

## AIEC Minutes

Minutes AIEC: <https://www.frostburg.edu/academics/air/AIEC/aiec-minutes.php>

11/7/2022

3:00 PM

Attendees: Ali Ashraf, Denise Murphy, Janet Mattern, Jill Morris, Justin Dunmyre, Kim Rotruck, Latisha Cooper, Sara Wilhelm, Sean Morton, Sara-Beth Bittinger, Ben Norris

### MSCHE Standards: Standard 4 updates

- Would like to do more research on these items
- Discussed verification of compliance
- Sara Wilhelm will be the self-study co-chair along with Sudhir Singh and Sara-Beth Bittinger

### 12 Days of Assessment Planning

Create content (either written or video) about assessment. Content should be no more than 3 minutes in length and will be due to Jill Morris by Thanksgiving. Please contact Jill to record your video.

- Day 1 (12/1): Self Study Design Document due in Spring 23 (Sara-Beth Bittinger)
- Day 2 (12/2): New Branding (Nicole McDonald)
- Day 3 (12/5): GEPRC (Jill Morris)
- Day 4 (12/6): Maxient Process (Latisha Cooper)
- Day 5 (12/7): Realignment (Provost Taylor)
- Day 6 (12/8): COB Overview of Assessment Practices (Ali Ashraf)
- Day 7 (12/9): Seven Standards of Accreditation
  - <https://www.msche.org/standards/>
- Day 8 (12/12): Campus Improvements, Student Affairs, and Library (John Brewer)
- Day 9 (12/13): COE Celebration of Accreditation (Janet Mattern)
- Day 10 (12/14): Regional Outreach (video from Storybook Holiday) (Jill Morris)
- Day 11 (12/15): Provost
- Day 12 (12/16): President

Ideas to focus on learned items from the Middle States self-study next year.

Sara-Beth will schedule a meeting with those listed to create content for the 12 Days of Assessment.

Next Meeting: December 5, 2022

Submitted By: Donnell H. VanSkiver, CAP, MEP, OM  
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