

Partner School Council Meeting - WCPS and FCPS Partners

Tuesday, October 28, 2025, 1:00-2:05 p.m. via Microsoft Teams

In Attendance:

- Maxine Riley, FSU, Field Experiences Coordinator
- Dr. Jennifer Bishoff, FSU, MAT/Secondary Coordinator
- Dr. Kristine McGee, MAT-E Coordinator
- Jennifer Delaney, FSU, Program Specialist
- Dr. Jodi Welsch, FSU, Data Analysis for P9 Program
- Kathleen Eirich, FSU Professor
- Jeffrey Byard, Fountain Hill Elementary School, Lead Teacher
- Jordan Lowery, Western Heights Middle School, Department Leader
- Robert Koogler, Rockland Woods Elementary School, Principal
- April Vierra, FCPS, Recruitment and Retention Specialist
- Heather Hoffert, FSU Assistant Professor
- Brianne Munday, Pangborn Elementary School, Site Coordinator

Agenda:

- Welcome and Agenda Review
- County Updates
 - Frederick County
 - Washington County
- Career Prep Day
- Calendar Updates
- Placement Updates
- Unit Pre-Assessment & Context for Learning
- Professional Experiences Checklist
- IHE Update
- Data Analysis
- edTPA
- Interrater Reliability
- Secondary Programs

Meeting Summary

District Updates:

- FCPS (April Vierra)
 - The job fair occurred last week.
 - FCPS' teaching application will open soon, so please inform students.
 - FCPS is hosting a series of virtual information sessions to learn more about the county and the supports/benefits that it offers.
- WCPS (Timothy Haines)
 - Mr. Haines was unable to join so there are no updates.

Career Prep Day: (Maxine Riley)

- We are currently looking at a date in February, potentially the 23rd.

Calendar Update: (Maxine Riley)

- Internship II is scheduled to begin on January 26.
- Internship II will end for FCPS on May 14th and for WCPS on May 7th.
- Exit interviews will be scheduled to take place in December.
- We are transitioning the exit interviews to become a symposium setting in order to allow students to showcase what they have done throughout their time in the program.
- We will no longer be evaluating their performance from the exit interview and will have our Intern I candidates give feedback along with faculty.

Unit Pre-Assessment & Context for Learning: (Jodi Welsch)

- FSU students are conducting field experience early in either fall or spring. During this time, they are completing a context for learning for which they are gathering information about students, the school, the classroom, and where their placement will be completed.
- We asked our students to complete a pre-assessment so they can learn more about their students' prior knowledge and prerequisite skills to aid them in their unit planning.

Lesson Planning: (Jodi Welsch)

- We have been working with our students to help them write lesson planning and ensure they are adhering to the curriculum.

Professional Experiences Checklist: (Jodi Welsch)

- We have moved away from the PDS model and shifted toward a Professional Responsibilities Checklist. This is a list of activities that we want our candidates to be engaged in, specifically depending on the program they are in and the type of teaching they are doing.

- This is a signature form, so the students need to have a physical copy of it. They will take this form to someone who has helped them with an activity such as creating a bulletin board and get that person to sign the document.

Data Analysis: (Jodi Welsch)

- We follow the CAEP elementary standards. Each fall and spring, we work on analyzing the results of assessments in order to understand how our candidates are performing.
- Part of the assessment involves the analysis of that by faculty, the reporting to our department, the reporting to our assessment team at the university level, and an advisory group.
- The report is then prepared and sent out as a form to mentors, site coordinators, and anyone else who directly works with the interns.
- Out internal assessments are from assistantships and intern ones.
- External assessments are our Praxis scores and the edTPA scores from undergraduate and graduate candidates.
- Students are doing very well in the internal assessments. More than 80% are effective or highly effective.
- There was some weakness in terms of science lesson planning, and math lesson planning. Interns also need to deepen the reflections regarding lessons taught.

edTPA: (Jodi Welsch)

- Starting in July, there will be a passing score for the edTPA.
- It is very important that our students get a passing score. Our seminar instructors are putting in a lot of time and effort into making sure that all requirements are met.

Interrater Reliability: (Maxine Riley)

- This is occurring between Garrett and Frederick counties.
- Our supervisor mentors have been invited to participate.
- We are planning to hold a meeting on November 6th to virtually review the areas that are not as consistent on the in-house documents.

Secondary Programs: (Jennifer Bishoff)

- We are looking at internship structure due to the edTPA now becoming scored.