

University Advisory Council Meeting Minutes
Friday, February 14, 2020
2:30 p.m.

1. Meeting was called to order by Dr. Ronald Nowaczyk
2. Minutes from previous meeting were approved with a minor change.
3. Action Items:
 - a. Naming of New Residence Hall: looking at an honorific naming or naming after a location. There is no donor currently to name after.
 - b. Romantic/Amorous Relationships Policy: Mr. Nixon provided the policy to the group for review. Planning to discuss again in May.
 - c. Brownsville Memorial Update: There is angst regarding not having the committee recognized on the plaque. Perhaps the committee could be recognized in another way such as through another award or somewhere in the new multicultural center.
4. Brief updates from Governance Groups:
 - a. SGA
 - Elections to be held in February. The process was explained to the group.
 - Two (2) Diversity Resolutions were passed. Six (6) additional spots are being added.
 - Partnering with Frostburg First to conduct a student survey on the usage of Main Street.
 - b. Graduate Council
 - Met on Monday and learned about possible changes to ceremonies.
 - c. Staff Senate
 - Staff morale survey sent.
 - d. Faculty Senate
 - An update from the last meeting was presented.
 - The policy on reporting final grades was provided with proposed revisions.
 - e. Cabinet-Level Updates
 1. Academic Affairs:
 - The Provost hosted a retreat on 1/9/2020. There was good progress and a follow-up meeting will be held in March. An updated plan will be circulated.
 - A 3-year plan for new programs to be developed.
 - The process is being streamlined.
 - Life Cycle Facilities Management Program is also in progress.
 - An RFP was submitted on 2/7/2020 for online course options.

- There is a new initiative for digital credentialing (Greater Washington Area.)
 - Use of Interfolio (pilot last fall) showed strong positive reviews from all involved.
2. Administration and Finance:
- The new residence hall is progressing well and should be complete by the end of the semester. Furniture is expected in June.
 - EHSC is scheduled to break ground in March.
 - Interviews are currently being conducted for a Safety Officer. Would like to hire someone by 4/1/2020.
 - Have added two (2) campus safety vehicles: A Charger and a Durango.
 - Working with other comprehensives (common business practices.)
 - Looking at replacing PeopleSoft with Work Day or Oracle Cloud. A vendor will be on site next week to talk to Human Resources and Finance. (The Tambellini Group.)
 - IT will be rolling out a governance process for hardware/software selection process. Troy Donoway will present this information at the next meeting.
 - Athletics:
 - The new arena floor has been completed and the first games on it have been played.
 - The portable competition floor will be ordered. (Basketball and volleyball teams will use this floor.)
 - NCAA: Acrobatics and Tumbling have been approved as an emerging sport. There have been 17 recruits so far; all first-year students.
 - Putting strong focus on mental health for student athletes.
3. Student Affairs:
- A Celebration of Life was held last evening for Donesha Chew. It was very well attended. A bus is scheduled for her services in Leonardtown next week. She will receive a post-humus degree in May.
 - Student Conduct – there was a recent hate/bias video posted by a student. The student is no longer enrolled at FSU. Student organizations, FSUPD, and other offices responded well. A “Can We Talk” is scheduled for Tuesday night.
 - Pandemic Flu Plan to be looked at in a few weeks. Edgewood areas are ready if a quarantine is needed.
 - Met with a group of outside reviewers.

- FSU named a military friendly institution for 9th straight year.
- Inclusion space inquiries discussed.

4. Enrollment Management:

- Moving the tutoring program into the library. Students requested this in order to have more access to materials.
- DBMT pilot was disappointing. There were some staffing issues. Will try again next year with more staff.
- A meeting is coming up with the writing chair regarding exams during preview. Dr. Nowaczyk is encouraging the group to look at other universities to see what their preview days are like.
- Attempting to put PDF files in compliance that are currently on the FSU website. VP Wyden and Mr. Nixon are working on this.
- An RFP for the Student Success Program has been submitted.
- 88% of students are expected to return in the fall.
- Financial Aid packs are being mailed to new students next week. Packs will be sent to returning students in April.
- Additional discussion was held regarding “test optional” status for the university.
- Applications for transfers continue to decrease.
- An Open House is scheduled for Monday.
- 4 organizations will be coming to discuss branding and marketing.
- There are currently two (2) open positions in Admissions: 1.) Interim Director for Admissions and 2.) Business Analyst.

5. University Advancement:

- The Opportunity Scholarship is possibly being eliminated. There is a lot of work in the community to help retain the scholarship.
- Branding interviews have been scheduled. The list was provided to the group. Students are highly encouraged to attend.
- \$12 million has been raised in 3 years in the current campaign. The public portion to be launched during the 2020 Homecoming game. Campaign themes list was provided to the group.

6. Regional Development:

- A sales agreement has been signed to acquire the ABC Building. Space being acquired for incubation space to spur regional economy. The goal is to close on the building sometime over the summer. The Foundation will own the building and will lease it to FSU.
- The Applied Research Building will be used to spark ideas to grow, manufacturing space, and be a hub for innovation in energy and lab

analysis. This will provide opportunities for students for internships and employment.

- Autonomous Tech Vehicle Center: a briefing to be held on 2/25/2020. A presentation by a chosen firm will be done at this meeting.
- The I68 Alliance group has been formed and is currently working on local issues. This group includes Economic Development professionals from the 5 counties and 3 states in the region. This group will focus on working together as a team as opposed to competing with one another.
- Dr. Nowaczyk will be testifying on the capital budget on 3/3/2020 and 3/12/2020.

7. General Counsel

- Working on legal items.

8. President's Office

- The Strategic Planning Taskforce will meet after Spring Break.
- The NCAA meeting went well.
- Council of University President's inquiring what FSU is doing to attract adult learners. The academic calendar will be reviewed to allow flexibility for adult learners.
- Risk Assessment for Mold Mitigation
- Would like to work toward having a collaborative workspace room in each building.
- Looking at options to hold a separate ceremony for graduate students. Perhaps in the evening prior to regular graduation.

Adjournment at 4:15 p.m.

Next meeting: March 27, 2020

Submitted by: Donnell H. VanSkiver, CAP, MEP, OM
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