

University Advisory Council Meeting Minutes
 Friday, April 26, 2024
 1:30 p.m. | President's Conference Room

Name	Attended	Name	Attended	Name	Attended
Sonja Barber	absent	Johnston Hegeman	✓	Traki Taylor*	absent
Albert Delia	✓	John Lombardi	✓	John Short	✓
Abigail Donaldson	absent	Rachael Michalski	absent	Artie Travis	✓
Troy Donoway	✓	Nick Mullen	absent	Donnell VanSkiver	✓
Justin Dunmyre	✓	Amy Nightengale	✓	Robin Wynder	absent
Jodi Eirich	✓	Bradford Nixon	✓		
Harry Fike	✓	Ronald Nowaczyk	absent		

*Sharman Adams attending

- I. Call to Order at 1:32 p.m.
- II. Topic 1: Discuss EAB Strategic Initiative on Campus Environment and External Messaging and Provide Recommendations
 1. The workgroup is working on determining exactly what should be measured. Morale comes up frequently but is that something that can be controlled? Would it make more sense to measure engagement? Concerns seem to stem less from within departments or units and more from decisions that take place outside of those entities. Would it be beneficial to have focus groups to discuss "what is morale?" What is it that we can do that can positively affect morale?
 2. Define community. What does that mean and look like on campus? Are we living up to what we articulate?
 3. Is there a common ground to be found in obtaining feedback when some would rather provide feedback anonymously and some would rather do so in person and have candid discussions?
 4. Describe and define what should or should not be shared and why. Promoting transparency and helping to dispel misinformation. Helping people to understand and accept that there are just some things that can't be shared.
 5. **ACTION:** explore creating focus groups with experienced moderators from the campus community; one from faculty to work with staff and one from staff to work with faculty.
- III. Topic 2: Discuss Priority Topics (Attached)
 1. Topics identified to present to campus for further discussion are as follows. The campus should choose 4 to move forward.
 - a. ABC's of FSU:
 - i. Establish and prominently display the Principles of FSU Community.
 - b. Coordinated Care of Students:

- i. Designate a single point of contact for referral and coordination of all student emergency needs to the appropriate office or individual on campus to help guide the student and/or address the need.
 - c. Athletics:
 - i. Develop a data gathering mechanism to ascertain the proportion/number of current and former student-athletes that would not have chosen to attend FSU but for participation in their sport.
 - ii. Better use athletics to engender retention and passion for FSU among students, and create enthusiasm for FSU among athletes' families, friends, and alumni - a variety of specific suggestions for how to generate greater engagement, enthusiasm, and retention were provided after the initial Athletics campus-wide meeting.
 - iii. Understand and explain Athletics' structures, teams, etc., and their budget implications.
 - d. Understanding the Campus Budget:
 - i. The new budget model needs to be explained further, with more transparency.
 - ii. Explain the differences in budgeted funds restricted for specific purposes (capital vs. operating, etc.)
 - iii. More budget information and explanation sessions need to occur.
 - iv. Offer the opportunity to participate in and understand the budget.
- IV. Adjournment at 3:02 p.m.

Next meeting: September 2024

Submitted by: Donnell H. VanSkiver, CAP, MEP, OM
Executive Administrative Assistant III

Thoughts and Proposed Actions Resulting from Campus Wide Meetings:

Inclusion for Remote Workers

- Develop a set of guidelines and common courtesies for participation in FSU online meetings.
- Be cognizant of and make accommodations for online participation, when possible. This may require use of specially designated meeting rooms.
- Explore upgrading technology to better accommodate hybrid meetings.

ABC's of FSU

- Establish and prominently display *Principles of FSU Community*.
- Streamline procedures to designate and assist students who are homeless.
- Review campus transportation service to provide appropriate levels of service.

Project Management/Campus Process and Challenges

- Under direction of the CIO, assemble a task force to inventory all software (particularly Customer Relationship Management and Enterprise Resource Planning) available on campus, then evaluate the utility of each with a goal to eliminate duplication and redundancy and maximize adoption, efficiency and cost savings.

Coordinated Care of Students Plan

- Designate a single point of contact for referral and coordination of all student emergency needs to the appropriate office or individual on campus to help guide the student and/or address the need.
- Explore changing the student advising model to a more decentralized, college- or discipline-based model.

Athletics

- Develop a data gathering mechanism (survey?) to ascertain the proportion/number of current and former student-athletes that would not have chosen to attend FSU but for participation in their sport.
- Better use athletics to engender retention and passion for FSU among students, and create enthusiasm for FSU among athletes' families, friends and alumni – a variety of specific suggestions for how to generate greater engagement, enthusiasm and retention were provided after the initial Athletics campus-wide meeting.

Understanding the Campus Budget

- Make available special academic discipline-specific scholarships, track results and assure accountability.
- The new budget model needs to be explained further, with more transparency.
- Develop incentives (office/department vs. individual?) for suggestions leading to significant cost savings and improvement in efficiency or process.
- Explain the differences in budgeted funds restricted for specific purposes (capital vs. operating, etc.).

- More budget information and explanation sessions need to occur.

External Funding (grants, etc.)

- Provide more information about grants and other external funding opportunities and increase the frequency with which this information is disseminated to the campus community.
- More widely explain USM policy and expectations on effort reporting and requirements of faculty time allocation.
- Seek ways to make grant writers available to faculty.