

**Petition for Exception to Program Requirements  
The Petition Check List**

Name of Petitioner \_\_\_\_\_ PAWS # \_\_\_\_\_

Date Submitted to Office of Unit Assessment \_\_\_\_\_

- \_\_\_\_\_ 1. This Check List
- \_\_\_\_\_ 2. The signed cover letter detailing the reason for the petition. The letter must also contain the student's Education program Advisor's co-signature verifying that this circumstance has been discussed in a conference with the Advisor. The Advisor's signature does not indicate that the Advisor expresses any opinion regarding the Petition.
- \_\_\_\_\_ 3. A printout of the student's unofficial FSU transcript from PAWS
- \_\_\_\_\_ 4. A copy or printout of the student's transfer transcript, if applicable
- \_\_\_\_\_ 5. Supporting documentation, as needed:
  - \_\_\_\_\_ Copy of Praxis scores
  - \_\_\_\_\_ Letters of support
  - \_\_\_\_\_ Any additional material that would assist the committee

Date of Committee Meeting \_\_\_\_\_

Decision Notes: