

University Advisory Council Meeting Minutes
 Friday, September 24, 2021
 1:30 p.m. | President's Conference Room

Attendance:

Name	Attended	Name	Attended	Name	Attended
Delanie Blubaugh	absent	Michael Mathias	✓	Kristian Robinette	absent
Skott Brill	✓	Suzanne McCoskey	✓	John Short	✓
Albert Delia	absent	Amy Nightengale	✓	Cynthia Smith	✓
Troy Donoway	✓	Bradford Nixon	✓	Artie Travis	✓
Johnston Hegeman	✓	Ronald Nowaczyk	✓	Donnell VanSkiver	✓
John Lombardi	✓	Ismerai Reyes Zuniga	✓	Ariyana Ward	✓

1. Call to Order at 1:34 p.m.
2. Introductions
3. Approval of Minutes
4. Special Order of the Day
 - a. Biennial Review and data from the MD Collaborative Report on Alcohol and Cannabis Use (Dr. Graham)

https://frostburg-my.sharepoint.com/:p:/g/personal/jlgraham_frostburg_edu/EUWhQdPJpoNLpLs1aetOgjYBL2b5ptc518OTvrnqRBwZDg?e=NFzviD

<https://www.frostburg.edu/student-life/campus-services/safe-office/biennial-review-atod.-frostburg-state-university.-2018-2020.pdf>
5. Committee Reports
 - a. University Council on Diversity, Equity, and Inclusion (Ms. Wynder)
 - 1) Requesting feedback from the campus on the 10-point plan.
 - 2) First meeting was held today, and minutes will be posted. A meeting with SGA is forthcoming.
 - 3) Multicultural Center group meet earlier this week. It is likely that an outside contractor will be hired to handle the interior renovations. The Advancement and Foundation offices will be working on obtaining donations to fund the full renovation. A sign may be put in front of the building stating "Future Site of..." with the eventual name of the building.
 - 4) Dr. McCoskey stated that FSU does not have an academic program that would support a multicultural center. This will be discussed further.
 - b. Budget Advisory Council (Mr. Donoway)
 - 1) Met twice over the summer. Final FY22 budget was reviewed along with forecasts for FY23.
 - 2) Having difficulty getting involvement in creating a campus survey surrounding general funding recommendations.
 - 3) Did not take the half million dollars from the general fund balance as anticipated due to the receipt of HERF funds. Budget ended in the positive. This was put into Plant Funds which is reinvested back into the university via Facilities.
 - 4) Cambridge would cost between \$13 million and \$15 million to bring back online. Regents have approved to spend this money, however, as 2 residence halls are currently closed due to the inability to fill them, we will reevaluate whether this is the best use of these funds.

Another option may be to contract through the company that owns Edgewood to potentially use it for employees moving here, etc.

c. Planning Session Decisions (Dr. Nowaczyk) - Attached

6. Governance Unit Updates

a. Faculty Senate (Dr. Lombardi)

- 1) First Faculty Assembly has been scheduled
- 2) An ad hoc committee has been started to look at faculty issues as it relates to student behaviors. This group will work with SGA and FSUPD. There is a potential for a second ad hoc committee to work on obtaining clear definitions for roles and responsibilities.

b. Student Government Association (Ms. Ward)

- 1) Recently held a retreat.
- 2) First public meeting was held last evening.
- 3) There have been minimal student complaints so far this semester. Most have been about masks and parking.

c. Staff Senate (Dr. Hegeman)

- 1) Reviewed survey data over the summer. Major topics were shared governance, budgeting, and teleworking.
- 2) As a result of the CUSS survey, campus focus groups will be conducted over the next month.

7. Division Updates

a. Vice Presidents

1) Mr. Donoway

- Currently experiencing supply chain problems. The vending machines are being refilled on Tuesdays.
- Bus routes have been discussed. Deciding whether to keep them as is or increase the fee to expand the current route options.
- The SoftDocs project is ongoing.
- The Workday project is coming onboard along with 4 other System schools. This does not include the student piece yet. This will save FSU about \$8 million over the next 5 years. Hoping to go live with Workday in Summer 2023. PeopleSoft support will be ending soon.
- Looking at outside contractors for Multicultural Center renovation.
- Library renovation is coming along. There is a delay on the arrival of the furniture. Looking at the possibility of adding a coffee shop in the Library.
- Human Resources will hold the annual Professional Development Conference next week.

2) Dr. Mathias

- Made investment commitments to recruitment and retention. Counselors are able to visit high schools again. New marketing materials will be available next week.
- A major campus visit day is scheduled for 10/16.
- Financial Aid Director candidates were interviewed on campus this week.
- Center for Academic Advising and Retention has built a strong unit over the summer. Invested in Student Success Platform.
- Recent survey had a great return rate.
- GEP Committee met recently.
- Letter of intent went out to have a 4-year nursing program.
- Progressing toward an online program for Interdisciplinary Studies. There are also upper-level certificates in the works.
- Kuali went live this week.

- Holly Currie, Associate Professor of Chemistry, is the new Director for Teaching Excellence.
 - Welcomed 120 new FSU students from HUTB. Dr. McCoskey has concerns regarding offerings to China; specifically relating to who is "keeping watch" on what is being offered. Dr. Mathias provided that all content has been approved and accredited through Middle States. Dr. Nowaczyk suggested that Faculty Senate investigate Dr. McCoskey's concerns.
 - DEI initiatives: met with counterparts at Howard about doctoral program in education. Looking to bring in first cohort in the Spring.
 - One Maryland One Book will be held on 10/26 virtually.
- 3) Mr. Short
- There have been 3 Acts over the past 18 months. Half of the funds go to students (over \$4.6 million so far with about \$5 million left to award); the other half goes to the university. The plan is to award about \$2.5 million this semester and another \$2.5 million next semester. Every student will receive an award and will not be required to apply.
 - The Campaign (Forging Futures) launched last week. Have raised approximately \$16 million so far with a goal of \$25 million.
 - Alumni Relations is currently focused on Homecoming events.
 - Marketing and Communications: Gregg Sekscienski is no longer with the university. Nicole McDonald has been hired as the new News and Media Services Director. Liz Medcalf is back part time and short term to assist.
- 4) Mr. Nixon
- Currently in a good place with COVID on campus. Kudos to Dr. Graham for all of his work.
 - By the first week of classes, we had 100% compliance. FSU was the only school in the System that managed to achieve this. We are now focused on testing and have implemented a 5-step disciplinary process for those that are non-compliant with testing. Ms. Ward noted that SGA has been made aware of students selling fraudulent vaccine cards and negative test results on campus and asked if there was anything that could be done about this. Mr. Nixon did not think this would be an issue but suggested taking them to Dr. Travis or calling the tip line (301-687-STOP) when these are found.
- 5) Dr. Travis
- Met with a student group to review fees before they move forward for the review and approval process.
 - Looking into how to better use Annapolis Hall and athletic facilities.
 - President's Leadership Circle has restarted.
 - A second full time Resident Director will be coming onboard soon.
 - Looking into ways to refurbish two kitchens.
 - CES will be moving to report to Mr. Delia under Regional Development and Engagement.
 - Conference Services will be merging into Lane Center Activities.
 - Working on the Provost Search.
- b. President
- 1) Virtual State of the University will begin next week.
 - 2) Received the ARC Power Grant for \$1.5 million. This is the first time Maryland has received this award.
 - 3) Visits to residence halls have started. Visited Brownsville last evening.

- 8. Other Business
- 9. Adjournment

Next meeting: October 22, 2021

Submitted by: Donnell H. VanSkiver, CAP, MEP, OM
Executive Administrative Assistant III

Strategic Planning Initiatives FY2022

Division	\$\$ (In thousands)	Brief Description	1 - Student Skill Acquisition	3 - Student Advising	6- Cultural Competency	8 - Tech Updates	9 - Student Recruitment	10 - Marketing	12 - Fac/Staff Prof. Dev.
Academic Affairs	200+	Staffing of University Advisors		X					
Academic Affairs	<200	Purchase of advising software (EAA initiative)		X		X			
Academic Affairs	100+	Enhance recruiting efforts for new students					X	X	
Reg Dev & Eng.	<50	Science (Challenger) Center Coordinator						X	
University Advancement	<100	Continued branding work with Ologie						X	
Admin. & Finance	<50	IT security - multifactor authentication for students				X			
Admin. & Finance	200+	Software Solutions for Less Paper Docs & Fin. Aid				X	X		
Reg Dev & Eng.	<100	Purchase of grant reporting software				X			
Student Affairs	<100	DEI Support			X				
Academic Affairs	<50	Graduate Recruiting					X		
University Advancement	50	Support for Comprehensive Campaign						X	
Admin. & Finance	<50	Purchase LinkedIn Learning for campus	X						X
Total	1,200+		<50	400+	<100	400+	200+	300+	<50