

Students may now complete a deferment/promissory note online each semester. To access the form, login to your PAWS account.

FROSTBURG STATE UNIVERSITY



User ID:

Password:

To set trace flags, click [here](#)

[Need to Change Your Password?](#)

[Forgot Your Password?](#)

Access to this system is restricted to authorized users only and limited to approved business purposes. By using this system, you expressly consent to the monitoring of all activities. Any unauthorized access or use of this system is prohibited and could be subject to criminal and civil penalties. All records, reports, e-mail, software, and other data generated by or residing upon this system are the property of the State of Maryland and may be used by the State of Maryland for any purpose.

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Once you are in PAWS, click on Self Service.



Home | Add to Favorites | Sign out | [Help](#)

Menu

Search:

- ▷ My Favorites
- ▷ FSU Timekeeping
- ▷ Self Service

Then click on Student Center

The screenshot shows the 'Self Service' main menu. On the left, a 'Menu' sidebar has 'Student Center' selected. The main content area is titled 'Self Service' and contains several categories of links:

- Student Center:** Use the student center to manage school related activities.
- Class Search / Browse Catalog:** Find classes that match your selection criteria, or browse the course catalog by subject.
 - [Class Search](#)
 - [Browse Course Catalog](#)
- Academic Planning:** Build your academic planner.
- Enrollment:** View appointments, plan and enroll in classes, view student and exam schedules.
 - [Enrollment Dates](#)
 - [My Class Schedule](#)
 - [My Weekly Schedule](#)
 - [6 More...](#)
- Campus Finances:** View your account, make an electronic payment, view and accept your financial aid awards.
 - [Accept/Decline Awards](#)
 - [View Financial Aid](#)
 - [View 1098-T](#)
- Campus Personal Information:** Maintain your personal information and review holds and to dos pending to your record.
 - [Personal Data Summary](#)
 - [Addresses](#)
 - [Names](#)
 - [10 More...](#)
- Academic Records:** View grades and advisors and request transcripts and verification reports.
 - [Request Official Transcript](#)
 - [View Unofficial Transcript](#)
 - [My Course History](#)
 - [My Advisors](#)
- Degree Progress/Graduation:** View your degree progress report and apply for graduation.
 - [My Academic Requirements](#)
 - [View Degree Progress Report](#)
 - [View What-if Report](#)
 - [Apply for Graduation](#)
- Transfer Credit:** Evaluate classes for transfer and view your transfer credit report.
 - [Evaluate My Transfer Credit](#)
 - [View Transfer Credit Report](#)

When the Student Center is opened, scroll down to the middle of the page.

The screenshot shows the 'Student Center' page. The left-hand menu is visible with 'Student Center' selected. The main content area displays a search bar and a dropdown menu set to 'other academic...'. Below this is a table titled '2011 Fall Schedule'.

Class	Schedule
ECED 431-001 LEC (5445)	TuTh 10:45AM - 12:45PM Framptom Hall, Room 113
EDUC 448-001 LEC (5446)	MoWe 9:30AM - 10:30AM Framptom Hall, Room 211
ELED 494-001 PRI (5449)	Fr 1:00PM - 4:00PM Framptom Hall, Room 103 Fr 1:00PM - 4:00PM Framptom Hall, Room 105 Fr 1:00PM - 4:00PM Framptom Hall, Room 126 Fr 1:00PM - 5:00PM Framptom Hall, Room 133
REED 420-001 LEC (5450)	MoWe 10:40AM - 12:40PM Framptom Hall, Room 205
REED 425-001 LEC (5452)	TuTh 8:30AM - 10:30AM Framptom Hall, Room 205

Units Taken for Progress 16.000 weekly schedule ▶

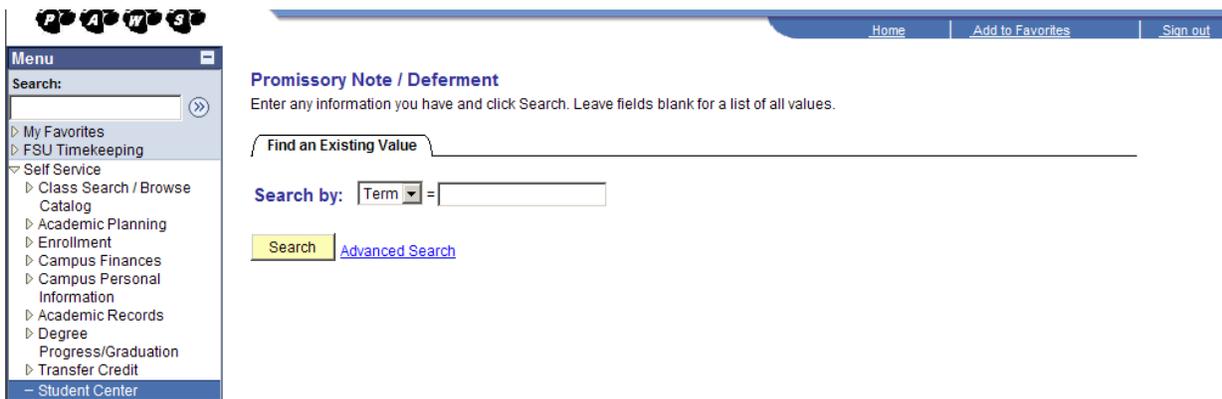
Under Finances there is a drop-down box.



Find Promissory/Deferment Form and then click the arrows.



If multiple terms are available, you may select the desired one. If there are no options, click search.



In this case there is only one term available (2118 Fall 2011). Read through the agreement and then check the option you want.

Menu

Search:

- ▶ My Favorites
- ▶ FSU Timekeeping
- ▼ Self Service
 - ▶ Class Search / Browse Catalog
 - ▶ Academic Planning
 - ▶ Enrollment
 - ▶ Campus Finances
 - ▶ Campus Personal Information
 - ▶ Academic Records
 - ▶ Degree
 - ▶ Progress/Graduation
 - ▶ Transfer Credit
- Student Center

Term 2118

**FROSTBURG STATE UNIVERSITY
PROMISSORY NOTE/DEFERMENT**

A deferment is a serious legal obligation. Therefore, it is extremely important that you, as maker, understand your rights and responsibilities.

1. I understand I must, without exception, report any of the following changes to the University & Student Billing Office of FSU: a) withdrawal from the University, and b) name or permanent address change.

2. I understand if I fail to repay any scheduled payment, as agreed, the total deferred amount will become due and payable immediately, and that legal action may be taken against me in order to secure payment. Moreover, nonpayment of any scheduled payment, as agreed, may subject me to dismissal from my classes at the University, and, if applicable, eviction from the residence hall. I understand that, in the event of my dismissal, my intent to remain at the University remains unchanged. The University's rights to collection of all monies due will not be affected by this action or dismissal/eviction.

3. I will promptly answer any communication from Frostburg State University regarding my deferment.

4. I understand that I may repay the total due at any time prior to the due date without penalty.

5. Upon default of ten (10) days in making any payment, the maker agrees that the entire amount shall become due and payable forthwith at the election of the holder of the note. The maker, in the event of default, hereby waives all exemptions of the laws of the State of Maryland and/or any other state or territory of the United States. The maker agrees that this matter may be transferred to an attorney and to confess judgment on this instrument for full collection of the note amount, collection fees, and attorney's fees, if applicable.

6. If any or all of my financial aid is incomplete, canceled, or reduced or my payment plan is insufficient to cover my bill or my payment plan is terminated, I understand that the amount owed must be paid in ten (10) days of the start of the semester, or the participation fee of \$60 will be charged. It is my understanding that all loan checks—Stafford, Unsubsidized and PLUS—must be immediately applied upon endorsement/receipt to any outstanding balance on my account even though I have signed and submitted a deferment form. MY ELECTRONIC SIGNATURE/SIGNATURE BELOW ATTESTS THAT I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS OF THE DEFERMENT, AS WELL AS, MY RIGHTS AND RESPONSIBILITIES, AND WILL ADHERE TO THEM.

7. Upon default of payment, the account may be referred to the State Central Collection Unit and a 17% collection fee is incurred.

Please check the appropriate box and click save to submit your enrollment form.

I am requesting this deferment because: (check one of the following:)

- I have financial aid (scholarships, grants, third party payment, loans) to cover the balance due on my account.
- I am enrolled in a payment plan through Tuition Pay. This plan covers my balance due less any financial aid.
 - 10-month plan covers costs for the standard academic year. (Payments begin July 1)
 - 5-month plan covers costs for one academic term. (Payments begin July 1(fall) or December 1(spring))
 - 3-month plan covers costs for one academic term. (1st payment is due by the due date for the semester).
- I am working on my financial aid, if not received I agree to pay all late fees and an enrollment fee to be placed into an in-house deferment plan.

I am enrolling for: Fall Spring Academic Year

By checking this box, I understand that the name entered below is accepted in lieu of written signature.

▶ My Favorites

▶ FSU Timekeeping

▼ Self Service

- ▶ Class Search / Browse Catalog
- ▶ Academic Planning
- ▶ Enrollment
- ▶ Campus Finances
- ▶ Campus Personal Information
- ▶ Academic Records
- ▶ Degree
- ▶ Progress/Graduation
- ▶ Transfer Credit

— Student Center

In this case, the student selected the first option. Financial Aid will cover the balance of the account, fall, and checking that the signature is electronic.

7. Upon default of payment, the account may be referred to the State Central Collection Unit and a 17% collection fee is incurred.

Please check the appropriate box and click save to submit your enrollment form.

I am requesting this deferment because: (check one of the following:)

I have financial aid (scholarships, grants, third party payment, loans) to cover the balance due on my account.

I am enrolled in a payment plan through Tuition Pay. This plan covers my balance due less any financial aid.

10-month plan covers costs for the standard academic year. (Payments begin July 1)

5-month plan covers costs for one academic term. (Payments begin July 1(fall) or December 1(spring))

3-month plan covers costs for one academic term. (1st payment is due by the due date for the semester).

I am working on my financial aid, if not received I agree to pay all late fees and an enrollment fee to be placed into an in-house deferment plan.

I am enrolling for: Fall Spring Academic Year

By checking this box, I understand that the name entered below is accepted in lieu of written signature.

Student's Signature Signature Date

[Back to Student Center](#)

Student must type in their name and then click on the Save button. This saves your electronic signature and allows the Billing Office personnel to view your deferment form online.