

University Advisory Council Meeting Minutes
 Friday, October 2, 2020
 1:30 p.m. via Teams

Attendance:

Name	Attended	Name	Attended	Name	Attended
Kameron Brooks	✓	Lyric Mitchell	✓	John Short	✓
Albert Delia		Amy Nightengale	✓	Cynthia Smith	✓
Noah DeMichele	✓	Bradford Nixon	✓	Jessica Thayer	✓
Johnston Hegeman	✓	Benjamin Norris	✓	Artie Travis	✓
Erica Kennedy	✓	Ronald Nowaczyk	✓	Donnell VanSkiver	✓
Michael Mathias	✓	Chelsea Schrader		Leon Wyden	✓
Liz Medcalf	✓	Gregg Sekscienski	✓		

1. Call to Order at 1:32 p.m.
2. Approval of September 4th minutes
3. Updates from Governance Leadership
 - a. SGA (Noah DeMichele)
 - i. Voted at last meeting on a resolution regarding terms for President of SGA. Discussion was tabled for the next meeting. Noah to introduce a new amendment at their next meeting.
 - ii. Working with Civic Engagement Office on a Voter Registration Initiative.
 - iii. Joined the American Student Government Association. This will provide a lot of resources and guidance from the national organization.
 - iv. Started the process of meeting with Presidents and Vice Presidents of all student organizations on campus to gather information on the current student climate and to determine what issues are most pressing for students.
 - v. Graduate Council had their first meeting last Monday. Discussed ideas on promoting the program and ways to increase number of students entering the program.
 - b. Staff Senate (Jay Hegeman)
 - i. Changing the form where staff ask questions of Staff Senate.
 - ii. Encouraging VP's to increase messaging to their divisions on nominating employees for awards. HR had reported that they are not receiving many nominations for any available awards.
 - c. Faculty Senate (Dr. Norris)
 - i. Faculty Assembly was held on Wednesday. Topics discussed included COVID-19 and how it impacts academics. Also discussed budget topics that will be summarized and shared at a later date.
 - ii. Faculty Senate will meet next week and will discuss suspending the Ethnobotany program, 3 emeritus nominations, and 2 resolutions. (Listed Below)

The first is about promoting participation in the election:

Whereas the FSU Faculty recognize the importance of fair and free elections with high participation as part of the democratic process; and

Whereas Tuesday, November 3, 2020 is both Election Day and a scheduled class day for the Fall 2020 academic calendar; now, therefore be it

Resolved, that instructors are encouraged to make it easier for their students to perform their civic duty through voting or working as election judges by taking one or more of the following actions as is reasonable for their course(s):

- *Being flexible with students regarding attendance and due dates on November 3, 2020;*
- *Considering alternative assignments instead of a scheduled class meeting on November 3, 2020;*
- *Holding class meetings virtually instead of in person on November 3, 2020; or*
- *Avoiding major assignments, exams, presentations, etc. on November 3, 2020.*

The second is about communication. The faculty are concerned that we are learning major campus news from the Cumberland Times-News and the Bottom Line before we hear about it through official channels.

Whereas, Frostburg State University, its employees, and its students are committed to effective shared governance as defined in USM policy I-6.00 and as implemented at Frostburg State University through the Faculty Handbook, the Constitution of the Student Government Association, and the bylaws of the Staff Senate; and

Whereas, effective shared governance provides for appropriate "communication between and among administration, faculty, staff, and students" while requiring "informed participation and collaboration by faculty, students, staff, and administrators" (USM Policy I-6.00); and

Whereas, the shared governance bodies at Frostburg State University recognize that "there may be occasions when institutional leaders must act in the best interest of the institution on major issues affecting the institutional constituencies without full benefit of the shared governance process" (USM policy I-6.00); and

Whereas, events and decisions impacting the operations of Frostburg State University are occasionally deemed newsworthy by external media organizations, now therefore be it

RESOLVED, administrators at Frostburg State University shall communicate news regarding institutional decisions to employees and students prior to release to external news media; and be it further

RESOLVED, when such prior communication is not possible, administrators shall communicate such news as soon as is possible it was released to

external news media and include an explanation why prior communication was not possible.

4. Updates from Vice Presidents

- a. Dr. Mathias
 - i. Last Friday FSU hosted CUSF.
 - ii. General framework for Spring 2021 has been announced. This is posted on the website. Approximately 70% of courses will be available in a hybrid fashion; about 40% will be available completely online.
 - iii. There will be several new programs available for Spring.
 - iv. Continue with Academic Extension work with the help of Dr. Walker.
 - v. A team is working on the English and Mathematics placement programs.
 - vi. Online catalog is up and running.
 - vii. Receiving positive feedback surrounding messaging for Election Day.
- b. Dr. Travis
 - i. Student groups have been putting on events every weekend.
 - ii. Student groups have asked for a sit-down meeting with Dr. Travis to discuss some concerns with an employee. Dr. Travis is working with Noah DeMichele on this.
 - iii. Thank you to Chief Smith for facilitating a tabletop discussion with student leadership.
 - iv. Working on ways to encourage peace before and after the election.
 - v. Flu clinic at Brady Health has started.
 - vi. Excitement surrounding DEI activities.
 - vii. Celebration of Life planning in progress for Promise next Thursday in ARMAH.
- c. John Short
 - i. \$1.87 million awarded in CARES Act funds. (over 2100 awards.) About 3/4 of the funds were awarded for help toward housing costs for the fall semester.
 - ii. Fundraising continues to be challenging.
 - iii. Planned Giving has gone well.
 - iv. This past year, \$935,000 in scholarships were awarded from the Foundation. This is a record amount.
 - v. Work with Ology continues. They have been reviewing our recent communications and communications from similar universities. Interviews will be forthcoming.
 - vi. Homecoming will be virtual. Communications have been sent out regarding the upcoming events.
- d. Dr. Nowaczyk
 - i. State of the University Address will be coming in the next few weeks.
 - ii. Thank you to Faculty and Staff for coming up with a Spring Schedule that fits with our culture.

5. Budget Update & Salary Reduction Plan (Leon Wyden)

- a. Budget situation is unchanged since the last meeting with Staff and Faculty Senate Leadership.
- b. Currently working on negotiations with the Union on salary reduction plan issues. Have been working for approximately 3 weeks on this and hope to have this resolved early next week. The plan is to begin salary reductions this month and finish with them around June 1st.
- c. Campus Pcards are slowly being turned back on.
- d. Currently looking very positive to finish the semester without having to make any serious budgetary changes.

- e. Athletics has had some recent COVID cases amongst their teams. Those have been communicated to the campus community and health department and quarantines have been put in place.
 - f. The plan through MEC is to not have any fall sports at this time.
6. Fall Operations Update (Dr. Nowaczyk on behalf of Brad Nixon)
- a. Reopening and Recovery Team continues to meet on Monday and Thursday mornings.
 - b. Most recent universal testing was requested by the System following Labor Day.
 - c. Athletic Department continues to test more than what is recommended.
 - d. Discussions have been held with the Health Department to educate them on what we are doing on campus. The hope is that this will help them with their decisions on quarantining.
 - e. We are monitoring wastewater. A reading is being taken each Monday morning to attempt to determine how much of virus may be in the wastewater. Baseline data is being collected in order to correlate with our positivity rate.
 - f. Hoping to have accurate rapid tests by January.
7. Discussion Items
- a. Racial/Social Justice – UCDEI (Kara Rogers Thomas)
 - i. University Council for Diversity Equity and Inclusion partnered with the FSU Appalachian Festival to host the Symposium, “African Americans in Appalachia.” The Symposium included a panel discussion with FSU and ACM student activists. Including participants, we had more than 70 people join us for the virtual symposium. Since posting the recording, many more have viewed it.
 - ii. The Campus Climate Survey is expected to be disseminated by late October. Students are working on developing questions to add (up to 10 closed questions and 2 open ended questions). Will be disseminated to students, faculty and staff.
 - iii. Safe Training will begin on October 16th with a 2-hour workshop
 - iv. Meetings continue to develop the proposal for the multicultural center
 - v. Efforts are progressing to improve communications to the campus concerning advancements in UCDEI
 - vi. Virtual Campus Conversations held bi-weekly through the DEI Thursday Times Talks. Topics this semester: BLM (fact and fiction); Voting Inequities (all the policies, procedures, laws, etc. standing in the way of marginalized people being able to vote); The LGBTQ+ Community continued fight for equality; Performative Allyship; Free speech vs. hate speech
 - vii. 2 mini-grants to support DEI programming throughout the community have been approved to date
 - viii. Working on recommendations for the 10-point campus anti-racism plan
 - b. Blue Lights on Campus (Chief Smith)
 - i. Proposal from Chief is as follows:
 - Phones were originally funded by reaching end of life
 - Current technology is obsolete, FSU has a small stockpile of recycled replacement parts it’s getting harder and harder to repair them
 - In some cases, the problem which has placed the phone out of service is related to existing infrastructure for example a lack of available pairs
 - Newer safety technology exists – wireless blue light phones, apps etc.
 - We need a strategy going forward funding for selection of the desired technology, initial deployment and ongoing maintenance
 - I am recommending a workgroup be established perhaps co-chaired by Sgt, Bevan of FSUPD and an SGA representative, faculty if interested. Additional

members from IT, Physical Plant, and the Budget Office. The groups task would be to make recommendations regarding the preferred technology, cost, possible funding options and a maintenance plan.

- c. Student Performance – Midterm (Dr. Mathias)
 - i. Slides were shared (Attached)
 - d. Report on Provost Search (Dr. Norris/Dr. Travis)
 - i. Search Committee meetings are underway.
 - ii. Expected that advertising will launch next week.
8. Adjournment at 3:05 p.m.

Next meeting: October 30, 2020

Submitted by: Donnell H. VanSkiver, CAP, MEP, OM
Executive Administrative Assistant III

Monitoring Student Academic Performance

Fall 2020

Update to UAC Oct. 2, 2020

First-Year Progress Survey (Aug 25-31)

88% of course rosters submitted—the highest response rate ever

First-year Students Receiving at Least One Alert

Fall 2018

37%

Fall 2019

37%

Fall 2020

45%



One University. A World of Experiences.

Alerts by reason

Alerts By Reason						
	Reason 1	Reason 2	Reason 3	Reason 4	Reason 5	Total
Attendance	85	0	0	0	0	85
Attention and Focus	19	12	0	0	0	31
Class Participation	27	43	9	0	0	79
Incomplete or Poorly Completed Assignments	231	40	39	9	0	319
Low Exam or Quiz Score	61	34	7	8	4	114
Total	423	129	55	17	4	628

Specialty student groups

Specialty Student Groups			
Type	Students with Alerts	Total Students	Percentage
Students with only 1 7-week Course	20	44	45.5%
Students with full 7-week Schedule	25	72	34.7%
Mixed 15-week & 7-week	9	15	60.0%
Entirely Online	14	20	70.0%

First-Year Progress Survey Follow-up Actions

- Individual student reports provided to all ORIE faculty
- CAAR directly contacted all students who received at least one alert
- Success Coaches are working with first-year students who are
 - enrolled entirely online
 - enrolled in a mixed 7-week/15-week schedule

Midterm Warnings—7 week I (Sept 4-8)

- Of the 142 students in the courses for which a midterm warning was submitted, 19% received a warning
- The average fall midterm warning rate over the past eight fall semesters = 19.2%

Midterm Warnings—15 weeks (Sept 21-27)

	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020
Return Rate	85.0%	84.8%	83.2%	86.6%	80.0%	87.7%
Warnings per student	1.64	1.59	1.58	1.5	1.47	1.70
% Warnings per submitted classes	21.4%	20.9%	19.1%	17.9%	16.6%	22.3%

Warnings per student

Warnings per student	Fall 2015	Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020
1	57.9%	60.8%	61.5%	62.4%	65.4%	57.3%
2	26.3%	24.8%	24.6%	25.9%	24.3%	23.5%
3	11.1%	10.6%	9.8%	8.7%	8.2%	13.0%
4	3.7%	2.9%	3.2%	2.6%	1.9%	4.9%
5	0.9%	0.8%	0.8%	0.3%	0.2%	1.1%
6	0.1%	0.2%	0.1%	0.1%	0.0%	0.2%
7			0.1%	0.0%	0.0%	0.1%

PASS Beacon Pulse Survey (Sept 27-30)

- How confident are you that you will be able to complete this term with a B average or higher?

# of Students	Confidence	%
69	Extremely Confident	22%
99	Very Confident	31%
105	Somewhat Confident	33%
35	Not Very Confident	11%
8	Not At All Confident	3%

Overall respondents: 316

Responses by gender/ethnicity

Females Grade Confidence Level

	Extremely	Very	Somewhat	Not Very	Not At All	Total
White	31 (15%)	41 (19%)	43 (20%)	8 (4%)	2 (1%)	59%
Minority	12 (6%)	21 (10%)	32 (15%)	15 (7%)	2 (1%)	39%

Males Grade Confidence Level

	Extremely	Very	Somewhat	Not Very	Not At All	Total
White	15 (15%)	22 (21%)	16 (16%)	7 (7%)	4 (4%)	62%
Minority	8 (8%)	12 (12%)	10 (10%)	4 (4%)	0 (0%)	33%

-
- Retention Council
 - PALs tutoring