

University Advisory Council
Minutes
Wednesday, April 26, 2017
2:00 p.m. – President’s Conference Room

In attendance: Dr. Ronald Nowaczyk, Dr. Ahmad Tootoonchi, Ms. Kathy Snyder, Mr. Dave Rose, Dr. Thomas Bowling, Dr. John Bowman, Dr. Mike Murtagh, Dr. Julie Hartman-Linck, Ms. Jody Pifer, Mr. James Kirk, Mr. Nick DeMichele, Ms. April Kinyua

Absent: Mr. John Short, Chief Cindy Smith, Mr. Reid Bluebaugh

Announcement was made by Dr. Julie Hartman-Linck that she will resign her position at FSU and has accepted a position at a community college in Illinois. She will be leaving FSU on June 1, 2017.

1. Meeting was called to order by President Nowaczyk. Minutes from April 4, 2017 were approved.
2. **Discussion of Ongoing Items:**
 - a. **Budget** – Mr. Dave Rose reported that the cut to the fund balance will be \$934,000 before the end of the fiscal year, July 1, 2017. He also announced that the proposed fee schedule was approved.
 - b. **Enrollment** – Mr. Wray Blair reported that an Open House was held on Saturday, April 22, 2017 and was well received with an attendance of approximately 430 people. As of Monday, April 24, 2017 deposits went from 488 to 548. Financial Aid is a big problem for many prospective students and the Admissions Office is working to resolve these issues. Mr. Blair reported that many college/universities are concerned with enrollment. FSU is down by 100 freshmen for the Fall 2017 semester. Also, Dr. Jay Hegeman has reported that continuing student registrations are down 200 for the fall 2017 semester. Advisors are being asked to contact current students who have not registered. The FSU Foundation is looking to help those current students who have a 3.0 GPA or above if finance is a problem. Dr. Nowaczyk has requested that the late registration fee be waived.
 - c. **Strategic Planning** – Dr. Thomas Bowling reported that the Strategic Planning Committee will meet on Friday, April 28, 2017 at 9:30 am in the PAC Studio Theatre. The draft “Vision Statement” has been distributed. The final “Strategic Plan” will be presented to the Board of Regents in June 2017.
 - d. **Parking Subcommittee** – Mr. Nicholas DeMichele distributed recommendations from the Ad-hoc Parking Review Committee for changes in policy to better

accommodate the students, faculty, and staff. The following recommendations were presented for review: 1.) Both red permit (faculty and staff) and black permit (students) parking lots will not be ticketed, nor will the permit status be enforced, between the hours of 5:00 p.m. and 7:00 a.m. 2.) This policy recommendation noted in number #1 is subject to the exception of Framptom Lot, which will remain a red permit lot 24/7 due to the prevalence of evening classes in that region of campus and the need for subsequent faculty parking there. 3.) The approximately 15 spaces currently allocated for faculty parking in the divided row in both the Performing Art Lots (red) and the Lower Pullen Lot (black) will become all student parking (black). All recommendations were voted on and approved unanimously by the student representatives of the committee, the university police representative and the faculty representative. Mr. Rose suggested that #1 request be watched. The recommendations were endorsed by the University Advisory Council and will go into effect on May 1, 2017.

- e. **UAC By-Laws Committee** – Mr. John Short was not in attendance for reporting. Dr. Nowaczyk stated that he would like the “orphan committees” on campus to report to the University Advisory Council not directly to him. Dr. Nowaczyk would like to implement this new report structure on July 1, 2017.
- f. **Update on ETS Testing Center** – Dr. Ahmad Tootoonchi reported that many avenues were explored to keep the ETS Testing Center open. If the center remains in Auxiliary Services it must generate sufficient funds to remain open. A proposal was given to Dr. Nowaczyk to move the Center from Auxiliary Services to Student Support Services but it was determined that the Center must stay in Auxiliary Services. Timeline for closure will be the end of June 2017. The center is committed to testing thru June 2017. Transportation for students to area testing centers was discussed.
- g. **Other Committees** (chalking & installation of items on campus public spaces) – No information was discussed on these items. Discussion will be held at a later date.
- h. **Interim Dean of Education & Special Ass’t to the President for Enrollment Management** – Dr. Nowaczyk reported that on May 9, 2017 the College of Education will hold interviews with potentially four candidates for the Interim Dean of Education position. Interviews will be conducted in Framptom Hall 116 and a reception will be held in the Hospitality Suite.
- i. **MSCHE follow-up** – Dr. Nowaczyk announced that Jodi Levi, a consultant from Temple University will provide consulting to help with recommendations regarding Middle States Standard 7. Ms. Levi will help prepare the Monitoring Report which is due by September 1, 2017.

3. **Discussion of New Items:**

- a. **Feminine hygiene products** – Members of the council discussed a Facebook post regarding feminine hygiene products available in restrooms at FSU. This discussion included where this kind of a concern should be handled.
- b. **Maryland Crime Victims' Resource Center** – Mr. Dustin Davis approached Dr. Nowaczyk regarding a possible site on campus for a “Maryland Crime Victims’ Resource Center” MCVRC. Dr. Bowling gave an overview of the death of an FSU art student, Stephanie Roper. Stephanie’s parents are members of the MCVRC. Conversation was held as to the appropriateness of the center on campus. More information will be requested from Mr. Davis.
- c. **SGA Diversity Report** – Mr. Nicholas DeMichele presented an overview of the “Diversity Report” which was prepared by SGA. Diversity defining, institutional support, student diversity, faculty diversity, academic programming, and student life infrastructure imbalances, were covered. Mr. DeMichele would like to see more data collected on demographics. The report will be distributed to all members of the University Advisory Council.

4. No other items were presented

5. The meeting adjourned at 3:20 p.m.