

University Advisory Council  
Minutes  
Friday, May 12, 2017  
2:00 p.m. – President’s Conference Room

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**In attendance:** Dr. Ronald Nowaczyk, Dr. Ahmad Tootoonchi, Dr. Thomas Bowling, Ms. Kathy Snyder, Mr. Dave Rose, Mr. John Short, Dr. Michael Murtagh, Dr. Julie Hartman-Linck, Chief Cindy Smith, Mr. Reid Bluebaugh, Mr. Nick DeMichele

**Absent:** Dr. John Bowman, Ms. Jody Pifer, Mr. James Kirk, Ms. April Kinyua

1. Correction made to the Parking Subcommittee recommendations – time changed from 7:00 pm to **7:00 am**. Item d – (1). Mr. Rose reported that new signage will be posted.
  
2. Discussion of Ongoing Items:
  - a. Budget – Mr. Rose reported that FSU has made a commitment to the Board of Regents and the System to meet our budget obligation for facilities renewal and the fund balance. The budget continues to be of concern. Ms. Angie Hovatter and Dr. Jay Hegeman have identified 32 students that are unable to return to FSU for the fall 2017 due to financial reasons. Dr. Nowaczyk and Mr. Short have made contact with donors willing to make a pledge to help students next semester with approximate \$1,200 each. The student must have their spring 2017 bill paid in full and maintain a 3.0 GPA. Dr. Hartman-Linck feels that many faculty would be willing to contribute to students needs within their declared major department. Many areas of the budget will be reviewed for next year: subscriptions, membership dues, and PLC.
  
  - b. Enrollment – Mr. Wray Blair reported on the enrollment as of May 12, 2017. Progress is being made. A total of 765 freshman deposits have been received as of May 12, 2017. A total of 513 freshmen have also signed up for PreView. The yield rate has increased and travel for

recruiting has increased. Transfers are down! On June 2, 2017, another transfer session will be held.

- c. Strategic Planning – Dr. Bowling reported that the “Strategic Planning” working groups are presently writing up goals. The goals are due by Reading Day. The co-chairs will use the results of the goal setting session to develop a draft document for university-wide input. The final document will be presented to and discussed by the university community when we return in the fall.
- d. Parking Subcommittee – No updates on parking subcommittee.
- e. Update on Position Searches - Dr. Nowaczyk reported that interviews were held with three candidates from the “Registry” on Tuesday, May 9, 2017 with faculty and staff for the Interim Dean of the College of Education. All three candidates were found to be acceptable. An announcement will be made next week on the chosen candidate. The Enrollment Management position will be advertised in the next few weeks. The Director of the Counseling Center position will become an extended search because of the lack of candidates.
- f. MSCHE – Dr. Nowaczyk distributed the “Follow-up Visiting Report” from the Middle States Team along with his response. Jodi Levi, a consultant from Temple University was consulted to help with recommendations regarding Standard 7. Ms. Levi will help prepare the Monitoring Report which is due by September 1, 2017.
- g. Summer Planning Meeting – A summer meeting/retreat will be held sometime in July or August 2017. The University Advisory Council will invite PACIE members to also attend. No date has yet been established.

### 3. New Items:

- a. Dr. Ben Norris distributed a proposal to reinstate the University Marketing Advisory Group. Dr. Norris reported that the committee was established in 1995 but became inactive in recent years. Discussion was

held on the “UMAG”. Mr. Short will take a look at the committee over the summer and report back to the UAC.

4. Proposed Action Items:

- a. UAC By-Laws - Mr. Short made the motion that the UAC By-Laws be adopted and approved. Dr. Bowling seconded the motion. Mr. DeMichele proposed that one Graduate Council Student Representative be added. After discussion Mr. DeMichele made the amended motion and Dr. Tootoonchi seconded the motion for approval. Dr. Mike Murtagh proposed that one Non-tenure track faculty member be added, but it was not brought up for vote. The By-Laws as moved and seconded were approved 11 to 1.
- b. Moving President’s Advisory Committee on Sustainability (PACS) under the University Advisory Council (UAC) - Dr. Nowaczyk met with the (PACS) on May 10, 2017. The request was made by the committee to move reporting to the University Advisory Council. The motion was made by Dr. Tootoonchi and seconded by Mr. DeMichele. Motion was approved.

5. Other items – Dr. Nowaczyk thanked the UAC for all their work in moving the university forward.

6. The Committee adjourned at 3:10 p.m.