

**University Advisory Council
Minutes
Friday, February 3, 2017
1:00 p.m. – President’s Conference Room**

In attendance: Dr. Ronald Nowaczyk, Dr. Ahmad Tootoonchi, Ms. Kathy Snyder, Mr. Dave Rose, Dr. Mike Murtagh, Dr. Julie Hartman-Linck, Chief Cindy Smith, Dr. John Bowman, Dr. Ben Norris, Mr. Reid Bluebaugh, Ms. Jody Pifer, Mr. James Kirk, Dr. Bill Mandicott (attending for Dr. Bowling)

Absent: Dr. Thomas Bowling, Mr. John Short, Mr. Nick DeMichele, Ms. Dasia Scott

1. Meeting was called to order by President Nowaczyk. Minutes from December 16, 2016 meeting were approved.
2. Discussion of ongoing items:
 - a. **Budget** – Mr. Rose reported that no merit will be given in FY2018 and there was also a \$445,000 budget cut for FY2017 and the elimination of three positions. On the capital side 1-million dollars have been allocated for the new Education/Health Sciences Building. The cost of the new building will be \$83 million dollars. FSU will take possession of the new Public Safety building on February 17, 2017. Operating Budget Hearing for the House will be held on March 1, 2017 and Senate Hearing on March 2, 2017. The Capital Budget Hearing will be held on March 20, 2017.
 - b. **Enrollment** – Mr. Wray Blair reported that the census for the Spring 2017 semester will be out on February 15, 2017. Enrollment recruiting for the Fall 2017 semester is being increased. A new contractual position for recruiting transfer students will be hired. FSU is presently up in deposits for transfer students. Recruiting has been increased with four receptions scheduled down state. At the present 1,400 freshman letters of admission have been sent out for Fall 2017. This is slightly

behind in numbers. Over 800 award letters have been mailed to potential students and Merit Scholarship letters have been placed in their Admissions letters. Dr. Tootoonchi would like to see the academic departments send letters to potential students encouraging them to attend FSU. The FASA date for filing for financial aid has been changed from March to October.

- c. **MSCHE** – Dr. Tootoonchi reported that he and Dr. Evan Offstein travelled to Philadelphia and met with Dr. Sean McKitrick, the Vice President of Middle States Commission on Higher Education. The Monitoring Report drafts were to be finalized on February 3, 2017. The draft will go to the campus community for review and comments mid-February. The reports are due to Middle States on March 1, 2017. A team visit to FSU will be held on March 30-31, 2017. Dr. Sean McKitrick will accompany the team members to FSU.
- d. **Strategic Planning** – Dr. Nowaczyk reported that strategic planning is moving along well. The number of individuals participating in the planning is very large. Dr. Pat Sanaghan will return to campus to meeting with the Strategic Planning Committee on March 31, 2017 for his “VISION SESSION”.
- e. **Parking Subcommittee** – Cindy Smith reported that SGA is planning to review the parking facilities and procedures. Dr. Nowaczyk will touch base with Mr. Nick DeMichele upon his return to campus from Uganda.

3. Discussion of New Items:

- a. **UAC ByLaws Committee** – It was reported that Mr. John Short will Chair the UAC ByLaws Committee. The Bylaws are due to Dr. Nowaczyk by March 15.
- b. **Student Activism and Campus Policies** – Dr. Nowaczyk talked about the activities and demonstrations going on across the country after the Presidential election. Mr. Mandicott distributed information on “Town Hall Meetings” which will be held on the FSU campus: February 28 – Post Election Conversations; March 14 – Engaging Local Government;

March 28 – National Issues Forum; and April 11 – National Issues Forum. All meetings will be held in Lane Center beginning at 6:00 p.m. Town Hall meetings are forums for students to take part in dialog about critical issues, and how to engage the democratic process to effect change. NCBI training was also discussed as a valuable training tool. Dr. Murtagh will talk with Ms. Robin Wynder about the training and the cost of such training. Dr. Nowaczyk questioned if FSU has a policy on Public Expression. He will check with Ms. Karen Treber to see if FSU has a policy and if not one should be written.

- c. **Discussion on ETS Testing Center** – Dr. Tootoonchi reported that he received numerous calls from faculty members regarding the elimination of the ETS Testing Center. A meeting was held with Dr. Tootoonchi, Dr. Nowaczyk and the Deans regarding the center and it was agreed that the center would be transferred from Student Affairs to Academic Affairs. The center must be self supporting and can't use state appropriated money for operation. Dr. Tootoonch will put together a plan by the end of March on the cost of keeping the center in operation.
- d. **Listening Sessions & Enrollment/Resource Meetings** – Dr. Nowaczyk reported that “Listening Session” will be held on the following dates: February 8 at 3:00 pm in 397 CCIT and February 23 at 3:15 pm in the Atkinson Room.

4. Call was made for addition items

5. **Joint meeting with PACIE** – The PACIE Committee joined the University Advisory Committee at 2:15 pm. Dr. Nowaczyk distributed a copy of the FSU Institutional Effectiveness Plan and the Assessment Cycle. Conversation was held on the Assessment Cycle. FSU is now in the “Implement Plans” cycle. The plan is a two-year cycle. The PACIE Committee and the University Advisory Council will hold a summer 2017 Joint meeting on July 28, 2017.

6. Meeting adjourned at 3:00 p.m.