

University Advisory Council Meeting Minutes
 Friday, February 10, 2023
 1:30 p.m. | President's Conference Room

Attendance:

Name	Attended	Name	Attended	Name	Attended
Skott Brill	✓	John Lombardi	✓	Traki Taylor	✓
Nickolas Cook	Absent	Brianna Mercer	Absent	Artie Travis	✓
Albert Delia	✓	Amy Nightengale	✓	Donnell VanSkiver**	Absent
Troy Donoway*	Absent	Bradford Nixon	✓	Ariyana Ward	Absent
Jodi Eirich	✓	Ronald Nowaczyk	✓	Robin Wynder	Absent
Harry Fike	✓	John Short	✓		
Johnston Hegeman	✓	Julie Southard	Absent		

* Denise Murphy ✓

**Kristie Bloskey ✓

- I. Call to Order at 1:32 p.m.
- II. Dr. Nowaczyk – Consultant suggested that UAC would be more effective if a topic was discussed at each meeting and then updates provided from each group. Each Governing Group could provide a one-page report to share and then a discussion could take place.
- III. Updates
 - A. Student Government Association
 1. Not present
 - B. Graduate Student Council
 1. Not present
 - C. Faculty Senate (Dr. Lombardi)
 1. Working on a way to update the faculty evaluation system. Will be sending out another survey to get Faculty feedback.
 2. Working on updating the faculty handbook and the process for making sure changes make it into the final edition.
 - i. Suggestion from Dr. Nowaczyk – The Association of Governing Boards (AGB) has consultants that will review materials and give response on quality of handbook.
 - D. Staff Senate (Dr. Hegeman)
 1. Staff Senate is sponsoring a staff recognition day on February 22nd, Food and drink provided prior to the basketball games.
 2. Campus climate survey will be sent out to campus at the end of March.
 - i. Dr. Lombardi asked if one survey could be sent out to both Faculty and Staff.
 - E. Divisional Reports
 1. Dr. Taylor
 - i. The new college alignment models have been sent out to campus. We are continuing forward with those three colleges.

- ii. The Provost's office is in the process of hiring a Program Management Specialist. There are three additional searches taking place now to get the office back to full staff.
 - iii. Student self-care part 2 is taking place this semester. This will be a journaling session. A table will be set up in the Lane Center for Student involvement.
2. Ms. Murphy (for Mr. Donoway)
- i. Workday project delayed for another year. New Go Live date is July 1, 2024. All five schools meeting next week for new schedule.
 - ii. FY24 budget, discussing room and board, tuition and fees, and enrollment. Meeting with Student Budget Advisory Committee to discuss fees.
 - iii. Multi-Cultural Center is coming along, significant completion on the inside. Should be able to use building soon.
 - iv. EHSC Building, moving furniture in now. Work is continuing throughout the building. Move-in scheduled for Spring Break. John Brewer will coordinate.
 - v. Legislative Session – should have received emails asking for answers to proposed bills. March 1 and 2 is budget testimony and March 14 and 15 is capital budget.
 - vi. BAC has created a new budget template for FY24. A small cohort of department managers will test the new template this month.
3. Dr. Travis
- i. 4-5 months career services work financial aid to update work study process
 - ii. Veterans Center was named the most friendly on campus
 - iii. Lane Center served 196,000 visitors in the fall and 8,124 people visited the fitness center and 66 events were hosted. Seventeen students and three staff members participated in the alternative winter break service project in New Orleans.
 - iv. Work is being completed to develop a Multicultural fraternity on campus.
4. Mr. Short
- i. Campaigning and fundraising at 3 million dollars towards annual goal of 3.5 million
 - ii. March 1 is Giving Day – \$26,000 from the Board of Directors has been put up for challenges. \$10,000 to the campaign with the most donors (minimum of \$25). Launch Party will be held in the Lane Center.
 - iii. May 5 and 6 events will be held to celebrate the 125th anniversary. Dedication of the Challenger Center and EHSC Building. Tours of the CARI Building, Student Spring Fest will be held from 11:30am to 4pm, and a celebration from 5pm to 8pm.
 - iv. Keenan Scott II, -09 Alumni and writer of Thoughts of a Colored Man will be back on campus in April to present his Broadway Play.
5. Mr. Delia
- i. Legislative meetings in Annapolis were received well, but we won't have answers for a few weeks.

- ii. Top two priorities are purchasing Edgewood Commons and ABC Building.
 - iii. Edgewood occupancy is low and due to bond demands renting options are restricted. If we buy the building, we can use for alternative housing options.
 - iv. Two million in Grant Funds has been freed up from delays from the pandemic and supply chain issues. The CARI building will require outfitting before we put in ½ million in manufacturing equipment. Upgrades should be completed by the end of March. Similar issues with the ABC Building.
6. Dr. Nowaczyk
- i. Enrollment numbers are up by 10%. Census numbers are down due to fall graduation. Retention process still needs to be worked on.
 - ii. Fall 2023 deposits are up across the board, almost 100 more students deposited than last year. Applications are up as well in both completed and accepted status.
 - iii. Thank you goes out to the faculty that helped with getting departmental scholarships out early.
 - iv. Admissions is working on getting students from accepted to deposited to matriculated. We are now competing with Towson and College Park for students.
 - v. The Provost and Natalie Wagoner are working on April early registration.
 - vi. Student Affairs is working to give students more options for housing. Different options for different price points.
 - vii. The college alignment open session is next Tuesday. They will be discussing the logistics of moving departments. No changes will be made at this time.
 - viii. The college realignment has made the span of responsibility more equitable among Deans and each college has a contribution to general education classes.
 - ix. Online program management. Alan Walker is scheduling another meeting. No contract signed at this time.
 - x. Strategic planning meeting will be held February 22. Will discuss enrollment stabilization (recruiting and retention). What is the next item should we focus on?
 - xi. Report submitted to Chancellor's office. Meeting will be held in the next month or two.

IV. Discussion Items

- A. Why occupancy in Edgewood is down?
 - 1. Brownsville is newer and in a better location. Edgewood is now 20 years old. Campus offers different housing options (singles and doubles) in multiple price points.
 - 2. Need to discuss how to get upper-class students to stay on campus.
- B. If we purchase Edgewood, would we update it?
 - 1. No plans to make any significant updates.
 - 2. Edgewood is currently owned and managed by MEDCO. The agreement we have with MEDCO is to lease the land to them for 30 years. After that all items

would come to us. If we acquire reserve funding to purchase the building now, we could use that money for upgrades and financing. We could use it for campus event housing and professional housing for the County. There is a lack of market-rate professional housing. Innovation Park could help with the professional housing market, plus new faculty hired here.

- C. Working with City of Frostburg on the Center Street redevelopment, for professional housing.
- D. Ideas for Group Discussion Topics
 1. Diversity initiatives on campus, how are we moving towards a diverse and inclusive campus?
 2. Adding AB (access and belonging) piece to DEI
 3. Belongingness – create better sense of belonging
 4. Enrollment
 5. Online teaching – Faculty are willing to teach online sections – should they be scheduled? Are online offers good or bad? Alan Walker gave a talk about expanding online learning but Dean of CLAS said only in certain instances. Conflicting messages.
 6. Customer service
 7. Career opportunities within the division for administrators and Faculty.
 8. Budget and connections to enrollment – priorities (what they are based on what little we have)
 9. Allocations and connections to enrollment
 10. Campus culture – everyone to be involved in recruitment, retention and fundraising.
 11. Morale – university-wide in connection to work-life balance. Addressing work that is time-consuming and new to us. Work to feel better.
 12. How do we deal with people who care for others. Those helping students through crisis. Self-care for staff. Educate and help the whole employee – secondhand stress.
 13. Addressing final exam policy – final exam week (faculty senate)
 14. Graduation ceremony attendance – new policy to get attendance.
 15. Students abusing accommodations. How to be supportive and compassionate but making them aware those accommodations won't be available in the workforce.
 16. NCAA meeting share five generations information – what is the impact? How and what we are preparing students for.
 17. How will graduation be handled with the college realignment?
- E. Dr. Nowaczyk will send out list of topics and everyone can pick their top three. Also, will follow up with student representatives.
- V. Adjournment at 2:39 p.m.

Next meeting: March 10, 2023

Submitted by: Kristie Bloskey

Executive Administrative Assistant I