AIEC Minutes

March 1, 2021

3PM

Attendees: Benjamin Norris, Cindy Herzog, Assyad Al-Wreikat, Janet Mattern, Troy Donoway, Jill Morris, Kim Rotruck, Lea Messman-Mandicott, Sean Morton, Thomas Sigerstad, Victoria Gearhart, Latisha Cooper, Jeff Graham, Sara Wilhelm, Liz Nelson

AGENDA

1. **Assignments for reviewing departmental assessment reports**
	1. **Made some adjustments due to membership changes**
	2. **Made some adjustments so that members were not reviewing reports they wrote**
2. **Notes about changes to the organizational structure**
	1. **Elimination of Division of Enrollment Management**
		1. **Most units moved to Academic Affairs**
		2. **Admissions and Financial Aid more to President’s Office**
	2. **Remove Leadership & Experiential Learning from Student Affairs**
3. **Sean Morton will update Compliance Assist / Planning to reflect current org chart**
4. **Notes about units that may not have reports for this year**
	1. **CAAR – high turnover, no current staff**
	2. **Admissions – high turnover, new director**
5. **Timeline:**
	1. **March 15 for first review**
	2. **March 29 for second review**
	3. **Have final reviews ready for the AIEC meeting on April 5**
6. **Deadline March 15 for first review, then meet with secondary reviewer**
7. **Troy will email the assignments**