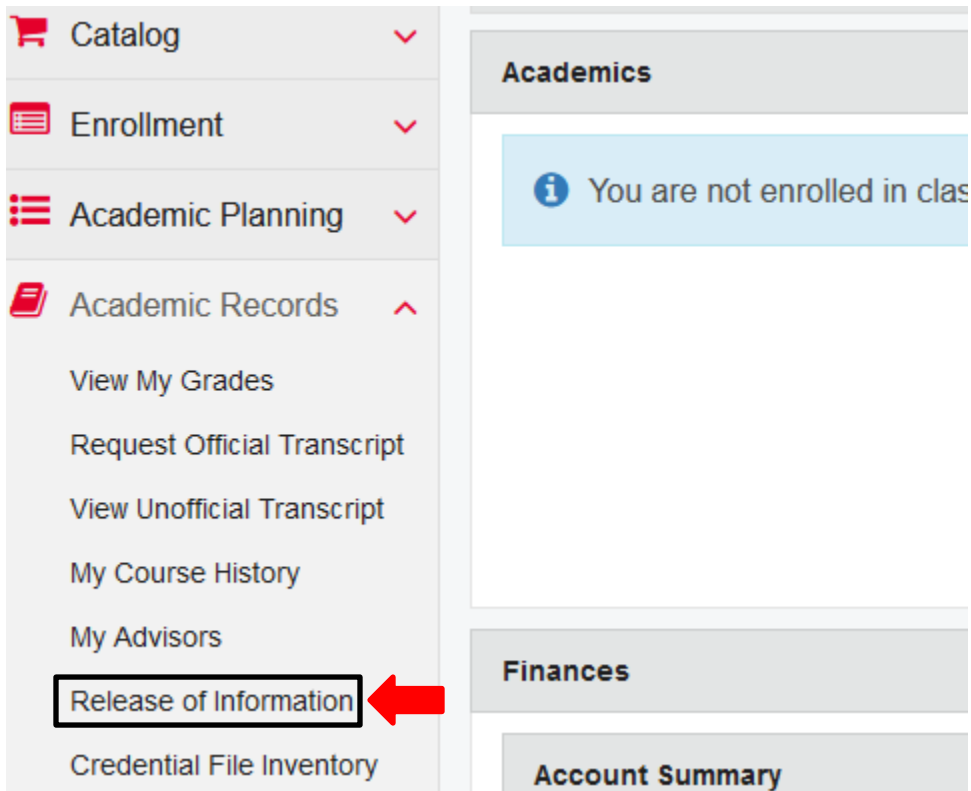


Release of Information Process

Log into PAWS using your FSU credentials (Username/Password) --- <https://paws.frostburg.edu>

Under Academic Records, select Release of Information within the drop-down box.



The screenshot shows the PAWS user interface. On the left is a navigation menu with the following items: Catalog, Enrollment, Academic Planning, Academic Records (expanded), View My Grades, Request Official Transcript, View Unofficial Transcript, My Course History, My Advisors, Release of Information (highlighted with a black box and a red arrow pointing to it), and Credential File Inventory. On the right, the main content area is titled 'Academics' and contains a blue information box that reads 'You are not enrolled in class'. Below the Academics section are sections for 'Finances' and 'Account Summary'.

Fill out the electronic version of the **AUTHORITY FOR RELEASE OF INFORMATION** form.

After completing the form click the save button in the bottom right-hand corner.

Save

^ Release Information

AUTHORITY FOR RELEASE OF INFORMATION

In accordance with the Federal Education Rights and Privacy Act of 1974 ('FERPA'), I authorize and consent to the release of information from my academic and financial records at Frostburg State University, Frostburg, Maryland, as requested below to the stated individual(s) during academic year 2022 - 2023.

I am aware that I have the right to withdraw consent at any time.

EXPIRES AUTOMATICALLY AT THE END OF THE ACADEMIC YEAR

Release Authorization

I authorize release of the information below:

ALL REQUESTED INFORMATION SPECIFIC INFORMATION (CHECK ITEMS BELOW)

- OR -

Mid-term warnings

Final Grades

Student Code of Conduct Actions

Financial Aid information

Billing Information

Academic Probation or Dismissal Status

Recipient Information

Name of person to release information to:

Name:

Email:

If information is to be mailed to the above person provide:

Street Address:

City:

State:

Zip Code:

Additional Recipient Information

Name of additional person to release information to:

Name:

Email:

If information is to be mailed to the above person provide:

Street Address:

City:

State:

Zip Code:

Student Information

Student's Name:

PAWS ID:

Student's Signature:

Date: 06/28/2023

Save