

AIEC Monthly Meeting Minutes

October 4, 2021

3:00 PM

Meeting Attendees: Sara Beth Bittinger, Latisha Cooper, Victoria Gearhart, Jeffrey Graham, Cindy Herzog, Franklin Hughes, John Lombardi, Lea Messman-Mandicott, Janet Mattern, Jill Morris, Sara Morton, Denise Murphy, Liz Nelson, Ben Norris, Ronald Nowaczyk, Tom Sigerstad, Sara Wilhelm.

- **Review-Update on MSCHE Red, Yellow, Green Analysis for [Middle States Standards, attachment](#)**
 - identified each of the standards and requirements
 - assigned someone from AIEC and collected evidence from where the requirement was found
 - document is currently in draft format
 - finding's reported: a few yellow's, additional updates/questioning different groups
 - a couple red's as well. Standard 6: need additional documentation for strategies for enrollment decline
 - lack of clarity and additional research done on standard 7 in red
 - We need to clean it up a bit. A lot of favorable outcomes. Great deal of research done on policies

- **Any reaction from AIEC Evaluators? No**

- **Update from Summer Planning Future?**
 - President attended meeting.
 - Strategic Planning Items was distributed to committee
 - President: Everything that came out of planning meeting was taken into account on document. Working with Dr. Travis to find funds for some of the kitchens in residence halls
 - These items will affect 7 of the 12 strategic initiatives
 - Bulk of the money going to student advising, tech updates (biggest update is expanding software solutions for paper documents), student recruitment/marketing. We are going to get information out to sophomores, juniors, seniors
 - President would like group to identify to see in the next few months if we exceeded. Does this make sense? Will we see an increase in retention and/or graduation eventually?
 - Could we do a survey of who is using new software. Could documents be processed faster?
 - Dr. Ben Norris will notify Alan Snyder (procurement) to tell vendor that this has been successful

- SB will work with Donnell to get data from each person. There are owners from each strategic planning meeting items.
- **Membership**
 - Elected VP, Denise Murphy. Self-Nomination from Denise Murphy. Motion from J. Lombardi and second from J. Mattern to approve. All in favor.
 - Welcome John Lombardi.
 - Welcome Stephanie Sindy
- **Meeting set up: Update Anthology Campus Labs, Planning: Discuss Piolet Project**
 - Sean Morton has coordinated meeting with Library, Ben Norris, Kim Rotruck, Doris Santamaria-Makang, and Natalia Buta and Anthology rep.
 - This will be a pilot for department reports.
 - This will help measure progress for institutional goals. Volunteers already set-up
 - Next reporting period: February 15, 2022.
- **12 days of Assessment Planning**
 - Jill Morris working on a song
 - Jill is going to be talking with Scott Rieker about University chorale singing the song she has composed
 - 12 days of assessment begins on December 1st

Comment from J. Mattern: Software for EAA. Ben, Janet, Mike Monahan establishing assessment strategies. We want to build assessments to measure on successful. Very much part of the plan for EAA. More generally working with student success committee on academic advising and now we need to turn it on. Timeline for everything.

Meeting date for next meeting has been changed. **Next Meeting: Monday, November 8th, at 3:00 PM.**