

University Advisory Council
Minutes
Friday, March 1, 2019
2:30 p.m.

In attendance: Dr. Ronald Nowaczyk, Dr. Liz Throop, Mr. Leon Wyden, Dr. Thomas Bowling, Mr. John Short, Mr. Al Delia, Ms. Arlene Cash, Dr. Ben Norris, Dr. Carol Gaumer, Dr. Mike Flinn, Dr. Jay Hegeman, Chief Cindy Smith, Mr. Benjamin Forrest, Ms. Jenna Puffinburger

Excused absence: Mr. Brad Nixon, Ms. Stacey Utley-Bernhardt, Ms. Emma Duncan

1. Meeting was called to order by Dr. Ronald Nowaczyk
2. Minutes from November 30, 2018 meeting were approved
3. Presentation of Handshake – Dr. Jeff Graham and Ms. Amy Shimko presented a preview of “Handshake”. A modern, mobile, and personalized career management system for students and employers. Handshake will replace the College Central network.
4. Brief updates from Governance Groups:
 - a. Staff Senate: Dr. Hegeman reported that the result of the survey of staff shared governance will be coming out shortly.
 - b. SGA: Mr. Forrest reported that the invoice for the “Bobcat Statue” has been sent to the Foundation. SGA is working with Mr. John Brewer for the placement of the statue at the front of Compton Hall. Also, the election process for SGA will be starting shortly.
 - c. Faculty Senate: Dr. Norris reported that Faculty Senate is grinding its way thru curriculum review with programs being reviewed.
5. Cabinet-Level updates:
 - a. Academic Affairs: Dr. Throop reported that arrangements have been made to have the FSU Library open on Saturdays. The opening should start within the next 3-4 weeks. The position will be filled with a contingent I position.
 - b. Administration & Finance: Mr. Wyden reported that Annapolis Hall has been reopened with new furniture and improvements in bathrooms and common area. Cumberland Hall is closed for similar repairs. Cambridge Hall is still closed and awaiting another bid on renovation estimates. Construction on the new residence hall is rising with a completion date of Spring 2020.
 - c. Enrollment Management: Ms. Cash reported that the Admissions Open House which was held on Saturday, March 2 was a success with Junior Day and Admittance day forthcoming. The numbers for 2019-20 are looking good! Admits for fall are up and we are ahead on deposits for next year. Admissions staff has been working with

- Allegany College and Garrett College and plan to have a day for those transfer students to attend.
- d. Regional Development: Mr. Delia reported that the Autonomous Technology Center Interest Group and the Regional Economic Development Group met on campus on March 1, 2019. The Office of Sponsored Programs recently invited faculty and staff to attend listening sessions to hear their thoughts on how the office can best serve the campus community. Valuable information was received. The Office plans to streamline their operation. The SERF building will be renamed and on the GRID by the end of March 2019. The State Legislature is in full-operation working on bills and next year's budget.
 - e. Student Affairs: Dr. Bowling received word that again FSU has been selected as voter friendly. The site visit by Campus Compact went very well. Ms. Clarissa Lang has been promoted as the Director of Leadership and Experimental Learning. The Sloop Excellence in Leadership will be held on Saturday, March 9. The City of Frostburg "Social Host Ordinance" will be released the end of March 2019. The application for Carnegie will be going out.
 - f. University Advancement: Mr. Short reported that the Faculty/Staff contributions have increased with 127 donors contributing from alumni.
 - g. President's Office: Dr. Nowaczyk reported that the House and Senate Testimony went well. The Annapolis Reception was held on February 27, 2019 and was well attended. The Capital Testimony is coming up on March 11-12, 2019. On February 28th Dr. Nowaczyk and Mr. John Brewer met with the design team for the new Education/Health Science Building with plans to be finalized by May 1, 2019. Consultants from Fresh Eyes Consulting met with various groups of staff and students across campus and toured the residence halls to provide Frostburg with a report on our residence halls. The findings will be shared with shared governance units, UAC, Faculty and Staff senates and SGA. Sibson Consulting will be reviewing and evaluating our support services on campus as part of the strategic plan with results forthcoming May 2019.

6. Old Business

- a. Athletics: Mr. Wyden reported that the application for Division II membership was submitted with NCAA making a site visit spring 2019 with a final decision coming summer 2019. We are planning to increase athletic scholarships from the current 480 to approximately 600 over the next four years.
- b. Staff Ombudsperson Services: Ms. Kim Shirer, representative from Staff Senate, presented a proposal by direction of USM for an Ombudsperson. This person would assist staff in identifying and evaluating options for resolving and managing conflicts, provide mediation services, and make referrals to other appropriate university or community resources. The staff senate feels there is a need for this position. Dr. Nowaczyk will share this information with Mr. Brad Nixon (FSU Legal Counsel).

- c. Update of University Diversity Council – Dr. Bowling informed UAC that invitations will be going out to turn the Lincoln School into a Cultural Center. More information forthcoming.
- d. Other: The Policy on relationships between faculty and student is still being evaluated.

7. New Business

- a. Emeriti staff proposal from Staff Senate – A proposal has been presented that Emeriti Status be granted to retired staff with 10 years of distinguished full-time employment with a record of noteworthy contributions to the university. Mr. Wyden will talk with Mr. Troy Donoway regarding employees retaining their FSU email after retirement.
- b. Ad Hoc Committee on Parking – Dr. Norris and Mr. Forrest revisited the Ad Hoc Committee on Parking. Parking fee on campus was discussed.
- c. Issues related to Dual Employment - Dr. Norris reported that staff members from the Office of Administration & Finance Division were given notice that they are not permitted to teach during work hours as adjuncts faculty. Mr. Wyden stated that this is just a band aid fix and needs to be addressed with resources. Dr. Flinn addressed the problem with unable to find qualified individuals in the region to teach as adjuncts. More discussion will be held with Dr. Throop.

8. Adjournment at 4:15 p.m.