

University Advisory Council
Minutes
Friday, May 17, 2019
2:30 p.m.

In attendance: Dr. Ronald Nowaczyk, Dr. Liz Throop, Mr. Leon Wyden, Dr. Thomas Bowling, Mr. John Short, Ms. Arlene Cash, Mr. Brad Nixon, Dr. Ben Norris, Dr. Carol Gaumer, Dr. Mike Flinn, Dr. Jay Hegeman, Chief Cindy Smith, Ms. Stacey Utley-Bernhardt, Mr. Benjamin Forrest, Ms. Jenna Puffinburger, Ms. Emma Duncan

Excused absence: Mr. Al Delia

1. Meeting called to order by Dr. Ronald Nowaczyk
2. Minutes from April 26, 2019 were approved
3. Brief updates from Governance Groups:
 - a. Staff Senate – Dr. Hegeman reported that the election for representatives to Staff Senate for 2019-20 is presently being held. The date for “Staff Appreciation Day” is being finalized. The Staff Senate survey will be discussed at the next Staff Senate meeting.
 - b. SGA – Ms. Puffinburger reported that the Bobcat statue is now placed. Ms. Puffinburger and Mr. Forrest recently met with Dr. Nowaczyk regarding Greek organizations. Mr. Forrest attended a meeting at University of Maryland Baltimore and was elected as President of the USMC Student Government.
 - c. Faculty Senate – Dr. Norris distributed a list of Faculty Senate actions taken during the Academic Year 2018-19.
4. Cabinet-Level Updates:
 - a. Academic Affairs: Dr. Throop (discussion was held on the following subjects)
 - The need for recruiting training for individuals on search committees
 - The need for phone trees for emergency situations
 - Looking at on-line undergraduate offerings during the academic year
 - A documentary resource used in libraries call “Canopy”
 - The possibility of an on-line catalog
 - The possibility of having a signing ceremony for Community College and FSU on articulation agreements
 - b. Administration & Finance: Mr. Wyden
 - The construction of the new residence hall is going well!
 - The new drawings for the new Educ/Health Science building can be viewed in Mr. Wyden’s office
 - Mr. Wyden will meet with Ms. Lori Bennett regarding a common phone number that can be used in emergency situations
 - Meetings will be held in June 2019 with county leaders regarding the proposed Recreation Center. Mr. Delia will take the lead on this venture.

- c. Enrollment Management – Ms. Cash
 - May 1 was the national date for submitting deposits for the upcoming fall semester. FSU will accept enrollment applications till mid-August.
 - Conversation is being held to bring back “Family Weekend”
 - FSU is working with transfers from Community Colleges
 - Work is being done on retention efforts
- d. Regional Development – Dr. Nowaczyk
 - Congressman David Trone, who represents district 6th visited FSU on May 6. He was briefed on a number of FSU initiatives over lunch.
 - The Regional Economic Development group met on campus on April 24, 2019. Conversation regarding health care in the region was held. Five local counties participated: Allegany, Garrett, Bedford, Somerset, and Mineral.
- e. Student Affairs – Dr. Bowling
 - An updated “Preview Comparisons” chart was distributed. Enrollment is up 25 from last year at this time.
 - The opening weekend schedule is being finalized.
 - Cumberland Hall rooms are being renovated into single rooms for fall 2019.
 - Lane Center will be converting into their summer hours
 - Spring Feast was held in Lane Center with 1,122 students attending. The event was a success.
 - The SALUTE for student veterans will be held on Monday, May 20
- f. University Advancement – Mr. Short
 - The Foundation Board of Directors meeting will be held on campus on June 7, 2019
 - An offer has been made and accepted by the new Associate Vice President of University Advancement. The starting date will be July 3, 2019.
 - The Opportunity Grants money is being distributed at this time.
- g. President’s Office – Dr. Nowaczyk
 - Chief Cindy Smith and Mr. Brad Nixon conducted a table top “Emergency Preparedness” exercise with the Vice Presidents on May 13. The exercise highlighted the need to be prepared. The exercise was a success.
 - Active Shooter training is available on campus for small group.
 - On May 15 the Sibson Consulting Group presented their findings on administrative and support services at FSU. Over 100 faculty, staff, and students were present. The PowerPoint presentation is available on the intranet.
 - The Board of Regents have added an additional student to their membership. Increasing that membership to 2 students.
- 5. Old Business
 - a. Athletics – The football schedule has been published for fall 2019. The final decision for DII status should arrive by July 12
 - b. The Emeriti staff proposal from Staff Senate was approved. Faculty Senate was in favor of this proposal.

- c. Update on University Diversity Council – Dr. Nowaczyk reported that Ms. Robin Wynder and Dr. Jennifer Earles will co-chair the University Council on Diversity, Equity & Inclusion. Dr. Bowling distributed the Mission and the Goals of the Council. Conversation on areas of reflection “Plots” on campus was discussed. Two plots were taken away due to new building construction. More discussion will be held.
 - d. Overload Teaching – removed
6. New Business
- a. Review & Discussion of Governance Reports – Copies of Governance reports were distributed. Dr. Norris commented that on the faculty side is understanding how the performance-based budget will be judged. The CUSS Governance survey will be discussed at the Staff Senate Workgroup meeting scheduled for May 28. The UAC retreat will be held on July 16, 2019 from 9-1:00 pm in CCIT 397 and the EEA retreat on August 19-20.
7. The meeting adjourned at 3:35 pm