Partner School Council Meeting - WCPS and FCPS

Monday, October 26, 2026, 1:00-3:00 p.m. via Microsoft Teams

In Attendance:	**Agenda:**
• Maxine Riley, FSU, Field Experiences Coordinator • Dr. Heather Hoffert, FSU, Special Education Program Coordinator • Dr. Jodi Welsh, FSU, Literacy Education, Data Analysis for Elementary Content Standards • Dr. Jennifer Bishoff, MAT-Secondary Program Coordinator, Elementary/Middle Science Methods • Timothy Haines, Human Resources Coordinator for WCPS • Kathleen Eirich, USMH Lecturer • Jennifer Delaney, Program Specialist • Dr. John Jones, Chair, Dept. of Educational Professions • Brianne Mundey, Site Coordinator, Pangborn Elementary	• Welcome and Agenda Review • County Updates o *Fredrick County* o *Washington County* • PD Opportunity • EdTPA/Licensure for Hiring • Interrater Reliability (WCPS) - Nov. 10 • Mentor Contract Language Addition • Career Prep Day Follow-Up • Spring 2027 OFE Calendar • Transition from Taskstream to Canvas • Spring Placement Update – Interships/Assistantships • Spring Meeting • Data Review o MAT-Secondary Data – Helio Update o P-9 Data/MAT-E Da

Meeting Summary

WCPS

(Timothy Haines)

- The semester is going well.
- Attended Career Prep Day at FSU
- Application for the 2027-28 school year will open December 21, 2026

Professional Development

(Heather Hoffert)

- A Learning Together Professional Development is being planned for teachers in all counties for Spring 2027.
- Funds have been made available from the Alhambra Foundation for ACPS, but it will also be open to other counties.
- Funding provides $100 stipend for each teacher and $200 for each group. Funds in the amount of $50 for materials are also available.
- An interest survey is going to the Special Education Advisory Group before finalizing the event.

Interrater Reliability

(Jennifer Delaney)

- Discussion will be held via Teams on Tuesday, November 10, from 1:00 p.m.-2:00 p.m. for teachers to review responses.
- The deadline for submissions is Friday, November 6, after which Mrs. Delaney and Dr. Bosley will review responses.
- This will be the final evaluation of the Intern Performance Rating (IPR).

Mentor Contract Language Additon

(Maxine Riley)

- The FSU Procurement Office has requested the addition of the following language to mentor contracts:
    - The mentor teacher shall comply with all applicable federal, state, and local laws, regulations, school system policies, and professional standards related to student safety and welfare. The mentor teacher is required to immediately report any suspected child abuse, neglect, or other threats to student safety through the appropriate reporting channels and acknowledges that such reporting obligations are mandatory. The mentor teacher shall remain the confidential, maintain, excuse me, the confidentiality of student records and information and conduct all mentoring activities in a professional, ethical, and non-discriminatory manner
- Mandatory reporting is also addressed in the handbook and also during orientation each semester with our interns.

Career Prep Day

(Maxine Riley)

- Representatives were present from all four of our partner districts, and they provided mock interviews to our students. A few of the 14 organizations in attendance conducted screening interviews, while the rest provided mock interviews.
- Positive feedback was received from students.
- It was suggested that an updated agenda be sent close to the event so that interns are aware of changes.

Spring 2027 OFE Calendar

(Maxine Riley)

- The edTPA submission date and workshop dates remain to be determined. These will be decided during the next meeting of the edTPA committee.
- Mentor orientation dates need to be set.
- Interns are beginning to request information on internship dates.
- Student Intern II candidates will begin their experiences on Tuesday, January 26th, which is the first day of the semester.
- Orientation will be held on Monday, January 25, with all Internship I and II candidates.

Transition from Taskstream to Canvas

(Maxine Riley)

- Taskstream is being phased out.

- We are in the process of transitioning from Taskstream to Canvas.
- P9 is still using Taskstream & will be for a little longer until new groups come into the program under the new system.
- P9 will be finished with Taskstream by 2028.

Spring Placement Update – Internships/Assistantships

(Maxine Riley)

- There will only be four assistants to place in WCPS this spring.
- They work in pairs, which will need to be placed in grades 4 or 5.
- Only Intern I candidates and counseling interns remain to be placed for spring.
- Supervision will follow final placements. An email requesting supervisor intent for spring has been sent.

Spring Meeting

(Maxine Riley)

- During the month of March, everyone expressed availability from 1-3 p.m. on March 1, 8, and 22.
- Ms. Riley will contact Toya Newman-Piermarini regarding her availability on these dates and schedule the spring Partner Council meeting.

Secondary

(Jennifer Bishoff)

- Data collection from the MAT-S program will be abbreviated this fall.
- We've not been able to get a content addenda in place.
- We will continue with the usual intern performance rating, unit, and professional dispositions forms.

P9 Data Analysis

(Jodi Welsch)

- Spring 2026 data analysis results were presented.
- The link for a survey form will be sent to mentors working with Frostburg & Hagerstown
- Assistantship lesson plans and reflections are being reviewed.
- Data for 85 individuals was analyzed from the spring.
- In 2028, a new version of edTPA will be implemented.