTION B: PARENTS' 2010 TAX INFORMATION

Please list the total wages earned by each parent in 2010 (from January 1, 2010 through December 31, 2010)

	Employer	Wages earned in 2010
Father(Stepfather):		\$
Mother (Stepmother) :		\$

Check one box only:

Check and attach **SIGNED** 2010 Federal tax return(s). (**State tax returns or W2's are not acceptable**)

You must submit a copy of your parents' 2010 Federal tax return. If your parent(s) did not keep a copy of the tax return, request a copy from the tax preparer or a copy from the internal revenue service at (800) 829-1040.

- Acceptable Federal Tax return(s) 1040 EZ, 1040A, 1040, or Form 1722, or RTFTP from IRS - **we are NOT able to accept Form 8453 – U.S. Individual Income Tax Declaration Form.**
- If an amended tax return was filed, you must submit copies of both the amended tax return AND the original.
- **Signatures are required on all tax forms.**

Check here if your parent(s) will not file and are not required to file a 2010 Federal Income Tax Return. **See Section D**

SECTION C: STUDENT'S 2010 TAX INFORMATION

Please list the total wages earned in 2010 (from January 1, 2010 through December 31, 2010)

	Employer	Wages earned in 2010
Student:		\$

- Check and attach **SIGNED** 2010 Federal tax return (1040). (State tax forms or W2's are **not** acceptable)
You must submit a copy of your tax return. If you do not have a copy, you can request one from the tax preparer or a copy from the Internal Revenue Service at (800) 829-1040.
 - Acceptable Federal Tax Returns: 1040EZ, 1040A, or Form 1722 or RTFTP from the IRS - **we are not able to accept Form 8453 – U.S. Individual Income Tax Declaration Form.**
 - If an amended tax return was filed, you must submit copies of both the amended tax return AND the original.
 - **Signatures are required on all tax forms.**
- Check here if you will not file and are not required to file a 2010 Federal Income Tax Return.

SECTION D: PARENTS' & STUDENT'S 2010 UNTAXED INCOME - Do not leave any question blank.

Did you receive any untaxed income in 2010?	<u>PARENT(S)</u>			<u>STUDENT</u>		
	<u>Yes</u>	<u>No</u>	<u>Amount</u>	<u>Yes</u>	<u>No</u>	<u>Amount</u>
• Social Security benefits:	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
• SSI benefits:	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____

If yes, you must attach form 1099 or a printout from the Social Security Administration (SSA) listing the **TOTAL amount of benefits received for the year of 2010** by **ALL** family members. You may contact the Social Security Administration at (800) 772-1213 or online at www.ssa.gov for documentation.

• Workman's Compensation:	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
• TANF (AFDC/ADC)? If yes, list total for year?	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
• Child support received? *List total received for the year for <u>All</u> children.	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	*****		
• Payments to a tax-deferred pension plan (Such as a 401k or 403b) in 2010? (Box 12 on W2)	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
• Any <u>other</u> untaxed income in 2010? *Please specify source: _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
• Cash support from relative or friend?	*****			<input type="checkbox"/>	<input type="checkbox"/>	\$ _____

<u>SECTION E: INCOME EXCLUSIONS</u>	<u>Yes</u>	<u>No</u>	<u>Amount</u>	<u>Yes</u>	<u>No</u>	<u>Amount</u>
• Did you PAY child support in 2010? * Please list total amount paid in the year . * Names and ages of children for whom you paid: _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
• Did you report any of your student financial aid as part of your adjusted gross income in 2010?	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____
• Did you receive benefits under the National and Community Service Trust Act (AmeriCorps)?	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>	\$ _____

SECTION F: Statement of Certification: I certify that the information given on this form is true and complete.
WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both