

March 30, 2020

Good afternoon,

Let me begin by thanking everyone for your continued efforts to help our students. We have received more compliments than complaints during this transition period and that is due, in large part, to your efforts. **We will be working constantly with USM to provide updates.** I would like to clarify several points about the campus:

- **In light of Gov. Hogan's announcement this morning, as of 8 p.m. this evening (Monday, March 30), faculty and non-essential staff should work from home.** Essential staff have been notified by their supervisors of their status. If you have questions, reach out to your supervisor. The University is still in operation, and online classes will continue.
- Most of our campus physical operations have already been suspended, and over 90% of the faculty and staff were already working from home. Gira CCIT 133 continues to be open for computer lab access to students with no other options.
- Academic buildings and classrooms have been locked for safety. **Faculty can access their offices today until 8 p.m. tonight.** I recognize there may be a need to access files or materials in your office or prepare online presentations. Please try to compress as much work into a single visit as possible. Please use technology for any meetings. I strongly suggest bringing as much home as possible for your instructional needs.
- The VPs and I continue to participate in multiple phone conferences with the system each week, and I am providing the Chancellor frequent updates about FSU. The System is coordinating efforts at a system level when appropriate or expected by the Regents while providing each institution with the ability to respond to unique needs on each campus.

I will continue to keep you updated as we progress through the upcoming days and weeks. Thanks for your patience. Be safe.

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