

University Advisory Council
Minutes
March 9, 2018
President's Conference Room
2:00 p.m.

In attendance: Dr. Ronald Nowaczyk, Dr. Liz Throop, Dr. Thomas Bowling, Mr. John Short, Ms. Denise Murphy, Dr. Ben Norris, Dr. Carol Gaumer, Dr. Mike Flinn, Chief Cindy Smith, Dr. Jay Hegeman, Mr. Reid Bluebaugh, Mr. James Kirk, Mr. Benjamin Forrest, Mr. Nick DeMichele

Excused absence: Ms. Kathy Snyder, Ms. Mykia Washington

1. Meeting was called order at 2:00 p.m. by Dr. Ronald Nowaczyk
2. Minutes from February 23, 2018 meeting were approved
3. Updates:
 - a. Budget – Ms. Denise Murphy report that the Senate Capital Budget Subcommittee would meet on Monday, March 12, 2018 and she and Dr. Nowaczyk would attend. A meeting was held on March 9, 2018 with students regarding the room/board rates. Room/board rates will increase by 8% and the meal plan up by 3.3 for the fall 2018.
 - b. Report on Meeting with Chancellor & Enrollment - Dr. Nowaczyk report that he met with Chancellor Caret on March 8, 2018. A number of items regarding FSU were related and discussed.
 - Adjustments being made to financial aid
 - Additional marketing dollars begin spent allocating for more targeted social media and traditional marketing
 - Admissions operations extended to mobile devices and additional events
 - Retention connected to BEACON alerts and attention given to students at academic risk
 - Increasing admissions opportunities

- c. Vice President Searches – An offer has been extended to the candidate for the Vice President for Administration and Finance. After the retirement of the Vice President for Human Resources the Human Resources Office will report directly to the Vice President for Administration and Finance. Two candidates have been interviewed for the position of Vice President for the newly formed Office of Regional Development. A position will be created for a Vice President for Enrollment and the two vacant Dean positions will be advertised August 2018.

4. Old Business

- a. University Consensual Relationship & Professional Conduct Policy – Dr. Ben Norris reported that the Faculty Senate had discussion on the topic and agreed that everyone involved needed protection. Discussion is also being held with Staff Senate.
- b. Strategic Planning – An overview of the Planning Process was distributed by Dr. Nowaczyk. The goals have been finalized. The planning process has reminded our campus community that not only will the goals be crucial but also that the continued level of engagement of the campus community is crucial for the process to be successful. Dr. Throop reported that the process is moving forward. The Vice Presidents will be asked after spring break to take a closer look at the action items to develop implementation plans.

5. New Business

- a. Division II Feasibility Study – Mr. Troy Dell attended the meeting and discussed the possible membership opportunity for FSU to move from Division III to Division II beginning the fall 2019. Mr. Dell gave an overview on the history of the Athletic Department prior to 2012 to the current year. Discussion was held on the advantages that FSU may receive by moving to Division II status. A feasibility study is presently being conducted. More discussion will be held.

- b. Regent Louis Pope will bring greetings and congratulations from the Board of Regents at FSU's commencement ceremonies on May 24, 2018. Chancellor Caret will also attend the ceremonies.
- c. FSU was just informed that the US Department of Education will be conducting an audit of the financial aid department at FSU. The one area of concern is the grade of F or FX that is issued to students for non-attendance. Dr. Ben Norris distributed an "Attendance Policy" which he had drafted. It was noted in order to comply with financial aid regulations, instructors need to do the following regardless of attendance: Verify that class attendance matches official rosters at the end of the add/drop period and make record of students on the roster who have not attended and record the date of last attendance for each student receiving a grade of FX at the end of the term. Policy will be posted into the FSU Policy Manual.
- d. Dr. Hegeman received a request from a department chair to assign a non-faculty member as a student advisor. Discussion was held. It was determined that all student advisors should be a faculty member.
- e. Dr. Nowaczyk announced that a FSU faculty member was selected as the recipient of a 2018 USM Regents' Faculty Award for Excellence. The award will be presented to that individual on April 20, 2018 at a special breakfast ceremony with the Board of Regents.
- f. Dr. Bowling announced that Mr. Benjamin Forrest was selected as the recipient of the 2018 Newman Civic Fellow Award.

The meeting adjourned at 3:20 p.m.