

University Advisory Council
Minutes
Friday, April 26, 2019
2:30 p.m.

In attendance: Dr. Thomas Bowling, Mr. Leon Wyden, Dr. Ben Norris, Dr. Jay Hegeman, Chief Cindy Smith, Mr. Benjamin Forrest, Ms. Jenna Puffinburger

Excused absence: Dr. Ronald Nowaczyk, Dr. Liz Throop, Mr. John Short, Mr. Al Delia, Ms. Arlene Cash, Mr. Brad Nixon, Dr. Carol Gaumer, Dr. Mike Flinn, Ms. Stacey Utley-Bernhardt, Ms. Emma Duncan

1. Meeting called to order by Dr. Thomas Bowling
2. Correction made to minutes from March 29, 2019. (5.e) Compromise was made in the **Administration and Finance Division** to allow 1 course online per semester.
3. Special Order of the Day
 - a. A video conference and slide presentation were presented to UAC with consultants from “Fresh Eyes Consulting” firm. They presented their findings and recommendations from their recent tours of the residence halls and meetings with various groups of staff and students across campus. Ms. Kim Hinds-Brush, Director of Residence Life and Dr. Jeffrey Graham, Assistant Vice President of Student Affairs attended the presentation. Conversation was held about proposed recommendations.
4. Brief updates from Governance Groups:
 - a. Staff Senate – Dr. Jay Hegeman reported briefly on the proposal for emeriti status for retired staff employees. Discuss was held on the difference between promotions on the faculty and administrative side compared to the staff side. More discussion will be held at the next UAC meeting. Plans are being finalized for “Staff Appreciation Day” which will be held at a 2019 fall FSU football game.
 - b. SGA – Thanks were given to Mr. Ben Forrest for his great accomplishments during his 2018-19 year as SGA President. Ms. Jenna Puffinburger was sworn in at the SGA banquet as the new president for 2019-20. Ms. Puffinburger reported that the cement has been poured and the Bobcat statue will be placed next week. The Safety Walk will be held on campus on Monday evening April 29 beginning at the clock tower at 6:30 pm.
 - c. Faculty Senate – Dr. Ben Norris reported that the IPR Committee has been reviewing low enrollment and low performing programs. A new process will be developed where the Provost will notify departments and a recovery program will be developed for these programs. A resolution from the Faculty Concern Committee allowing students to self-report test scores on their application is supported by the Committee. The practice could be helpful,

especially for low-income and first-generation applicants. A vote will be held at the next Faculty Senate meeting. Dr. Norris reported that 701 students completed the student advising survey. A faculty/staff survey will be launched shortly. The Task Force recently met with the EAA Fellow for a workshop dedicated to drafting a mission statement and goals for academic advising. A campus-wide report will be coming out in May on the activities of the Task Force this year, which includes work on the mission goals.

5. Cabinet-Level Updates:
 - a. Administration and Finance – Mr. Leon Wyden reported on the conditions in Guild Center. The basement in Guild Center is closed off. Social Work and Sociology are happy with their accommodations. The condition of the Fine Arts building will be looked at. An article in The Daily Record regarding food services contracts with state colleges and universities in which vendors provide payments to the institutions, if the contracts are awarded was discussed. Frostburg State University was mentioned in the article. Mr. Wyden explained the contract process. Copy of the release was distributed.
 - b. Student Affairs – Dr. Bowling distributed a copy of Preview Comparisons for 2018 and 2019. Dr. Bowling noted that caps have been put on each session.
6. The meeting adjourned at 4:10 p.m.