



Office of Student Financial Aid
2011-2012 Independent Verification Worksheet

Student's Name: _____ SSN: _____ - _____ - _____ ID: _____

Date of Birth: ___/___/_____ Ph: Home: _____ Cell: _____ Local: _____

Your financial aid application was selected for review in a process called "Verification". The U.S. Department of Education requires that colleges check the accuracy of the information that you provided on the 2011-2012 Free Application for Federal Student Aid (FAFSA) or the Renewal Application. We will be comparing information from your application with **signed** copies of your 2010 Federal Tax Forms. Please complete this form, attach the appropriate documentation, and return it to the Office of Student Financial Aid as soon as possible. **If there are any questions left blank, this form will be returned to you and it may delay your financial aid award. We may need to contact you if we have questions concerning your answers.**

****PROCESSING OF YOUR AID HAS STOPPED UNTIL THIS FORM AND ALL REQUESTED DOCUMENTS ARE RETURNED****

SECTION A: HOUSEHOLD INFORMATION

List the people in your household, include:

- Yourself and your spouse if you have one, and
- Your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, and
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012. Also write in the name of the college for any household member, who will be attending college at least halftime between July 1, 2011 and June 30, 2012.

Name of Family Member	Age	Relationship	College
		Self	Frostburg State University

SECTION B: STUDENT'S 2010 TAX INFORMATION

Please list the total wages earned by you (and your spouse) in 2010:

	Employer	Wages earned in 2010
Student:		\$
Spouse:		\$

Check one box only:

- Check and attach **SIGNED** 2010 Federal Tax return (s). (**State tax returns or W2's are not acceptable**)

You must submit a copy of you and your spouse's 2010 Federal tax return. If you did not keep a copy of the tax return, request a copy from the tax preparer or a copy from the Internal Revenue Service at (800) 829-1040.

- Acceptable Federal Tax Returns: 1040EZ, 1040A, 1040, or Form 1722 or RTFTP from IRS - **we are NOT able to accept Form 8453 – U.S. Individual Income Tax Declaration Form.**
- If an amended tax return was filed, you must submit copies of both the amended tax return **AND** the original.
- **SIGNATURES ARE REQUIRED ON ALL TAX FORMS**

- Check here if you (and your spouse) will not file and are not required to file a 2010 Federal Income Tax Return.

SECTION C: STUDENT’S 2010 UNTAXED INCOME

List the total amounts that were received for **all** of 2010 (from January 1, 2010 through December 31, 2010)

DO NOT LEAVE ANY QUESTION BLANK.

STUDENT AND SPOUSE

If you mark a Yes to any question below, you must fill in an amount. Please write entire amount received for the year.

Did you receive any untaxed income in 2010?

<u>Sources of UNTAXED income</u>	<u>Yes</u>	<u>No</u>	<u>Amount</u>
• Social Security benefits:	<input type="checkbox"/>	<input type="checkbox"/>	\$_____
• SSI benefits:	<input type="checkbox"/>	<input type="checkbox"/>	\$_____

If yes, **you must attach Form 1099** or a printout from the Social Security Administration (SSA) **listing the TOTAL amount of benefits received for ALL of 2010** by all family members. You may contact Social Security Administration at (800) 772-1213 or online at www.ssa.gov for documentation.

• Workman’s Compensation:	<input type="checkbox"/>	<input type="checkbox"/>	\$_____
• TANF(AFDC/ADC)? If yes-list total for year.	<input type="checkbox"/>	<input type="checkbox"/>	\$_____
• Child support received: *List the total amount received for the year for all children.	<input type="checkbox"/>	<input type="checkbox"/>	\$_____
• Payments to a tax-deferred pension plan (Such as a 401k or 403b) in 2010? (Box 12 on W2)	<input type="checkbox"/>	<input type="checkbox"/>	\$_____
• Any other untaxed income in 2010? Please specify source: _____	<input type="checkbox"/>	<input type="checkbox"/>	\$_____
• Cash support from relative or friend?	<input type="checkbox"/>	<input type="checkbox"/>	\$_____

SECTION D: INCOME EXCLUSIONS

	<u>Yes</u>	<u>No</u>	<u>Amount</u>
• Did you PAY child support in 2010? *List the total amount paid for the year for all children *Names and ages of children for whom you paid: _____	<input type="checkbox"/>	<input type="checkbox"/>	\$_____
• Did you report any of your student financial aid as part of your adjusted gross income in 2010?	<input type="checkbox"/>	<input type="checkbox"/>	\$_____
• Did you receive benefits under the National and Community Service Trust Act (AmeriCorps)?	<input type="checkbox"/>	<input type="checkbox"/>	\$_____

SECTION E: Statement of Certification: I certify that the information given on this form is true and complete.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student’s Signature

Date

PLEASE RETURN TO: Frostburg State University · Office of Student Financial Aid · 101 Braddock Road, Frostburg, MD 21532 · Phone: 301-687-4301 · Fax: 301-687-7074