
2018-2020 GRADUATE CATALOG Addendum

Summer 2019

This addendum describes new degree programs and certificates which begin in summer 2019. These degree programs and certificates received all required governance approvals after the initial 2018-2020 Graduate Catalog published date of June 1, 2018. This addendum will apply to students who first enroll during summer 2019. All other provisions of the 2018-2020 Graduate Catalog apply. This addendum should be used in conjunction with the 2018-2020 Graduate catalog.

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FROSTBURG STATE UNIVERSITY
101 BRADDOCK ROAD
FROSTBURG, MARYLAND 21532-2303

Summer 2019 Academic Calendar

4-Week Session 1 (May 28 – June 21)

April 1 Registration Begins

May 6 Registration Deadline (without late fees - *Payment is due by the due date or enrollment in an approved payment plan*)

May 13 Deregistration for Non-Payment Begins

May 20 Cancellation Date for Courses with insufficient enrollment

May 20 Deregistration for Non-Payment Ends; to remove charges, course must be dropped by May 28

May 27 Memorial Day - Offices Closed

May 28 Classes Begin

May 29 Last Day to Add Courses / Last Day to Withdraw with 100% tuition refund

June 11 Last Day to Withdraw from Courses with a "W"

June 21 Last Day to Withdraw from Courses with a "WF"

June 21 Last Day of Classes

4-Week Session 2 (June 24 – July 19)

April 1 Registration Begins

June 3 Registration Deadline (without late fees - *Payment is due by the due date or enrollment in an approved payment plan*)

June 10 Deregistration for Non-Payment Begins

June 17 Cancellation Date for Courses with insufficient enrollment

June 17 Deregistration for Non-Payment Ends; to remove charges, course must be dropped by June 24

June 24 Classes Begin

June 25 Last Day to Add a Course / Last Day to Withdraw with 100% tuition refund

July 4 Independence Day – Offices Closed, No Classes

July 9 Last Day to Withdraw from Courses with a "W"

July 19 Last Day to Withdraw from Courses with a "WF"

July 19 Last Day of Classes

4-Week Session 3 (July 22 – August 16)**April 1 Registration Begins**

- July 1 Registration Deadline (without late fees - *Payment is due by the due date or enrollment in an approved payment plan*)
- July 8 Deregistration for Non-Payment Begins
- July 15 Cancellation Date for Courses with insufficient enrollment
- July 15 Deregistration for Non-Payment Ends; to remove charges, course must be dropped by July 22

July 22 Classes Begin

- July 23 Last Day to Add a Course / Last Day to Withdraw with 100% tuition refund
- August 5 Last Day to Withdraw from Courses with a "W"
- August 16 Last Day to Withdraw from Courses with a "WF"

August 16 Last Day of Classes

6-Week Session 1 (May 28 – July 5)**April 1 Registration Begins**

- May 6 Registration Deadline (without late fees - *Payment is due by the due date or enrollment in an approved payment plan*)
- May 13 Deregistration for Non-Payment Begins
- May 20 Cancellation Date for Courses with insufficient enrollment
- May 20 Deregistration for Non-Payment Ends; to remove charges, course must be dropped by May 28

May 27 Memorial Day - Offices Closed**May 28 Classes Begin**

- May 30 Last Day to Add a Course / Last Day to Withdraw with 100% tuition refund
- June 19 Last Day to Withdraw from Courses with a "W"
- July 5 Last Day to Withdraw from Courses with a "WF"

July 5 Last Day of Classes

6-Week Session 2 (July 8- August 16)**April 1 Registration Begins**

- June 14 Registration Deadline (without late fees - *Payment is due by the due date or enrollment in an approved payment plan*)
- June 21 Deregistration for Non-Payment Begins
- June 28 Cancellation Date for Courses with insufficient enrollment
- June 28 Deregistration for Non-Payment Ends; to remove charges, course must be dropped by July 8

July 4 Independence Day – Offices Closed**July 8 Classes Begin**

- July 10 Last Day to Add a Course / Last Day to Withdraw with 100% tuition refund
- July 31 Last Day to Withdraw from Courses with a "W"
- Aug. 16 Last Day to Withdraw from Courses with a "WF"

Aug. 16 Last Day of Classes

12-Week Session (May 28 – August 16)

April 1 Registration Begins

May 6 Registration Deadline (without late fees *Payment is due by the due date or enrollment in an approved payment plan*)

May 13 Deregistration for Non-Payment Begins

May 20 Cancellation Date for Courses with insufficient enrollment

May 20 Deregistration for Non-Payment Ends; to remove charges, course must be dropped by May 28

May 27 Memorial Day - Offices Closed

May 28 Classes Begin

May 30 Last Day to Add a Course / Last Day to Withdraw with 100% tuition

July 4 Independence Day – Offices Closed, No Classes

July 15 Last Day to Withdraw from Courses with a “W”

Aug. 16 Last Day to Withdraw from Courses with a “WF”

Aug. 16 Last Day of Classes

For all deadlines: action must be completed by 4:30 p.m. on the dates specified. Calendar subject to change without notice.

Graduate Tuition & Fees Summer 2019

Expenses

This information applies to the academic year 2019-2020 academic year. Notwithstanding any other provision of this or any other University publication, the University reserves the right to make changes in tuition, fees and other charges at any time such changes are deemed necessary by the University and the University System of Maryland Board of Regents.

MASTER'S TUITION – (per credit hour)

Maryland Residents**	\$433
Out-of-State Residents	\$557

NURSE PRACTITIONER TUITION - (per credit hour)

Maryland Residents**	\$485
Out-of-State Residents	\$660
Regional Residents***	\$545

PHYSICIAN ASSISTANT TUITION - (per credit hour)

Maryland Residents**	\$516
Out-of-State Residents	\$750
Regional Residents***	\$616

DOCTORAL TUITION - (per credit hour)

Maryland Residents**	\$597
Out-of-State Residents	\$747

MANDATORY FEES (FACE-TO-FACE AND BLENDED COURSES) - (per credit hour)

Technology Fee	\$17
Athletic Fee+	\$52
Auxiliary Facilities Fee+	\$26
Student Union Operating Fee+ \$24	
Transportation Fee+	\$2
Sustainability Fee+	\$2
Total Fees	\$121

MANDATORY FEES (ONLINE COURSES AND USMH LOCATION) - (per credit hour)

Technology Fee	\$17
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OTHER FEES & EXPENSES

Summer School Administration	\$75
Application Fee	\$45
Career Services Credentials	\$20
4-Payment Plan	\$45 per semester
Duplicate Copy	\$3
Late Registration Fee	\$30
Late Payment Fee	\$30
Lost ID Card	\$20
Private Music Fee	\$200 per credit
Returned Check Fee	\$30
Vehicle Registration (day parking permit)	\$40 per year

COURSE FEES

MAT Student Teaching Internship \$350

MSN Leadership & Management and Education Concentrations – Course Fee \$8 per course

(NURS 401, 402, 403, 404, 405, 406, 490, 491, 494, 495, 496)

MSN FNP and PMHNP Concentrations Course Fees:

MSN FNP simulation/lab course fees (5 courses/14 credits) \$123 per credit
 MSN FNP simulation/lab course (6 courses/21 credits) \$143 per credit hour
 FNP/PMHNP core course fees (1 course /4 credits) \$72

Physician Assistant Studies Course Fees:

Anatomy Course Fee \$140 per course (3 courses)
 Patient Assessment and Diagnostic Course Fee -\$140 per course (3 courses)
 Program Fee \$100 per semester
 SCPE Course Fee (End of Rotation Exam) \$40 per course (10 courses)
 Transition to Clinical Year Course Fee \$345
 Summative/Capstone Course Fee \$399

During the summer, you will be required to pay a University fee for the administration of summer school.

***See Policy for Student Residency Classification, policies chapter of this catalog.*

****See Policy for Regional Rate eligibility*

+You are not required to pay these if you are enrolled at an off-campus site or online.

Note: Notwithstanding any other provision of this or any other University publication, the University reserves the right to make changes in tuition, fees and other charges at any time such changes are deemed necessary by the University and the University System of Maryland Board of Regents.

ROOM AND BOARD

The cost for room and board for each University residence hall student varies based on individual plans. Room contracts are binding for one academic year (fall and spring semesters). All students living in the residence halls are required to purchase a meal ticket for the University dining hall. See the chart below for detailed room and board options and prices.

Room Double – per semester

Plan 1 - \$2,441

Plan 2 - \$2,501

Room Single- per semester

Plan 1 - \$3,230

Plan 2 - \$3,506

Food Service –per semester

15 Meals w/\$50Flex - \$2,600

Gold Plan w/\$200 bonus dollars - \$2,165

Silver 19 Plan w \$100 bonus dollars - \$2, 258

14 Meals w/\$125 Flex - \$2,600

14 Meals w/\$100 bonus dollars - \$2,165

12 Meals w/\$250 bonus dollars - \$2,247

Fees

The following paragraphs explain how the University uses the fees that students pay. For information on other fees and expenses related to summer and undergraduate programs, refer to the respective catalogs and bulletins.

Activities Fee: An optional activities fee of \$27 per semester is collected to support student publications, the campus radio station, social activities, student government and a balanced program of cultural events. To be billed for the activities fee, write to the University and Student Billing Office to indicate the number of credits for which you are registered.

Application Fee: Applicants pay a \$45 non-refundable application fee when they apply to the University. This one-time only fee is sent directly to University and Student Billing at the same time the application is mailed to the Office of Graduate Services. This fee is waived for FSU graduates.

Main Campus Fees

You are not required to pay the following fees if you are enrolled at an off-campus site.

Athletic Fee: A non-refundable athletic fee of \$52 per credit hour for graduate students is used to support the University's program in intercollegiate and intramural athletics.

Auxiliary Facilities Fee: An auxiliary facilities fee of \$26 per credit hour for graduate students is assessed for construction expenses of the auxiliary facilities.

Student Union Operating Fee: Graduate students are charged a student union operating fee of \$22 per credit hour for operating expenses of the Lane University Center.

Summer Fee: A \$75 dollar summer fee is assessed to support the administration of summer school.

Sustainability Fee: \$2 per credit hour is assessed to fund green initiative projects and programs on campus. Projects will be recommended by the President's Advisory Council for Sustainability that includes faculty, staff and student representatives.

Transportation Fee: \$2 per credit hour is charged for graduate students, allowing students to ride Allegany Transit Authority buses by showing a student ID.

Fees charged to all students:

Technology Fee: Graduate students are charged \$17 per credit hour to fund technology initiatives for student enhancement.

Other Fees and Expenses

Late Payment Fee: A late payment fee of \$30 is charged for payments received after the established payment deadline.

Late Registration Fee: A late registration fee of \$30 is charged for not registering as prescribed.

Private Music Fee: Music students desiring private study of organ, piano, other instruments or voice are charged \$200 per credit hour.

Duplicate Copies: A \$3 fee is charged for each duplicate statement of fees (or other receipt) requested. A \$20 fee is charged for each duplicate ID card.

Returned Payment Fee: A \$30 fee is charged whenever a check given in payment of any obligation is returned by the bank. Article 27, Section 142 of the Annotated Code of Maryland states that anyone who obtains money, etc., by bad check is subject to prosecution. All checks returned to the University by the bank as "unpaid" (this includes checks on which payment has been stopped and electronic transactions) must be paid within 7 days of the University's notification to the student.

Motor Vehicle Registration: A \$40 motor vehicle registration fee is charged for students registering a vehicle. Permits are issued for the academic year.

Room and Board

Graduate students may choose to live in University residence halls. Rooms are assigned on a space-available basis. Room contracts are binding for one academic year (fall and spring semesters). All students living in the residence halls are required to purchase a meal plan for the University dining hall.

Residence Hall Damage Deposit

You are charged a \$50/year, \$25/semester damage fee. You will be charged for damages or services to your room on your student account.

Payment of Fees

Make all checks or money orders payable to Frostburg State University for the exact amount on the bill you receive. All fees must be paid prior to the beginning of each semester or before the date shown on the statement of fees. Students will not be admitted to classes until all bills have been paid or they have made approved arrangements with the University & Student Billing Office and they may not register for the next semester. Failure to meet the due date may result in the cancellation of the student's schedule. FSU accepts online payments via PAWS or www.frostburg.edu/admin/billing. Two forms of payment are accepted: ACH (electronic check) and credit card (MasterCard, VISA, American Express and Discover). ACH payments available only through PAWS. Additionally, all credit card transactions charge a convenience fee for usage.

Payment Plan

FSU is partnered with CashNet to offer a payment plan. The plan is an interest-free, debt-free way to spread tuition payments over a number of months. To enroll in our payment plan, login to your PAWS student center and click view e-bill. The payment plan option is in the section below view e-bill.

4-Pay Plan: (Fall and Spring Only) Enrollment in the 4-Pay Plan is for one semester. The total billed amount, less anticipated financial aid, is divided by four to split the payments over four months. The cost of the plan is \$45/semester.

Fall due dates: Aug. 1, Sept. 1, Oct. 1 and Nov. 1

Spring due dates: Jan. 1, Feb. 1, March 1 and April 1

Summer payment plan is available in a 3-Pay Plan with 1/3 of tuition and fees due at the time of registration, 1/3 by June 6 and 1/3 by July 6.

All students with a balance due who are not enrolled in a payment plan, who have a third-party payment or have financial aid will be assessed an additional late fee ten days after registration ends. You may request information about this payment plan directly from University and Student Billing, 301.687.4321, or toll free: 1.888.689.1628.

Charges for Collection of Unpaid Bills

If a student's account is not promptly paid, the University will turn it over to the Maryland State Central Collection Unit and a 17 percent collection fee will be added to the bill. If further collection action is needed, an outside agency will be retained and those charges will also be billed to the student. The state may also withhold any refund due to the student from the Maryland State Income Tax and apply it to the overdue account.

Identification Card

You should obtain an FSU identification card, which is required for access to certain facilities and equipment and will admit you to University-sponsored activities and events. You must have an ID card to check books out of the University library. ID cards are processed and obtained in the ID Office located in room 101 Pullen Hall. The hours are 9 a.m.-1 p.m. and 2-4 p.m. daily.

Online students should contact the ID office to make arrangements for an ID.

Refund Policy

The following regulations govern refunds available upon withdrawal from the University or when other changes of status take place. To withdraw from the University, you must complete an official withdrawal card and file it in the Office of Registration and Records

before you are entitled to any refund. Because refund amounts change depending upon when you file, the date used to determine refunds will be the date on which you submit the final filing or change of status to the Office of Registration and Records.

- For Intersession, refunds of tuition are provided up to and including the last day of registration.
- Students dismissed for disciplinary reasons are not entitled to any tuition or fee refund.

Student Refund Policy For Title IV Recipients

See page 2018-2020 graduate catalog for information regarding the Student Refund Policy for Title IV recipients.

Refund Schedules

Fall and Spring Semesters (15 weeks)

- Before the end of each registration period 100% tuition refunded
- Before the 15th calendar day after the official start of classes for that session 80% tuition refunded
- From the 15th day until the end of third week after the official start of classes 60% tuition refunded
- During the 4th week after the official start of classes 40% tuition refunded
- During the 5th week after the official start of classes 20% tuition refunded
- At the end of the 5th week after the official start of classes 0% tuition refunded

Fall and Spring Semesters (7 weeks)

- Before the end of each registration period 100% tuition refunded
- Before the 8th calendar day after the official start of classes for that session 80% tuition refunded
- Before the 11th calendar day until the end of third week after the official start of classes 60% tuition refunded
- Before the 14th calendar day after the official start of classes 40% tuition refunded
- Before the 17th calendar day after the official start of classes 20% tuition refunded
- Beginning the 17th calendar day after the official start of classes 0% tuition refunded

Fee Refund Schedule (including summer session)

- Application fee 0% refund
- Board fee up to mid-semester: prorated on a weekly basis plus 1 week
- After mid-semester: 0% refund

Summer Sessions

- Before the end of the summer registration period 100% tuition refunded
- Before the end of 1/5 of the length of the session, but in no case beyond the 7th calendar day of the session 80% tuition refunded
- Before the end of 2/5 of the length of the session 40% tuition refunded
- At the end of 2/5 of the length of the session, but in all cases beginning with at least the 15th calendar day of the session 0% tuition refunded

In the case of special courses of short duration (i.e., 1 week or less), this policy will be applied on a pro rata basis in a manner consistent with the policy.

Non-refundable Fees

The following fees are non-refundable after the end of each registration period, including the summer session and Intersession:

- Activities Fee
- Athletic Fee
- Auxiliary Facilities Fee

- Class Fees
- Course Fees
- Internship Fee
- Private Music Fee
- Recreation and Parks Orientation Fee
- Student Teaching Fee
- Student Union Operating Fee
- Sustainability Fee
- Technology Fee
- Transportation Fee
- University Fee
- Vehicle Registration Fee

Mandatory Fees

The following paragraphs explain how the University uses the mandatory fees which students pay. For information on other fees and expenses related to summer and graduate programs, refer to the respective catalogs and bulletins.

Activities Fee: (optional for graduate students) An activities fee of \$27 per credit hour is collected to support student publications, the campus radio station, social activities, student government and a balanced program of cultural events.

Athletic Fee: An athletic fee of \$52 per credit hour is used to support the University's program in intercollegiate and intramural athletics.

Auxiliary Facilities Fee: An auxiliary facilities fee of \$26 per credit hour for part-time students is assessed for construction expenses of the auxiliary facilities.

Student Union Operating Fee: A Student Union operating fee \$22 per credit hour is charged for operating expenses of the Lane Center.

Sustainability Fee: A fee of \$2 per credit for part-time students is assessed to fund green initiative projects and programs on campus. Projects will be recommended by the President's Advisory Council for Sustainability that includes faculty, staff and student representatives.

Transportation Fee: A Transportation fee of \$2 per credit hour for part-time students is charged, allowing students to ride Allegany Transit Authority buses by showing a student ID.

Technology Fee: A Technology fee of \$17 per credit hour is assessed to fund technology initiatives for student enhancement.

Other Fees and Expenses

Late Payment Fee: A late payment fee of \$30 is charged for payments received after the established payment deadline.

Late Registration Fee: A late registration fee of \$30 is charged for not registering as prescribed or if payment is received after the due date.

Payment Plans are available through a partnership with CashNet. A 4-month plan is available for each semester with a \$45/term enrollment fee.

Check Reissue Fee: A \$30 stop payment check fee is assessed for checks the Bursar's Office needs to reissue.

Career Services Credential Fee: A \$20 fee allows the student to establish a credential file through the Office of Career Services. This is a one-time optional fee.

Duplicate Copies: A \$3 fee is charged for each duplicate statement of fees (or other receipt) requested. A \$20 fee is charged for each duplicate ID Card.

Returned Payment Fee: A \$30 fee is charged whenever a payment of any obligation is returned for any reason. Article 27, Section 142 of the Annotated Code of Maryland states that anyone who obtains money, etc., by bad check is subject to prosecution. All payments returned to the University by the bank as “unpaid” (this includes payments in dispute or uncollected funds) must be paid within seven days of the University’s notification to the student.

Motor Vehicle Registration: A \$40 annual motor vehicle registration fee is charged for students registering a vehicle.

Study Abroad Administrative Fee: A non-refundable administrative fee that covers all study abroad administrative costs of \$150 (check with the CIE website for specific information on costs).

Balance Due Fee: Students with a balance due after 10 business days will be charged an additional \$100 late payment fee.

Special Course Work Fees

The following special fees for course work are non-refundable at the end of the free drop-add period:

Private Music Fee: Music students desiring private study of organ, piano, other instruments, or voice are charged \$200 per credit hour.

Additional Course Fees: Course fees and studio fees range from \$10-\$300 for costs of the course.

Special Instruction Fees: Fees of \$10 - \$120 for students enrolled in GEP science laboratory courses and courses utilizing the Academic Computing facility are collected to cover laboratory supplies, equipment, software. Fees are also charged to cover art supplies in certain studio courses, course materials or field trips.

Student Teaching Internship Fee: A student teaching internship fee of \$350 will be charged for each quarter or semester at the beginning of the semester during which student teaching is scheduled.

Accreditation

Frostburg State University is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104 (267.284.5000). The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation.

Accreditors Approved by the U.S. Secretary of Education:

- BSN in Nursing: Commission on Collegiate Nursing Education (CCNE)
- MS in Nursing: Administration and Education Accredited by the Commission on Collegiate Nursing Education (CCNE)
- Teacher Education Programs: National Council for Accreditation of Teacher Education (NCATE)

Other Accreditors:

- BS in Athletic Training: Commission on Accreditation of Athletic Training Education (CAATE)
- College of Business programs: AACSB International (Association to Advance Collegiate Schools of Business)
- BA/BS program in Mechanical Engineering, in collaboration with the University of Maryland College Park: Engineering Accreditation Commission of ABET, Inc.
- BS in Recreation and Parks Management: Council on Accreditation of Parks, Recreation, Tourism and Related Professions (COAPRT)
- BS in Exercise and Sport Science: Accredited by the Commission on Accreditation of Health Education Programs (CAAHEP) upon the recommendation of the Committee on Accreditation for Exercise Sciences.
- BA/BS in Social Work: Council on Social Work Education (CSWE)
- Teacher Education Programs: Also approved by the Maryland State Department of Education (MSDE) as consistent with the Maryland Redesign of Teacher Education
- Brady Health Center: Accreditation Association for Ambulatory Health Care (AAAHC)
- Counseling and Psychological Services: International Association of Counseling Services
- MS in Counseling Psychology: Master's in Psychology and Counseling Accreditation Council (MPCAC)
- MSM in Physician Assistant Studies – Provisional Accreditation by the Accreditation Review Commission on Education for the Physician Assistant. Please see the catalog page for this program for the full accreditation statement.

College of Education

Master of Education

Concentrations

• CURRICULUM & INSTRUCTION

- EDUCATIONAL TECHNOLOGY
- NATIONAL BOARD CERTIFICATION
- TEACHER LEADERSHIP
- THE ELEMENTARY STEP TEACHER

• EDUCATIONAL LEADERSHIP

• INTERDISCIPLINARY PROGRAM

• LITERACY EDUCATION

• SCHOOL COUNSELING

• SPECIAL EDUCATION

Accreditation

FSU's programs are accredited by the state of Maryland under its Redesign for Teacher Education, recognized nationally by, and in compliance with, 14 professional content associations and by the National Council for Accreditation of Teacher Education.

Program Outcomes

Students who have successfully completed a M.Ed. program will have demonstrated:

- An understanding of the mission and function of education in a diverse, complex, society
- Attainment of skills needed for professional analysis, problem-solving and reflection
- Attainment of advanced knowledge of physical, cognitive, cultural and emotional development as related to the learning process
- Ability to conduct rigorous self-evaluation of professional and ethical behavior, practice and progress
- Attainment of extensive skills and knowledge in an area of specialization
- Ability to incorporate current research and technology within a specialization and related areas

Requirements and Regulations for All M.Ed. Students

Special Admission Criteria

Graduate admission is based on an undergraduate cumulative GPA from a regionally accredited institution, teacher certification or eligibility and submission of scores from the Praxis II, the National Teacher Examination or equivalent state certification testing in your field(s) of initial teacher certification, with the exception of School Counseling and the Interdisciplinary Program (see below).

To warrant full graduate admission to the M.Ed. degree programs, but not to specific concentrations that possess additional requirements, all applicants must have earned a cumulative GPA of at least 3.0, completed a bachelor's degree from a regionally accredited institution and submit a copy of teacher certification and/or scores from NTE, Praxis II, GRE (Graduate Record Examination) or MAT (Miller Analogy Test). Provisional admission may be granted for students who have a cumulative undergraduate GPA of 2.75-2.99. Applicants with a cumulative undergraduate GPA of less than 2.75 may be considered individually for provisional status by the College of Education Academic Monitoring Committee. (See other additional requirements and standards for admission in the appropriate sections for each program.)

In addition, all applicants, except for School Counseling and Interdisciplinary Studies, must be eligible for, or hold, a teaching certificate. Admission criteria for the Master of Arts in Teaching may be found in the appropriate section of this catalog.

Applicants holding an advanced professional certificate prior to 1987 will not be required to take additional external measures for admission to graduate programs in the Educational Professions Department with the exception of those not meeting the GPA requirements for School Counseling.

Credentials of international students applying for admission to graduate programs in the Educational Professions Department will be evaluated on a case-by-case basis.

Study Plan

The study plan is a document required by specific areas of concentration within the Master of Education program for admission. You must meet with the graduate program coordinator to devise a study plan within the first semester of study whereby your educational goals and degree requirements can be achieved. The study plan is a list of courses that you must satisfactorily complete to meet degree requirements. Once the study plan is approved by your advisor and program coordinator, any subsequent changes must be approved by the aforementioned.

The following concentrations require the use of approved study plans:

Educational Leadership, Literacy Education, Curriculum and Instruction, School Counseling, Interdisciplinary, Special Education

Basic Degree Requirements

In addition to the basic requirements for a master's degree found in the general regulations section of this catalog, you must meet the following requirements for the M.Ed. degree:

1. Your entire degree program of study must not be less than 30 credit hours with a minimum of 18 credit hours of the entire program of study taken in 600-level courses, 9 credits of which must be in the area of concentration.
2. You must successfully complete a research paper/project or thesis.

Degree Candidacy

Frostburg State University regards degree candidacy as an important element of the Master of Education degree program. The purpose of degree candidacy is to provide a formal mechanism as part of your program of study whereby your academic performance and progress toward completion of degree requirements are evaluated. This evaluation normally occurs at the midpoint of your degree program.

Conditions

You must apply for degree candidacy. Failure to apply for degree candidacy will jeopardize your registration for further courses. To apply for degree candidacy, you must:

3. Have completed no less than 15 credit hours or more than 18 credit hours taken as approved graduate credit from Frostburg State University
4. Have a cumulative GPA of at least 3.0 in the graduate courses taken at Frostburg State University

5. Have successfully completed the Professional Education Core (9 credits) with a grade of "C" or better as part of your first 15-18 credits from Frostburg State University or from approved transfer credits).
6. Have completed at least 6 of the 15-18 credits taken at Frostburg State University in your area of concentration
7. Demonstrate academic and professional qualities to the satisfaction of the members of your Master's Committee
8. Meet any additional requirements as specified by the area of concentration

Application Process for Degree Candidacy

1. At the appropriate point in time in your degree program (see Degree Candidacy conditions), you should secure an Application for Degree Candidacy from your graduate program coordinator.
2. The Application for Degree Candidacy is to be completed and returned to the graduate program coordinator.
3. The program coordinator will evaluate your performance through your first 15-18 credit hours of study and make a recommendation regarding your candidacy for the degree.
4. You will receive formal notification of the decision from your program coordinator. Denial to degree candidacy will
5. result in dismissal. Dismissals can be appealed to the Dean.
6. You must demonstrate academic and professional qualities to the satisfaction of the program faculty.
7. You must meet any additional requirements as specified by the area of concentration.

Second Master's Degree

You may earn a second M.Ed. degree in another area of concentration. A maximum of 9 credit hours in professional education from the first degree may be applied toward the second degree.

Phi Delta Kappa

Phi Delta Kappa is an international professional fraternity for men and women in education. The membership is composed of recognized leaders in the profession and graduate students with leadership potential. Members are from a wide range of educational endeavors. They include classroom teachers, administrators, college and university professors and other educational specialists. The Chapter of Phi Delta Kappa serves Frostburg State University and the tri-state surrounding the Cumberland-Frostburg area. The chapter actively promotes the interests and education of professional educators. For more information about Phi Delta Kappa, see the chair of the Department of Educational Professions.

Master of Education: Educational Leadership

Program Purpose

This program is designed for certified teachers to prepare for entry-level positions in administration and supervision by providing knowledge, theories, techniques, skills and concepts appropriate to the field through lecture, simulation, case study, role playing, inbasket activities and other appropriate methods.

Certification

This program is intended to lead to MSDE (Maryland State Department of Education) Administrator I endorsement. While reciprocity considerations generally serve non-Maryland resident students effectively, those students are encouraged to consult their state certification offices about additional requirements, such as teaching experience, testing or specific course completion.

Student who seek admission to the program must hold teacher certification or be teacher certification eligible.

Program Objectives

To provide background in major content areas of administration, including general administration, curriculum instruction, finance and business operations, school-community relations, personnel services, staff development, pupil services, facilities operation, organization and structure, and human relations

- To provide background in theories appropriate to the field and to require student application
- To provide opportunities for students to practice the administrative/supervisory skills through simulation, role playing, inbasket and group activities, as well as field experiences
- To provide knowledge, application, analysis and reflection of current practice in the field
- To provide knowledge, recognition and ability to work with individual differences and capabilities of children and adults
- To provide a capstone experience that integrates the program's content and skills with on-site activities and assessment.

For more information:

Office of Graduate Services
301.687.7053
gradservices@frostburg.edu

Coordinator:

Dr. John L. Stoothoff
Department of Educational Professions
240.527.2736
jlstoothoff@frostburg.edu

Professional Education Core	9 credits
Area of Concentration	18 credits
Capstone	6 credits
Total	33 credits

Program Curriculum (33 credits)

Professional Education Core (9 credits)

CUIN 654	Cultural and Technological Awareness in the Context of Global Education
EDUC 603	Principles and Practices of Research
EDUC 606	Developmental Theory and Experiential Growth

Area of Concentration (18 credits)

CUIN 651	Instructional Design for Understanding
EDAD 628	School Law
EDAD 611	Educational Organization and Leadership
EDAD 612	Applied Problems in Educational Leadership
EDAD 644	Public School Finance
EDSU 643	Supervision and Human Resources

Capstone (6 credits required)

EDAD 693	Practicum I
EDAD694	Practicum II

Special Degree Requirements

1. Study Plan

A study plan is required for all students in Administration and Supervision. It must be completed and approved prior to registering for the first course. Once approved, any changes require the permission of the program coordinator.

2. Admission to Candidacy

Admission to candidacy occurs when the student has completed a minimum of 15 credits and a maximum of 18 credits. Students must have completed the three professional core courses (EDUC 603, 606 and CUIN 654) as part of this admission process. Six credits within the program concentration must have also been completed. A cumulative GPA of 3.0 is required as well as the approval of the program coordinator. Transfer courses are not counted toward the 15-18 credits unless they are accepted as equivalent courses, and then the grades are not calculated in the GPA. The program coordinator has the right to require that a student remediate deficiencies even if that requires extra courses or to require that a student be disenrolled from the program based on the student's aptitude and professional growth and potential. If disenrolled, the student has the right of appeal to the Dean.

Transfer/Proficiency Credit

If a student has successfully completed (grade of B or better) graduate courses at another accredited institution, he or she may apply for transfer credit for up to nine credits. If, upon faculty assessment, the courses are deemed essentially comparable to courses in the program, the student will be awarded credit toward completion of the degree. This does not apply to the two practica. All courses considered for transfer credit must meet the graduate transfer credit policy requirements including the six-year limit.

Proficiency credit and credit by exam are not options in this program

Post Master's Certificate in Educational Leadership

Certification

The 18-credit hour *Post-Master's Certificate in Educational Leadership* is an advanced certificate aligned with the standards set forth by the Maryland State Department of Education for Administrator I endorsement. This certificate is designed for certified teachers who hold a Master's degree from a fully-accredited institution of higher education. The purpose of this certificate is to prepare students for entry-level positions in educational leadership by equipping them with the techniques, skills, and concepts appropriate to the field. Each post master's certificate candidate will be thoroughly introduced and tested for mastery of the standards-based assessments – on multiple occasions – throughout the coursework.

Program Objectives:

The program objectives of the Post-Master's Certificate program are meant to be in service to individuals who already possess a Master's degree and teaching certification or teacher certification eligibility or who otherwise meet the requirements under COMAR.13A.12.04.04.B (2) (b). At the completion of the six-course sequence, one which includes an *internship/practicum* requirement, students will have gained the Maryland state-identified standards-based knowledge and skills necessary for preparation for the Maryland School Leaders Licensure Assessment examination. In turn, students will be eligible to apply to the Maryland State Department of Education (MSDE) for the Administrator I endorsement.

Highlights

1. Maryland State Department of Education (MSDE)- approved program for certification of supervisory personnel that includes the outcomes in the *Professional Standards for Educational Leadership (2015)*, the *Maryland Instructional Leadership Frameworks (MdILFs)*, and the ISLLC (2015) standards for the evaluation of principals.
2. 18 credit-hours of graduate work with courses available online
3. Taught by faculty with experience at all levels of school administration

Entry Requirements

To be admitted to the Post-Master's Certificate program, a student must have an undergraduate and master's degree from a regionally accredited college or university and hold current teaching certification, must be teacher certification eligible, or otherwise meet the requirements under COMAR.13A.12.04.04.B.(2) (b). Students must apply online at www.frostburg.edu/grad, provide transcripts from all undergraduate and graduate institutions, and provide either Praxis II test scores or a copy of a teacher certification.

Program Curriculum (18 credits)

CUIN 651	Instructional Design for Understanding
EDAD 611	Educational Organization and Leadership
EDAD 628	School Law
EDAD 644	Public School Finance
EDSU 643	Supervision and Human Resources
EDAD 693	Practicum I

Practicum I

EDAD 693, the Practicum I, is a three-credit course conducted under the auspices of an on-site mentor who is a holder of at least State of Maryland *Administrator I* certification. The requisite 180 clock hours of administrative activity can be completed within the candidate's school district's program offerings and facilities and within the school's academic calendar.

Additional Information

The Post Master's Certificate program is offered at both the Frostburg campus and the University of Maryland Hagerstown Campus. Many, if not all, courses are offered online or in blended format. At the completion of the five-course sequence and the practicum, students will meet the educational requirements for Maryland State Department of Education (MSDE) Administrator I endorsement.

College of Liberal Arts & Sciences

Master of Medical Science in Physician Assistant Studies

Program Overview

The Master of Medical Science (MMS) in Physician Assistant (PA) Studies Program at Frostburg State University (FSU) is delivered at FSU's satellite site located at the University System of Maryland Hagerstown Regional Education Center in the heart of downtown Hagerstown, MD. The program is located on the third floor of the USMH Agnita Stine Schreiber Health Sciences Center located at 24 N. Walnut Street, Hagerstown, MD.

The MMS in PA Studies is a graduate degree program intended to prepare students academically and professionally for responsibilities, services, and leadership as a Physician Assistant. This program consists of two phases spanning 24 months to include intersessions and summers with a total of 117 credits. Phase I (didactic phase) represents the pre-clinical year and spans the first 13 months, representing 74 program credits. Phase II (clinical field education phase) represents 43 program credits, including ten diverse supervised clinical field experiences (Supervised Clinical Practice Experience or SCPEs) and a four credit summative capstone course, over a period of 11 months. Categorical learning domains include human anatomy, basic medical sciences, clinical medicine, clinical assessment and diagnostics, clinical patient care skills and interventions, professional development, research, and multiple field practice experiences.

The program admits a cohort of 25 each summer, with an application **deadline of November 1. Applications are accepted via the Central Application Service for Physician Assistants (CASPA)** www.caspaonline.org. All documents should be submitted to CASPA by November 1 to assure that CASPA is able to verify the application no later than December 1.

Program Vision, Mission and Goals

Vision

Frostburg State University's Physician Assistant Studies program will educate a Physician Assistant workforce committed to excellence, compassion, and patient-centered care to serve rural and medically underserved areas in Maryland and beyond.

For more information:

Office of Graduate Services
301.687.7053
gradservices@frostburg.edu

Coordinator:

Dr. Beth Smolko
Department of Physician Assistant Studies
University System of Maryland at Hagerstown
240.527.2752
fsupa@frostburg.edu

Mission

The mission of the Frostburg State University's Physician Assistant Program is to educate students in compassionate patient-centered care. Students will learn best practices, use innovative technology, and work in interprofessional teams to deliver quality care, particularly in rural and medically underserved areas in Maryland and beyond. Frostburg State University Physician Assistant graduates will have a commitment to excellence, inclusivity, and community service.

Goals

Goal 1: Prepare Physician Assistant students with the core medical knowledge and skills to deliver quality healthcare, achieving first time PANCE scores at or above the national average and aggregate scores at 100%.

Goal 2: Prepare students in the use of technology and interprofessional education opportunities to improve access to care and physical exam and diagnostic skills in all clinical setting.

Goal 3: Prepare graduates to evaluate clinical data and research and make evidence based decisions to provide safe, quality care for all patients.

Goal 4: Prepare graduates to meet the healthcare needs of rural and medically underserved populations

Program Accreditation

The ARC-PA has granted Accreditation-Provisional status to the Frostburg State University Master of Medical Science in Physician Assistant Studies Program sponsored by Frostburg State University.

Accreditation-Provisional is an accreditation status granted when the plans and resource allocation, if fully implemented as planned, of a proposed program that has not yet enrolled students appear to demonstrate the program's ability to meet the ARC-PA Standards or when a program holding Accreditation Provisional status appears to demonstrate continued progress in complying with the Standards as it prepares for the graduation of the first class (cohort) of students.

Accreditation-Provisional does not ensure any subsequent accreditation status. It is limited to no more than five years from matriculation of the first class.

Admission Requirements

- Bachelor's degree from a regionally accredited institution with a 3.0 cumulative GPA or higher as calculated by the Central Application Service for Physician Assistants (CASPA)
- Completion of all prerequisites with a cumulative 3.0 GPA or higher as calculated by CASPA. No grade lower than a "C" will be accepted for any prerequisite. All repeated course grades are counted in the CASPA GPA calculation. For information on how CASPA calculates GPAs, please go to their Frequently Asked Questions on the Web page at <https://portal.caspaonline.org/caspaHelpPages/frequently-asked-questions/>

Prerequisites include:

- General Biology I and II – may be completed as AP courses in high school with score of 4 or 5 on AP exam
- Anatomy and Physiology I and II with lab (must be completed within 5 years of application. Waiver may be considered if evidence of using content)
- Microbiology with lab (must be completed within 5 years of application)
- Medical Terminology
- General Chemistry I and II – may be completed as AP courses in high school with score of 4 or 5 on AP exam; also blended General Chemistry courses will be considered depending on course description
- Organic Chemistry I
- Psychology 101 (or similar entry-level psychology course) - may be completed as AP courses in high school with score of 4 or 5 on AP exam
- Introduction to Statistics - may be completed as AP courses in high school with score of 4 or 5 on AP exam

- Recommended but not required – Genetics, Physics, Biochemistry I, Lifespan and Developmental Psychology or Developmental Psychology
- A cumulative Science GPA of 3.0 or higher as calculated by CASPA.
- GRE test score submission (scores must be within 5 years). There is no minimum score for this test but a score in the 40th percentile or higher is recommended. MCAT will be accepted in lieu of the GRE test. Students who hold a graduate degree will be waived from this test requirement.
- Health Care Experience Hours (minimum of 500 hours paid or volunteer with 8 hours of shadowing a Physician Assistant strongly recommended). Recommended experiences include PA, NP or MD shadowing, CAN, EMT, Scribe, Medical Assistant, Respiratory Therapist, Radiology Technician, Military Medical Corpsman, Paramedic, RN or other related experiences which provide exposure to the medical care environment where there is significant interaction with patient care, preferably hands-on.
- Community Service – Applicants who have demonstrated a commitment to community service will be viewed favorably in the holistic review process.
- Leadership – Applicants who have demonstrated leadership via participation in their academic, personal or professional lives will be viewed favorably in the holistic review process. , 3 letters of recommendations (acceptable references include: MD, PA, NP, academic advisors or faculty, employment managers and supervisors) from individuals who can verify your potential for academic success and who can attest to your commitment to leadership and service.
- Short essay response
- Personal Statement
- Ability to meet the program's technical standards.
- Interview – please note that not all qualified applicants are invited for interview due to the competitive nature of this program.
- Once selected for admission, students must satisfactorily complete a background check, drug screen and documentation of required immunizations.
- Students are also required to carry health insurance and personal malpractice via <https://www.cmfgroup.com/professional-liability-insurance/physician-assistant-student-insurance/> (offered free to PA students).

Foreign Medical Graduates

International Student Information:

FSU is approved by SEVIS to admit international students to programs which are hosted on the FSU main campus only. Please note that due to our SEVIS restrictions for the USMH satellite site, we are unable to accept F1 degree seeking students into this program as this delivery site is not approved by SEVIS.

All foreign-educated applicants must have transcripts of all higher education institutions attended evaluated by World Education Services (WES) or Educational Credential Evaluators (ECE) prior to submitting the CASPA application. All foreign transcripts must be evaluated (course-by-course with GPA evaluation is required) by one of these organizations listed above; no other evaluation services will be accepted. Please be advised that this process may take several months and must be submitted with the completed CASPA application by the application deadline. All prerequisite courses must be taken in the US.

English Fluency:

International students who have not graduated from an accredited college or university in the United States and whose native language is not English, must achieve satisfactory scores on the Test of English as a Foreign Language (TOEFL) of 100 iibt or IELTS test 7.5. Scores must be current within two years from the time of application.

Application Process

- Completed CASPA application (www.caspaonline.org) received by the deadline date of November 1. CASPA verification by December 1.

- **Completion of the GRE.** Send GRE from ETS directly to FSU using code (5402). Do NOT send scores directly to CASPA. MCAT tests will be accepted in lieu of GRE. GRE scores must be current within five years of the date of application and received by the application deadline. Students who hold a master's degree or higher will be waived from this requirement. There is no minimum score required; however, a score in the 40th percentile or higher in both the quantitative and the verbal portion of the GRE is recommended and will be given preference when evaluating applications.
- **After completion of the application and receipt of all documents, CASPA will verify your application and forward it to FSU for screening.** All students who meet minimum admission requirements will be forwarded to the Admissions committee for review and those selected will be offered an interview. Please note that not all students who meet minimum qualifications will receive an interview due to the competitive nature of this program.
- FSU will review applications on a rolling basis and interviews will be conducted each month beginning as early as May and ending no later than January. As a result we encourage early application to provide CASPA adequate time for review and verification of your application.
- All admission decisions will be completed by February 1 at the latest.

Program Curriculum (117 credit hours)

Core Courses (74 credits)

DPAM 601	Human Anatomy I
DPAM 602	Human Anatomy II
DPAM 603	Human Anatomy III
DPAM 610	Clinical Medicine I
DPAM 611	Clinical Medicine II
DPAM 612	Clinical Medicine III
DPAM 621	Basic Sciences I
DPAM 622	Basic Sciences II
DPAM 623	Basic Sciences III
DPAM 631	Developing the PA Professional I
DPAM 632	Developing the PA Professional II
DPAM 633	Developing the PA Professional III
DPAM 641	Patient Assessment and Diagnostic Methods I
DPAM 642	Patient Assessment and Diagnostic Methods II
DPAM 643	Patient Assessment and Diagnostic Methods III
DPAM 651	Pharmacology I
DPAM 652	Pharmacology II
DPAM 653	Pharmacology III
DPAM 660	Population Health
DPAM 665	Research and Evidence-Based Medicine
DPAM 670	Functional and Preventive Medicine
DPAM 675	Geriatrics
DPAM 680	Pediatrics
DPAM 685	Foundations of Surgery
DPAM 690	Emergency Medicine Intensive
DPAM 695	Transition to Clinical Practice

Supervised Clinical Site Placements (40 credits)

DPAM 700	Family Medicine: Supervised Clinical Practice Experience
DPAM 701	Internal Medicine: Supervised Clinical Practice Experience
DPAM 702	Pediatrics: Supervised Clinical Practice Experience
DPAM 703	General Surgery: Supervised Clinical Practice Experience
DPAM 704	Psychiatry: Supervised Clinical Practice Experience
DPAM 705	Women's Health: Supervised Clinical Practice Experience
DPAM 706	Emergency Medicine: Supervised Clinical Practical Experience
DPAM 707	Elective: Supervised Clinical Practice Experience

Capstone (4 credits)

DPAM 709	Summative
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Program Progression and Dismissal

Due to the sequential nature of the curriculum, students must successfully complete all courses for a given semester before becoming eligible to take courses in the subsequent semester.

Students must successfully complete all courses in the didactic phase before they may progress into the clinical phase of the program. Any exceptions to this must be approved by the Academic Performance and Professionalism Progress Review Committee.

Progression in Supervised Clinical Site Placement Experiences - due to timing, as well as complexity of evaluative measures incorporated, student performance is assessed by the Clinical Coordinator at the completion of each Supervised Clinical Practice Experience to determine progression to the next rotation.

At the conclusion of each semester, in both the didactic and clinical year, the Academic and Professionalism Progress Review Committee reviews each student's academic and professional performance. Students must be recommended for progression by the Academic and Professionalism Progress Review Committee to be eligible to take courses in the subsequent semester and continue their progression through the program. In the event a student is identified to be at risk for Academic/Professionalism probation or dismissal at any time during the program, including Supervised Clinical Practice Experiences, the Academic and Professionalism Progress Review Committee may convene more frequently to determine appropriate academic/professionalism intervention.

Guidelines used to determine progression from semester to semester include the following:

Semester to Semester Progression - Didactic Phase:

- Achieve a minimum overall 3.0 GPA
- No more than one (1) course grade below a "B" within the semester
- No course grades below "C"
- Obtain established minimal grades for Observed Standardized Clinical Examinations/OSCEs
- Achieve minimum established score for all formative and summative evaluations/examinations
- Documented demonstration of professionalism

Progression from Didactic Phase to Clinical Phase:

- Achieve a minimum overall 3.0 GPA
- No more than two (2) course grades below a "B"
- No course grade below "C"
- Obtain established minimal grades for Observed Standardized Clinical Examinations/OSCEs
- Achieve minimum established score for all formative and summative evaluations/examinations
- Documented demonstration of professionalism

Please note any grade below "C" and more than two (2) grades below the level of "B" within the didactic phase will trigger dismissal from the program. See dismissal section below.

Clinical Phase to Completion:

- Achieve a minimum overall 3.0 GPA
- Successfully complete all Supervised Clinical Practical Experiences/SCPEs
- No more than one (1) course below the level of "B"
- No course grade below the level of "C"
- Obtain passing grades on all end of SCPE examinations
- Achieve minimum established score for all formative and summative evaluations/examinations
- Documentation of professionalism

Please note any grade below "C" and more than one (1) grade below the level of "B" within the clinical phase, including the summative course will trigger a dismissal from the program. See dismissal section below.

In the event that a student does not meet the above criteria, is remediating a course or course component, or may be on academic or professionalism probation, the student may progress to the subsequent semester at the discretion of the Academic and Professionalism Progress Committee.

Transfer/Proficiency Credit:

This program does not consider courses for transfer or credit by exam.

New Course Descriptions

Physician Assistant Studies - New Courses

DPAM 601 Human Anatomy I 2 cr.

This first course in a series of three courses is devoted to the study of human anatomy and will cover the topography, internal structures, and functions of general overview and then select body systems (Dermatology, HEENT, Infectious Disease, Hematology/Oncology, and Neurology). 1.5 hrs. lecture; 2.5 hrs. lab. Summer. *Prerequisite: Admission to DPAM program.*

DPAM 602 Human Anatomy II 2 cr.

This second course in a series of three courses devoted to the study of human anatomy and will cover the topography, internal structures, and functions of select body systems (Cardiovascular, Pulmonary, Gastrointestinal, Endocrine, and Oral Health). One hr. lecture; 2.0 hrs. Lab. Fall. *Prerequisite: DPAM 601.*

DPAM 603 Human Anatomy III 2 cr.

This third course in a series of three courses is devoted to the study of human anatomy and will cover the topography, internal structures, and functions of select body systems (Musculoskeletal, Neurology – review with focus on neuromuscular and neuropsychiatric structure and function, Genitourinary and Reproduction). One hr. lecture; two hrs. lab. Spring. *Prerequisites: DPAM 602.*

DPAM 610 Clinical Medicine I 3 cr.

This is the first course in a three-part series designed to provide an intensive study of human diseases and disorders using a lifespan approach in the areas of clinical medicine including epidemiology, etiology, clinical presentation, progression, therapeutic management (non-pharmacologic), prevention, laboratory medicine, imaging, and prognosis. Emphasis will be on disease processes common to primary care practices and the development of a differential diagnosis and plans based upon the patient's clinical presentation. Three hrs. lecture. Summer. *Prerequisite: Admission into DPAM program.*

DPAM 611 Clinical Medicine II 6 cr.

This is the second course in a three-part series designed to provide an intensive study of human diseases and disorders using a lifespan approach in the areas of clinical medicine including epidemiology, etiology, clinical presentation, progression, therapeutic management (non-pharmacologic), prevention, laboratory medicine, imaging, and prognosis. Emphasis will be on disease processes common to primary care practices and the development of a differential diagnosis and plans based upon the patient's clinical presentation. Six hrs. lecture. Fall. *Prerequisite: DPAM 610.*

DPAM 612 Clinical Medicine III 6 cr.

This is the third course in a three-part series designed to provide an intensive study of human diseases and disorders using a lifespan approach in the areas of clinical medicine including epidemiology, etiology, clinical presentation, progression, therapeutic management (non-pharmacologic), prevention, laboratory medicine, imaging, and prognosis. Emphasis will be on disease processes common to primary care practices and the development of a differential diagnosis and plans based upon the patient's clinical presentation. Six hrs. lecture. Spring. *Prerequisites: DPAM 611.*

DPAM 621 Basic Sciences I 3 cr.

This is the first course in a three-part series devoted to basic concepts and principles that are essential to comprehending the fundamental mechanisms of human physiology at the cellular, tissue and organ levels; and, the requirements for the maintenance of homeostatic control and identification of pathology. This course lays the foundation for understanding the underlying principles of the etiology, management and prevention of human disease processes. Three hrs. lecture. Summer. *Prerequisite: Admission into DPAM program.*

DPAM 622 Basic Sciences II 4 cr.

This is the second course in a three-part series devoted to basic concepts and principles that are essential to comprehending the fundamental mechanisms of human physiology at the cellular, tissue and organ levels; and, the requirements for the maintenance of homeostatic control and identification of pathology. This course lays the foundation for understanding the underlying principles of the etiology, management and prevention of human disease processes. Four hrs. lecture. Fall. *Prerequisites: DPAM 621.*

DPAM 623 Basic Sciences III 4 cr.

This is the third course in a three-part series devoted to basic concepts and principles that are essential to comprehending the fundamental mechanisms of human physiology at the cellular, tissue and organ levels; and, the requirements for the maintenance of homeostatic control and identification of pathology. This course lays the foundation for understanding the underlying principles of the etiology, management and prevention of human disease processes. Four hrs. lecture. Spring. *Prerequisite: DPAM 622.*

DPAM 631 Developing the PA Professional I 3 cr.

This course is the first of three-part series designed to aid the student in the transition into the medical profession and serves as an introduction to professional issues. Three hrs. lecture. Summer. *Prerequisite: Admission into DPAM program.*

DPAM 632 Developing the PA Professional II 2 cr.

This course is the second of three-part series designed to aid the student in the transition into the medical profession and serves as an introduction to professional issues. Two hrs. lecture. Fall. *Prerequisite: DPAM 631.*

DPAM 633 Developing the PA Professional III 2 cr.

This course is the third of three-part series designed to aid the student in the transition into the medical profession and serves as an introduction to professional issues. Two hrs. lecture. Spring. *Prerequisite: DPAM 632.*

DPAM 641 Patient Assessment and Diagnostic Methods I 3 cr.

This first course in a series of three will introduce students to history taking, physical examination, patient counseling and education techniques. Emphasis on learning the components of a complete physical exam and select body system specialty exams. One hr. lecture; two hrs. lab. Summer. *Prerequisites: Admission into DPAM program.*

DPAM 642 Patient Assessment and Diagnostic Methods II 4 cr.

This second course in a series of three will continue to build on the student's ability to take an accurate medical history, physical examination, patient counseling and education techniques. Emphasis on learning the components of a Cardiology, Pulmonology, Endocrinology and Oral Health. One hr. lecture; three hrs. lab. Fall. *Prerequisites: DPAM 641.*

DPAM 643 Patient Assessment and Diagnostic Methods III 4 cr.

This third course in a series of three will continue to build on the student's ability to take an accurate medical history, physical examination, patient counseling and education techniques. Emphasis on learning the components of a Musculoskeletal, Psychiatric/Addiction Medicine, Women's Health and Genitourinary exam. One hr. lecture; three hrs. lab. Spring. *Prerequisites: DPAM 642.*

DPAM 651 Pharmacology I 3 cr.

This is the first course of a three-part series which explores medication delivery, its impact on the body and how it is eliminated. Topics focus on how medications work and potential benefit and risk on the human body. Special emphasis will be placed drugs used in Dermatology, HEENT, Infectious Disease, Hematology/Oncology and Neurology. Three hrs. lecture. Summer. *Prerequisites: Admission into DPAM program.*

DPAM 652 Pharmacology II 3 cr.

This is the second course of a three-part series which explores medication delivery, its impact on the body and how it is eliminated. Topics focus on how medications work and potential benefit and risk on the human body. Special emphasis will be placed drugs used in Cardiology, Pulmonology, Oral Health, Gastroenterology, and Endocrinology. Three hrs. lecture. Fall. *Prerequisites: DPAM 651.*

DPAM 653 Pharmacology III 3 cr.

This is the third course of a three-part series which explores medication delivery, its impact on the body and how it is eliminated. Topics focus on how medications work and potential benefit and risk on the human body. Special emphasis will be placed drugs used in Musculoskeletal System, Psychiatry and Addiction Medicine, Women's Health, and the Genitourinary System. Three hrs. lecture. Spring. *Prerequisite: DPAM 652.*

DPAM 660 Population Health 2 cr.

This course is designed with an emphasis on social, cultural, emotional and psychological factors affecting patient care and human relationships including social determinants of health and on the PA role in disease prevention (for individual and society) rather than treatment. Two hrs. lecture. Summer. *Prerequisite: Admission into DPAM program.*

DPAM 665 Research and Evidence-Based Medicine 2 cr.

The course is designed to teach the importance of evidence-based medicine and review basic statistics, research methods, and ethical standards in research. Two hrs. lecture. Fall. *Prerequisite: Admission to DPAM program.*

DPAM 670 Functional and Preventive Medicine 1 cr.

The functional and preventive medicine course focuses on the PA role in disease prevention (for individual and society) rather than treatment. This course will introduce students to strategies that promote health and wellness to include self-monitoring of health risk behavior, goal setting, and behavior changes. One hr. lecture. Intersession. *Prerequisite: DPAM 660.*

DPAM 675 Geriatrics 2 cr.

This course focuses on healthcare delivery and issues specific to care of elderly patients. Emphasis will be on disease processes, psychosocial aspects of care and creation of treatment plans pertinent to geriatric populations. Two hrs. lecture. Intersession. *Prerequisites: DPAM 610 Clinical Medicine I and DPAM 611.*

DPAM 680 Pediatrics 2 cr.

This course focuses on healthcare delivery and issues specific to care of the pediatric patient. Emphasis will be on routine preventive care, infant and childhood development, and disease processes common to pediatric practice. Two hrs. lecture. Intersession. *Prerequisites: DPAM 610 Clinical Medicine I and DPAM 611.*

DPAM 685 Foundations of Surgery 2 cr.

This course covers concepts of surgical assessment, basic surgical skills and procedures, surgical complications, and management of surgical patients. One hr. lecture; one hr. lab. Summer. *Prerequisite: Admission to DPAM program.*

DPAM 690 Emergency Medicine Intensive 3 cr.

This course prepares students to recognize, rapidly assess, and effectively manage emergent situation, illness, or injury. Team-based activities are used to encourage the development of teamwork, collaboration, and interdisciplinary value. Basic Life Support, Advanced Cardiac Life Support, and Pediatric Advanced Life Support training is part of this course. One hr. lecture; two hrs. lab. Summer. *Prerequisites: DPAM 612 and DPAM 643.*

DPAM 695 Transition to Clinical Practice 1 cr.

The purpose of this course is to: (1) provide the student with a time of self-assessment, (2) evaluate the student's knowledge, skills, and attitude, and (3) identify the student's

level of preparedness using physical exam testing, technical skills assessment, and a written examination. Students must pass each of the three testing areas prior to the start of SCPE rotations. Supervised Clinical Practice Experience (SCPE) expectations and behavior will be discussed. One hr. integrated lecture/lab. Summer. *Prerequisites: DPAM 633 and DPAM 643.*

DPAM 700 Family Medicine: Supervised Clinical Practice Experience 4 cr.

The 4-week long Family Medicine Supervised Clinical Practice Experience (SCPE) will enable students to meet program expectations and acquire the competencies needed for clinical PA practice. SCPE encounters will include patient care related to acute, chronic, and preventive medical needs associated with adult and elderly patients in a rural/underserved setting. Practicum. Variable. *Prerequisites: Completion of all pre-clinical course work.*

DPAM 701 Internal Medicine: Supervised Clinical Practice Experience 4 cr.

The 4-week long Internal Medicine Supervised Clinical Practice Experiences (SCPE) will enable students to meet program expectations and acquire the competencies needed for clinical PA practice. SCPE encounters will include patient care related to acute, chronic, and preventive medical need associated with the adult and elderly population. Practicum. Variable. *Prerequisites: Completion of all pre-clinical course work.*

DPAM 702 Pediatrics: Supervised Clinical Practice Experience 4 cr.

The 4-week long Pediatric Medicine Supervised Clinical Practice Experiences (SCPE) will enable students to meet program expectations and acquire the competencies needed for clinical PA practice. SCPE encounters will include patient care related to acute, chronic, and preventive medical needs associated with infants, children and adolescents in the pediatric setting. Practicum. Variable. *Prerequisites: Completion of all pre-clinical course work.*

DPAM 703 General Surgery: Supervised Clinical Practice Experience 4 cr.

The 4-week long General Surgery Supervised Clinical Practice Experiences (SCPE) will enable students to meet program expectations and acquire the competencies needed for clinical PA practice. SCPE encounters will include patient care related to acute, and chronic, and medical need associated with pre-operative, intra-operative, and post-operative surgical management. Practicum. Variable. *Prerequisites: Completion of all pre-clinical course work.*

DPAM 704 Psychiatry: Supervised Clinical Practice Experience 4 cr.

The 4-week long Psychiatric Medicine Supervised Clinical Practice Experiences (SCPE) will enable students to meet program expectations and acquire the competencies needed for clinical PA practice. SCPE encounters will include patient care related to acute and chronic, and medical needs associated with psychiatry patients. Practicum. Variable. *Prerequisites: Completion of all pre-clinical course work.*

DPAM 705 Women's Health: Supervised Clinical Practice Experience 4 cr.

The 4-week long Prenatal and Gynecology Supervised Clinical Practice Experiences (SCPE) will enable students to meet program expectations and acquire the competencies needed for clinical PA practice. SCPE encounters will include patient care related to acute, chronic, and preventive medical need associated with women's health to include prenatal and gynecological care. Practicum. Variable. *Prerequisites: Completion of all pre-clinical course work.*

DPAM 706 Emergency Medicine: Supervised Clinical Practical Experience 4 cr.

The 4-week long Emergency Medicine Supervised Clinical Practice Experiences (SCPE) will enable students to meet program expectations and acquire the competencies needed for clinical PA practice. SCPE encounters will include patient care related to acute and emergent medical need associated with patients across the life span to include children, adolescents, adults, and elderly. Practicum. Variable. *Prerequisite: Successful completion of all pre-clinical course work.*

DPAM 707 Elective: Supervised Clinical Practice Experience 1-4 cr.

The elective (orthopedics, endocrinology, dermatology, cardiology, surgical specialty, etc.) Supervised Clinical Practice Experiences (SCPE) will enable students to meet program expectations and acquire the competencies needed for clinical PA practice. SCPE encounters will include patient care related to acute, chronic, and preventive medical need. This course is repeatable up to 12 credits. Practicum. Variable. *Prerequisites: Completion of all pre-clinical course work.*

DPAM 709 Summative 4 cr.

The summative evaluation measures mastery in the FSU DPAM graduate competencies and outcomes and associated ARC-PA Standards and NCCPA Blueprint items. Students will participate in a population health project in their community that will be identified and described by student teams. Students will work in teams to develop and execute a plan to address the community health care need. Finally, students will also engage in preparation for the PANCE exam, Curriculum Vitae creation, and preparation for job interviews. Four hrs. lecture. Spring. *Prerequisite: Admission to the DPAM program.*

USM Bylaws, Policies and Procedures of the Board of Regents

Policy on Student Classification for Admission and Tuition Purposes

(Approved by the Board of Regents August 28, 1990; Amended July 10, 1998; Amended November 27, 2000; Amended April 11, 2003; Amended June 23, 2006; Amended February 15, 2008; Amended October 24, 2014; Amended April 10, 2015; Amended February 17, 2017. Amended June 16, 2017. Amended April 19, 2019.)

Check the USM website (www.usmd.edu/regents/bylaws/SectionVIII) for the most up-to-date version.

I. Policy

A. Purpose

To extend the benefits of its system of higher education while encouraging the economical use of the State's resources,¹ it is the policy of the Board of Regents of the University System of Maryland (USM) to recognize the categories of in-state and out-of-state residency for the purpose of admission and assessing tuition at USM institutions.

B. Qualification for In-State Status

Generally, in order to qualify for in-state status, a prospective, returning, or current student must demonstrate that he or she is a permanent Maryland resident. Under certain circumstances, as set forth in this Policy, students who are not permanent Maryland residents may qualify temporarily for in-state status. Students who do not qualify for in-state status under this Policy shall be assigned out-of-state status for admission and tuition purposes.

C. Standard of Proof

The student seeking in-state status shall have the burden of proving by clear and convincing evidence that he or she satisfies the requirements and standards set forth in this Policy. Assignment of in-state or out-of-state status will be made by each USM institution upon a review of the totality of facts known or presented to it.

II. Determination of Residency Status

A. Criteria for Determination of Residency Status

An initial determination of residency status will be made at the time of admission and readmission based upon information provided by the student with the signed application certifying that the information provided is complete and correct. Additional information may be requested by the institution, to clarify facts presented. To qualify for in-state status, the student must demonstrate that for at least 12 consecutive months immediately prior to and including the last date available to register for courses for the semester/term for which the student seeks in-state status, the student had the continuous intent to reside in Maryland indefinitely and for a primary purpose other than that of attending an educational institution in Maryland. The student will demonstrate the requisite intent by satisfying all of the following requirements for the 12-month period (or shorter period indicated):

- 1) Has continuously maintained his or her primary living quarters in Maryland.
- 2) Has substantially all personal property, such as household effects, furniture, and pets, in Maryland.
- 3) Has paid Maryland income tax on all taxable income, including all taxable income earned outside of Maryland, and has filed a Maryland Resident Tax Return.
- 4) Has registered all owned or leased motor vehicles in Maryland for at least 12 consecutive months, if previously registered in another state. Students who have

lived in Maryland for at least 12 consecutive months but who have had their motor vehicle(s) registered in Maryland for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their owned or leased motor vehicle(s) was (were) registered in Maryland within 60 days after moving to the state.

- 5) Has possessed a valid Maryland driver's license for at least 12 consecutive months, if previously licensed to drive in another state. Students who have lived in Maryland for at least 12 consecutive months but who have held a Maryland driver's license for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their driver's license was issued in Maryland within 60 days after moving to the state.
- 6) Is currently registered to vote in Maryland, if previously registered to vote in another state (no time requirement).
- 7) Receives no public assistance from a state other than the State of Maryland or from a city, county, or municipal agency other than one in Maryland.
- 8) Has a legal ability under Federal and Maryland law to live permanently and without interruption in Maryland.

B. Presumption of Out-of-State Status

Either of the following circumstances raises a presumption that the student is residing in the State of Maryland primarily for the purpose of attending an educational institution and, therefore, does not qualify for in-state status under this Policy:

- 1) A student is attending school or living outside Maryland at the time of application for admission to a USM institution, or
- 2) A student is Financially Dependent on a person who is not a resident of Maryland. A student will be considered financially independent if the student provides 50% or more of his or her own living and educational expenses and has not been claimed as a dependent on another person's most recent tax returns.

III. Change In Classification For Tuition Purposes

A. Petition for Change in Classification for Tuition Purposes

After the initial determination is made, a student seeking a change to in-state tuition status must submit a Petition for Change in Classification for Tuition Purposes that includes all of the information the student wishes the institution to consider. All information must be submitted by the institution's deadline for submitting a petition for the semester for which the student seeks reclassification. Only one Petition may be filed per semester.

B. Criteria for Change in Tuition Status

A student seeking reclassification from out-of-state to in-state tuition status must demonstrate, by clear and convincing evidence, that for at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses for the semester/term for which the student seeks in-state tuition status, the student had the continuous intent to 1) make Maryland his or her permanent home; 2) abandon his or her former home state; 3) reside in Maryland indefinitely; and reside in Maryland primarily for a purpose other than that of attending an educational institution in Maryland.

A student will demonstrate the requisite intent by satisfying all of the following requirements for a period of at least twelve (12) consecutive months (or for the shorter period of time indicated) immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status. Evidence of intent must be clear and convincing and will be evaluated not only by the amount presented but also based upon the reliability, authenticity, credibility and relevance of the evidence and the totality of facts known to the institution. The student must demonstrate (providing appropriate documentation as necessary) that for the relevant period he or she:

- 1) Continuously maintained his or her primary living quarters in Maryland.
- 2) Has substantially all of his or her personal property, such as household effects, furniture and pets, in Maryland.

- 3) Has paid Maryland income tax on all taxable income including all taxable income earned outside the State and has filed a Maryland Resident Tax Return.
- 4) Has registered all owned or leased motor vehicles in Maryland for at least 12 consecutive months, if previously registered in another state. Students who have lived in Maryland for at least 12 consecutive months but who have had their motor vehicle(s) registered in Maryland for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their owned or leased motor vehicle(s) was (were) registered in Maryland within 60 days after moving to the state.
- 5) Has possessed a valid Maryland driver's license for at least 12 consecutive months, if previously licensed to drive in another state. Students who have lived in Maryland for at least 12 consecutive months but who have held a Maryland driver's license for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their driver's license was issued in Maryland within 60 days after moving to the state.
- 6) Is currently registered to vote in Maryland, if previously registered to vote in another state (no time requirement).
- 7) Receives no public assistance from a state other than the State of Maryland or from a city, county or municipal agency other than one in Maryland.
- 8) Has a legal ability under Federal and Maryland law to live permanently without interruption in Maryland.
- 9) Has either not raised the presumption set forth in Section II.B above; or alternatively, if the student's circumstances have raised the presumption set forth in Section II.B above, the student has rebutted that presumption.

C. Rebuttal Evidence

If the information received by the institution about the student has raised the presumption set forth in Section II.B, the student bears the burden of rebutting the presumption set forth in Section II.B by presenting additional evidence of objectively verifiable conduct to rebut the presumption and show the requisite intent. Rebuttal evidence of intent must be clear and convincing and will be evaluated not only by the amount presented but also based upon the reliability, authenticity, credibility and relevance of the evidence and the totality of facts known to the institution. Evidence that does not document a period of at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status is generally considered an unfavorable factor under this Policy. The absence of objective, relevant evidence is generally considered an unfavorable factor. A student's statement of intent to remain in Maryland in the future is generally not considered to be objective evidence under this Policy.

For purposes of rebutting the presumption, additional evidence that will be considered includes, but is not limited to:

- 1) Source of financial support:
 - a. Maryland employment and earnings history through sources beyond those incident to enrollment as a student in an educational institution e.g., beyond support provided by work study, scholarships, grants, stipends, aid, student loans, etc., (Tuition costs will be considered as a student expense only to the extent tuition exceeds the amount of any educational scholarship, grant, student loan, etc.), **or**
 - b. Evidence the student is Financially Dependent upon a person who is a resident of Maryland.
- 2) Substantial participation as a member of a professional, social, community, civic, political, athletic or religious organization in Maryland, including professionally related school activities that demonstrate a commitment to the student's community or to the State of Maryland.
- 3) Registration as a Maryland resident with the Selective Service, if applicable.
- 4) Evidence that the student is married to a Maryland resident.
- 5) Evidence that the student attended schools in Maryland for grades K-12.

6) Evidence showing the student uses his or her Maryland address as his or her sole address of record for all purposes including on health and auto insurance records, bank accounts, tax records, loan and scholarship records, school records, military records, leases, etc .

7) An affidavit from a person unrelated to the student that provides objective, relevant evidence of a student's conduct demonstrating the student's intent to reside in Maryland primarily for a purpose other than that of attending an educational institution in Maryland.

8) Evidence of life and employment changes that caused the student to relocate to Maryland for reasons other than primarily educational purposes (e.g. divorce, family relocation, taking care of a sick family member, etc.)

D. Appeal

A student may appeal an adverse decision on a Petition for Change in Classification.

E. Change in Circumstances Altering In-State Status

The student shall notify the USM institution in writing within fifteen (15) days of any change in circumstances which may alter in-state status. Failure to do so could result in retroactive charges for each semester/term affected.

F. Incomplete, Untimely, False or Misleading Information

If necessary information is not provided by the institution's deadline, the USM institution may, at its discretion, deny or revoke in-state status. In the event incomplete, false, or misleading information is presented, the USM institution may, at its discretion, revoke in-state status and take disciplinary action provided for by the institution's policies. Such action may include suspension or expulsion. In such cases, the institution reserves the right to retroactively assess all out-of-state charges for each semester/term affected

IV. Criteria For Temporary Qualification of Non-Residents For In-State Status

Non-residents with the following status shall be accorded the benefits of in-state status for the period in which they hold such status, if they provide clear and convincing evidence through documentation, by the institution's deadline for the semester for which they seek in-state status, showing that they fall within one of the following categories:

- A. A full-time or part-time (at least 50 percent time) regular employee of USM or a USM institution.
- B. The spouse or Financially Dependent child of a full-time or part-time (at least 50 percent time) regular employee of USM or a USM institution.
- C. An active duty member of the Armed Forces of the United States as defined in 38 U.S.C.A. § 101(10) as the United States Army, Navy, Marine Corps, Air Force, and Coast Guard, including the reserve components thereof, who is stationed in Maryland, resides in Maryland, or is domiciled in Maryland, or his/her spouse or a financially dependent child of that active duty member. Spouses and children who qualify for exemptions under this provision will retain in-state status for tuition purposes as long as they are continuously enrolled, regardless of whether the active duty member's station assignment, residence, or domicile remains in Maryland.²
- D. A veteran of the Armed Forces of the United States who provides documentation that he or she was honorably discharged and currently resides or is domiciled in Maryland.³
- E. A veteran who lives in Maryland and was discharged from a period of at least 90 days of service in the active military, naval, or air service less than three years before the date of the veteran's enrollment and is pursuing a course of education with educational assistance under the Montgomery G.I. Bill (38 U.S.C. §3001) or the Post-9/11 G.I. Bill (38 U.S.C. §3301).⁴ A veteran so described will continue to retain in-state status if the veteran is enrolled prior to the expiration of the three-year period following discharge, is using educational benefits under either chapter 30 or chapter 33, of title 38, United States Code, and remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school
- F. Anyone who lives in Maryland, and:

- 1) Is using transferred Post-9/11 G.I. Bill benefits (38 U.S.C. §3319) and enrolls within three years of the transferor's discharge or release from a period of at least 90 days of service in the active military, naval or air service; or
- 2) Is using transferred Post-9/11 G.I. Bill benefits (38 U.S.C. §3319) and the transferor is a member of the uniformed services who is serving on active duty; or
- 3) Is using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. §3311(b)(9))⁵; or
- 4) Is entitled to rehabilitation under 38 U.S.C. §3012 (a).

An individual as described in this Section IV. F. will continue to retain in-state status if the individual is using educational benefits under chapter 30, 31, 33, of title 38, United States Code, and remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school.

G. A member of the Maryland National Guard, as defined in the Public Safety Article of the Maryland Annotated Code, who joined or subsequently serves in the Maryland National Guard to: (i) provide a critical military occupational skill; or (ii) be a member of the Air Force Critical Specialty Code as determined by the National Guard.

H. For UMUC, only, a full-time active member of the Armed Forces of the United States on active duty, or his/her spouse.

I. A graduate assistant appointed through a USM institution for the semester/term of the appointment. Except through prior arrangement, this benefit is available only for enrollment at the institution awarding the assistantship.

V. Additional Procedures

Each USM institution shall develop and publish additional procedures to implement this Policy. Procedures shall provide that on request the institution President or designee has the authority to waive any requirement set forth in Section II if it is determined that the application of the requirements creates an unjust result. These procedures shall be filed with the Office of the Chancellor.

VI. Definitions

A. Financially Dependent: For the purposes of this Policy, a financially dependent student is one who has been claimed as a dependent on another person's prior year tax returns or is a ward of the State of Maryland.

B. Financially Independent: For the purposes of this Policy, a financially independent student is one who provides 50% or more of his or her own living and educational expenses and has not been claimed as a dependent on another person's most recent tax returns.

C. Parent: A parent may be a natural parent, or, if established by a court order recognized under the law of the State of Maryland, an adoptive parent.

D. Guardian: A guardian is a person so appointed by a court order recognized under the laws of the State of Maryland.

E. Spouse: A spouse is a partner in a legally contracted marriage.

F. Child: A child is a natural child or a child legally adopted pursuant to a court order recognized under the law of Maryland.

G. Regular Employee: A regular employee is a person employed by USM or a USM institution who is assigned to a State budget line or who is otherwise eligible to enroll in a State retirement system. Examples of categories NOT considered regular employees are graduate students, contingent employees, and independent contractors.

H. Continuous Enrollment:

- 1) Undergraduate Student - An undergraduate student who is enrolled at a USM institution for consecutive fall and spring semesters, until completion of the student's current degree program or unless on an approved leave of absence or participating in an approved program off-campus.
- 2) Graduate and Professional - Continuous enrollment for a graduate or professional student is defined by the institution in accordance with program requirements.

I. Armed Forces of the United States: As defined in 38 U.S.C.A. § 101(10) as the United States Army, Navy, Marine Corps, Air Force, and Coast Guard, including the reserve components thereof.

VII. Implementation

This Policy as amended by the Board of Regents on April 19, 2019 shall be applied to all student tuition classification decisions effective Summer semester 2019 and thereafter.

¹ Annotated Code of Maryland, Education Article §12-101.

² Annotated Code of Maryland, Education Article § 15-106.4.

³ Annotated Code of Maryland, Education Article § 15-106.4.

⁴ 38 U.S.C.A. § 3679(c).

⁵ 38 U.S.C.A. § 3679(c)