

# CLAS ASSESSMENT COUNCIL

## MEMBERSHIP

- Eight CLAS representatives will be elected: two from Arts, two from Humanities, two from Natural Sciences, and two from Social Sciences.

### Arts

Communication Studies  
Mass Comm.  
Music  
Theatre & Dance  
Visual Arts

### Humanities

English  
Foreign Lang. & Lit.  
History  
Philosophy

### Natural Sciences

Biology  
Chemistry  
Computer Science  
Geography  
Mathematics  
Physics/Engineering

### Social Sciences

Political Science  
Psychology  
Social Work  
Sociology

- There will be two year terms – staggered.
- No two members from the same department may serve concurrently.
- Only tenured and tenure-track faculty are eligible to participate in the election.
- Self-nominations are welcome and encouraged.
- The Associate Vice-President for Institutional Effectiveness will serve on the committee.
- The Dean or Associate Dean will serve on the committee.

## PURPOSE

This college-wide assessment council will assist the Dean of CLAS in working with college programs to “create goals and concomitant guidelines, deadlines, and procedures that align with the undergraduate Institutional Learning Goals and with the campus-wide activities in student learning assessment,” 2006 Middle States Self-Study Report, page 82. The council will also assist the Dean to help facilitate Program Review Assessment.

The goals of this council will be the following:

- Support instructional excellence and assurance of learning in CLAS programs.
- Assure that assessment planning is linked to strategic planning.
- Provide a support system for programs by helping them to develop plans to assess program effectiveness and student learning.
- Validate assessment plans and activities of programs.
- Review and validate the program assessments and information obtained.
- Encourage utilization of assessment information for improvement of programs.
- Recommend resource needs for assessment instruments, supplies, etc., as well as reassigned time for coordination of assessment efforts.
- Maintain communication between CLAS and the university-wide assessment committee.
- Facilitate assessment training for faculty and staff.

## **PROCEDURES**

- The council may invite additional individuals to participate.
- The council will elect two officers: Chair and Secretary.
- The council will report to the Dean of CLAS.
- The council will meet monthly or as needed during the academic year.