

University Advisory Council
Minutes
Friday, May 11, 2018
2:00 p.m.

In attendance: Dr. Ronald Nowaczyk, Dr. Liz Throop, Dr. Thomas Bowling, Ms. Denise Murphy, Dr. Ben Norris, Dr. Carol Gaumer, Dr. Mike Flinn, Chief Cindy Smith, Dr. Jay Hegeman, Mr. Reid Bluebaugh, Mr. James Kirk, Mr. Benjamin Forrest, Mr. Nick DeMichele, Ms. Mykia Washington

Excused absence: Mr. John Short, Ms. Kathy Snyder

1. Meeting was called to order by Dr. Ronald Nowaczyk
2. Update on DII – Mr. Troy Dell, FSU Athletic Director gave an overview and the timeline of the possible move from the CAC to the Mountain East Conference. On April 24 the Mountain East Conference conducted a site visit to the FSU campus. On May 1 the Strategic Edge Athletic Consultants conducted an assessment of the University's athletic program's readiness to complete in NCAA Division II. On May 31 FSU will host the Capital Athletic Conference Board of Directors meeting. The Mountain East application has been submitted and we should have an answer back by June 30, 2018. Athletic scholarships were discussed.
3. Minutes from the **March 30, 2018** meeting were approved
4. Updates:
 - a. Budget – Ms. Murphy reported that the room and board fees were approved. The deadline for entering requisitions has passed and we do not want to go into the reserve fund. Please continue to be careful in spending so we can close out the year with a balanced budget.
 - b. Enrollment update – Compared to last year we are down for the fall 2018 semester by 36 full-time students. We are up in out-of-state students but down for in-state students. Summer school 2018 enrolled is up showing a total of 1,408 student enrolled.
 - c. VP Search updates – Mr. Leon Wyden, Vice President for Administration and Finance will be joining us on Monday, May 14, 2018. The Vice President for Regional Development and Engagement position will begin July 2018. An offer will be made next week for the Interim Chief Human Resource officer position. A national search will be conducted to fill this position within 6 months. The position will report directly to the Vice President for Administration and Finance. A search firm will conduct the search for the Vice President of Enrollment. This position should be filled by August 2018.

d. Reports from Governance Groups and Vice Presidents:

- Dr. Ben Norris distributed a summary of Faculty Senate actions and concerns for the 2017-18 academic year. The faculty senate reviewed and recommended 35 undergraduate curriculum changes, 13 graduate curriculum changes, seven academic policy changes, ten faculty personnel or governance policy changes, and six emeritus nominations.
- Dr. Thomas Bowling distributed a summary of highlights from the 2017-18 academic year. Planning for the National Coalition Building Institute. Carnegie Classification for Community Engagement, addressing the increased demand for mental health services, career readiness, focus on well-being. It was announced that the Director of Residence Life position has been filled with the appointment of Courtney Thompson starting date June 11, 2018.
- Mr. James Kirk gave a brief review of the accomplishment of SGA. The new SGA President for 2018-19 is Mr. Benjamin Forrest.
- Dr. Jay Hegeman reported that the Staff Senate is still working on outdated processes: contracts, faculty timesheets, etc. They are on-going projects and are still reaching out for updates.

5. Old Business:

- a. Strategic Planning Action items – Dr. Nowaczyk distributed a draft list of 12 potential accomplishments by 2023. Discussion was held.
- b. The UAC Summer Retreat date has been set for July 19th but may need to be changed due to a possible Capital budget meeting.
- c. Other – Facility project are in the making or future. Turf is being replace on the football field, paving and concrete job planned for summer months, and on May 15-16 a design work shop will be held for the Education and Sciences Center.

6. New Business:

- a. Budget Preparation for FY19 – Ms. Murphy invites input from all Chairs, Deans, Vice Presidents, and Direct Reports by June 4.
- b. Discussion on Communication & Social Media – Dr. Nowaczyk was alerted to a message that appeared on social media which was not true and needed to be addressed. Discussion was held on diversifying the faculty and also the search committees. Ms. Washington feels the “Brownville Statue” is very important. Dr. Nowaczyk stated that the information on the monument needs to be accurate and placed in an area so it will not be damaged. Dr. Amy Armiento has applied for a grant for this project.

- c. Food Bank – Ms. Bridgette Karalewitz, an Administrative Assistant from the Office of Student Special Services spoke on the need for a Food Bank on the FSU campus. A survey was distributed and the survey showed that a total of 351 students said they were hungry and only receive 1 meal a day. David Glenn reported that Chartwells is looking at a project to donate reserved food. SGA is behind this project. The old University Police Headquarters is being looked at as a possible location for the food pantry. It would only take 2 rooms and, hopefully, will be up and running by October 2018.

7. Meeting adjourned at 3:30 p.m.