

University Advisory Council
Minutes
Friday, March 29, 2019
2:15 p.m.

In attendance: Dr. Ronald Nowaczyk, Dr. Liz Throop, Mr. Leon Wyden, Mr. John Short, Mr. Al Delia, Mr. Brad Nixon, Dr. Ben Norris, Dr. Carol Gaumer, Dr. Mike Flinn, Dr. Jay Hegeman, Chief Cindy Smith, Ms. Stacey Utley-Bernhardt, Mr. Benjamin Forrest, Ms. Jenna Puffinburger, Ms. Emma Duncan

Excused absence: Dr. Thomas Bowling, Ms. Arlene Cash

1. Meeting called to order by Dr. Ronald Nowaczyk
2. Corrections made to minutes from March 1, 2019
3. Brief updates from Governance Groups
 - a. Staff Senate – Dr. Hegeman
The analysis Survey on Governance has been completed and the final version will be presented shortly. The CUSS Shared Governance Survey is now complete with the results coming within the next week
 - b. SGA – Mr. Ben Forrest
The Bobcat statue is on campus. Discussion will be held with John Brewer regarding the placement. Hoping to have placement of the statue by Commencement. SGA election was held. Ms. Jenn Puffinburger was elected as President of SGA for 2019-20 with Mr. Ben Forrest as the Vice-President.
 - c. Faculty Senate – Dr. Ben Norris
Dr. Norris was re-elected as Chair of the Faculty Senate for 2019-20. The IPR Committee has been working to review data on low enrollment programs at FSU and developing a process to increase faculty input in the review of programs. IPR will present findings at the Faculty Assembly.
4. Cabinet-Level Updates
 - a. Academic Affairs – Dr. Liz Throop is working with Human Resources to offer a training module for recruiting. The Excellence in Academic Advising Task Force are continuing their work on assessing the current state of academic advising. Dr. Throop reported that she has now visited all departments to discuss their visions for the future.
 - b. Administration & Finance – Mr. Leon Wyden reported that “Brailsford Dunlaney” consulting will be on campus Monday, April 1 accessing the possible need for a “Regional Recreation Center”. Funds for this venture will be supported by the county, private partnerships and state. No FSU funds being used. Sibson Consulting continues to review and evaluate our support services. The findings will be presented to the university community late May 2019.

- c. Enrollment Management – April 15th is Admit Day on campus where over 170 families will be visiting campus. This is a great opportunity for faculty and staff to shine as the Western Maryland beacon of educational light.
 - d. Regional Development – Mr. Al Delia reported that the Regional Economic Development Committee met at FSU on March 1 with the next meeting scheduled on campus for April 9. The SERF building has been renamed and repurposing to - CARI (Center for Applied Research and Innovation). This new center will become the base from which the FSU community, working with regional collaborators and partners in an interdisciplinary way, will spark innovation to address real-world challenges. A call for proposals has been sent to all members of the University community, inviting faculty, students and staff to propose innovative ideas, applied research projects and opportunities to positively affect the community, this region and the world. The ATC Colloquium will be held on April 24. The College of Business work force study is being compiled and should be completed by the end of the semester.
 - e. Student Affairs – no report available
 - f. University Advancement – Mr. John Short reported that the WFWM campaign is winding down. At this time, we are \$4,000 short of our goal. Mr. Short is calling for a challenge to meet the goal. The new Phone-A-Thon caller is Mr. Ben Forrest. The Alumni Office received 700 views on u-tube and the Alumni Association banquet is scheduled to be held on April 13. Ms. Jenna Puffinburger talked about her great experience job shadowing with an FSU Alumni.
5. Old Business
- a. Athletics: DII – Mr. Wyden reported that an onsite consultant for the NCAA review team was on-campus on Wednesday, March 27 and met with staff, faculty, coaches and students. She was pleased with what she heard. A NCAA decision will be coming mid-July.
 - b. Staff Ombudsperson Services – Dr. Hegeman reported that this position would be independent from the university and would be used only on a “as-needed basis”. Dr. Norris will identify a representative that will discuss the Staff Senate’s ombudsperson proposal.
 - c. Emeriti status. Dr. Hegeman reported that emeriti status for retired staff has not yet been discussed by SGA or Faculty Senate. More discussion will be held.
 - d. Parking Committee updates – It was decided that Col. Smith and Mr. Forrest would meet on a need basis.
 - e. Issues related to dual employment – Conversation continues among division heads regarding staff members teaching on an adjunct basis. Compromise was made in the Administration and Finance Division to allow 1 course online per semester.
6. New Business
- a. Henan University Opportunity – Mr. Delia reported that thru a former associate a Partnership with Henan University in China with a large number of students

between 400 and 500 seeking degrees could possibly be admitted as students at FSU. These students would be paying out of state tuition. Discussion and questions were presented: can we manage this number of students, safety concerns, enough faculty and staff to handle this large number of students. Could we start with a few numbers? More discussion will be held.

- b. Outdated Business Processes – Mr. Tim Pelesky, Director of Enterprise Applications at FSU provide an overview of plans to replace outdated business processes on campus. Mr. Pelesky presented the struggles the campus has with outdated processes, the integration between a multitude of systems, the workload that campus faces, and possible solutions for the challenges.
7. Meeting adjourned at 3:45 p.m.