

TEAS at ATI Exam Quickstart Guide

Step-by-step instructions with visuals on how to get started with your remote (at-home) TEAS at ATI exam.

Instructions for TEAS at ATI Exams

ATI will utilize Respondus LockDown Browser for all TEAS at ATI exams taken on 9/9/2022 and beyond. LockDown Browser is a locked browser used when taking ATI remote proctored assessments.

- Assessments are displayed full-screen and cannot be minimized
- Browser menu and toolbar options are removed, except for Back, Forward, Refresh, and Stop
- Prevents access to other applications including messaging, screen-sharing, virtual machines, and remote desktops
- Printing and screen capture functions are disabled
- Copying and pasting anything to or from an assessment is prevented
- Right-click menu options, function keys, keyboard shortcuts, and task switching are disabled
- An assessment cannot be exited until the student submits it for scoring
- Assessments that are set up for use with LockDown Browser cannot be accessed with other browsers

Please follow the steps below to install the Respondus LockDown Browser on your computer or iPad and start your ATI TEAS Dry Run Assessment.

[Step 1: Check your System Requirements](#)

[Step 2: Log into your ATI Account](#)

[Step 3: Install the Respondus LockDown browser onto your system](#)

[Step 4: Start the Respondus System Pre-Checks](#)

[Step 5: Take your TEAS Exam](#)

ATI does not consider technical issues on the tester's computer or Internet to be a valid reason for a refund or free reschedule exception. Please make sure all

technical requirements are met before the start time of the assessment and use the Dry-Run assessment to test your system.

NOTE: You must start your exam at the stated start time. We recommend you start this process 30 minutes prior to the start of your TEAS exam. If you do not start the exam within 30 minutes of the official start time, you will not be able to test. Exams will not be refunded or rescheduled due to late arrival.

Step 1: System Requirements for TEAS at ATI Exams

May use any laptop, desktop, or iPad as long as it has the following operating system listed below.

IMPORTANT: Google Chromebooks are not supported by ATI for remote testing at this time. If you only have access to a Google Chromebook, please contact ATI TEAS Proctors at proctor@atitesting.com to make other arrangements.

Windows: 11 and 10*

* Includes x86 32 and 64bit processors and ARM 64bit processors using x86 emulation.

* Windows 10/11 "S mode" is not a compatible operating system, nor can LockDown Browser be obtained via the Windows App Store. At present, support for Windows 10/11 "S Mode" isn't on the roadmap for LockDown Browser.

Mac: macOS 10.12 to 12.0+

ChromeOS: AT this time, ATI does not support the use of Google Chromebooks.

iPadOS: 11.0+ (iPad only). Must have a compatible LMS integration. The LockDown Browser iPad app is not compatible with Sakai LMS servers. All Sakai users will need to use a computer with a compatible operating system.

Memory

Windows: 4 GB RAM (A minimum of 4GB of available RAM is necessary when using LockDown Browser to take an exam that also uses a webcam.)

Mac: 4 GB RAM (A minimum of 4GB of available RAM is necessary when using LockDown Browser to take an exam that also uses a webcam.)

Hard Disk Space

Windows: 200 MB of free hard disk space

Mac: 200 MB of free hard disk space

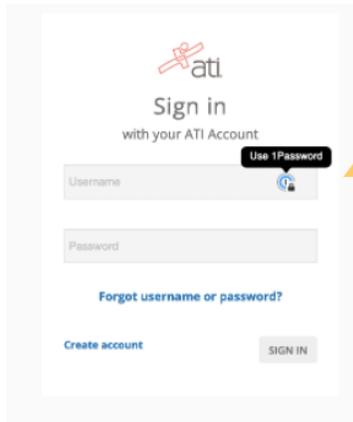
- Web camera (internal or external)
- Microphone (internal or external)
- An internet connection of at least 5 Mbps (ideally 10+ Mbps). Test internet speed using www.speedtest.net
- Administrator rights to install Respondus LockDown Browser. If you are borrowing a computer from a family member or a friend, please make sure they can help you download the lockdown browser onto that system prior to your dry run and proctored TEAS exam.

Set Yourself Up for Success prior to your starting your dry run or proctored ATI TEAS Exam

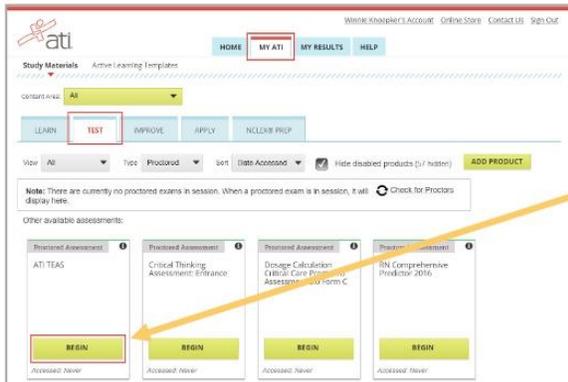
- Ensure you are using a fully charged device or use it while plugged in
- Check to see if your camera works using <https://webcamtests.com>
- Check your microphone works using <https://www.onlinemictest.com>
- Ensure you have a strong internet connection. You can test your internet speed using www.speedtest.net
- Have a school or government-issued ID card available.
- Find a well-lit space and be ready for a desk scan prior to the assessment. Read this [article for room setup](#) suggestions.
- One piece of [blank paper](#) to be used during the ATI TEAS proctored exam. Please destroy the paper upon completion of the exam.

Step 2: Log Into Your ATI Account

Go to www.atitesting.com/login using either Google Chrome, Mozilla Firefox, or Safari internet browsers and enter your username and password



Visit www.atitesting.com/login to sign into your ATI Account

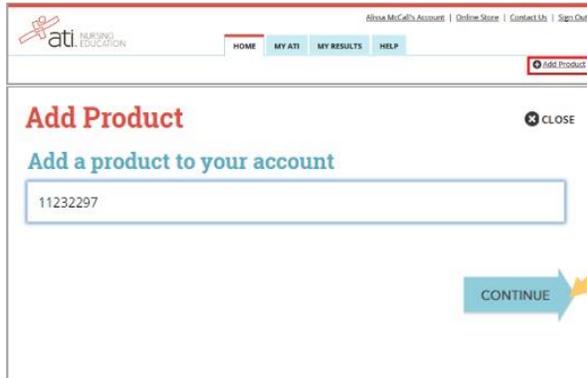


Log in to your ATI Student account and then click **MY ATI > TEST**.
Locate your TEAS Assessment card and click **Begin**.

NOTE: If you do not have an ATI TEAS Proctored Assessment Card on the Test tab, enter the Assessment ID

You will need to manually enter the assessment ID if the ATI TEAS test card doesn't automatically display on the Test tab. You should have received your Assessment/Product ID in an email from ATI following your TEAS at ATI registration and 24 hours prior to your exam.

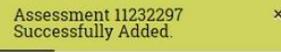
Note: If you did not receive an Assessment/Product ID, contact ATI at 1-844-956-2790 (this number is active only on test day) or email at proctor@atitesting.com



On the Student HOME page, click **Add Product** in the upper-right corner to open the **Add Product** window.

On the **Add Product** window, enter the Assessment ID provided by the proctor at your institution.

Click **CONTINUE**. A confirmation message displays when your product has been added:



The Before you Begin page opens.

Go to **STEP 5: Perform your System Diagnostic Tests**

If you have already completed your ATI TEAS Dry Run and downloaded Respondus onto your system, you may skip to [Step 4 - Start Respondus Pre-Checks](#). Otherwise, continue with Step 3.

Step 3: Download the Respondus LockDown Browser

Before you begin

This assessment requires a "lockdown browser" to facilitate your assessment in secure setting.

Choose your device to download:



After downloading, open/run the EXE file (Windows) or extract the files and run (MAC OS).

Finished with setup?

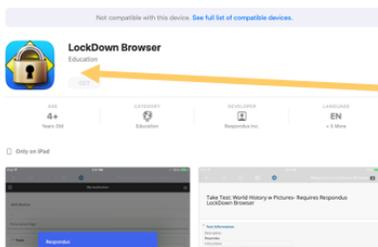


Questions?

[What are the system requirements?](#)
[Need assistance?](#)

Choose the appropriate download for your system and click **DOWNLOAD**.

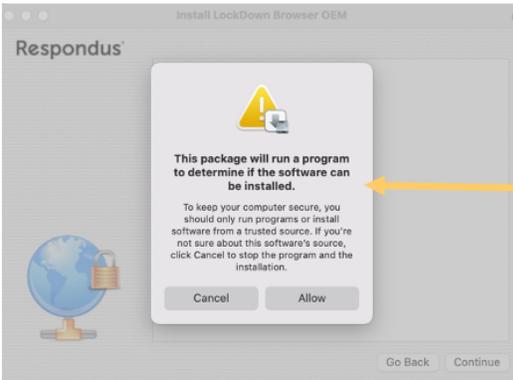
Note: On iPads, you will be downloading and installing the Respondus LockDown Browser from the App Store.



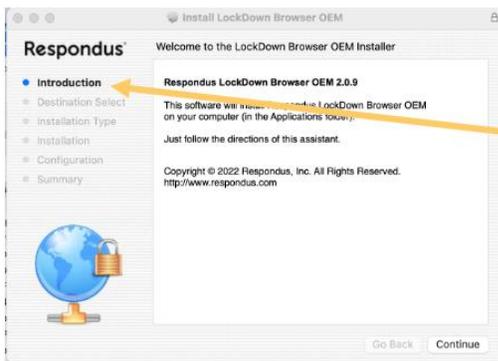
If you are downloading from an iPad, please select the Respondus LockDown Browser from the app store.

Important: Administrator rights are required to install Respondus onto your desktop, laptop, or iPad. If you have these rights, proceed with the download. If you are using a device that belongs to a family member or friend, please have them

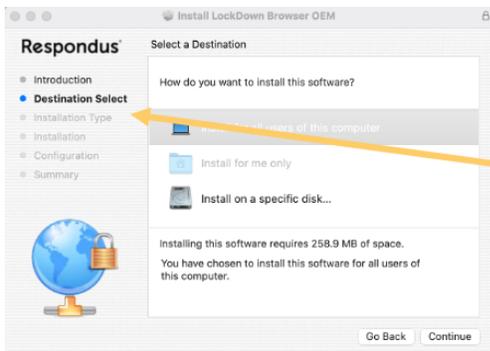
approve and enter their credentials for the download of the Respondus LockDown Browser onto their system.



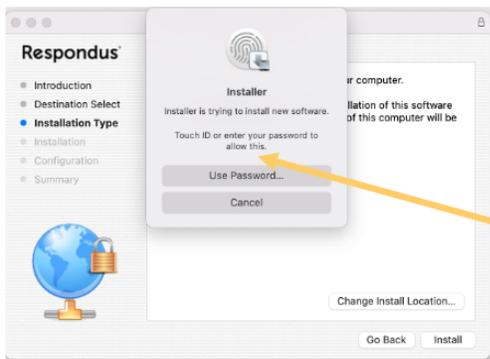
After you select DOWNLOAD, Respondus will determine if the software can be downloaded on your system.



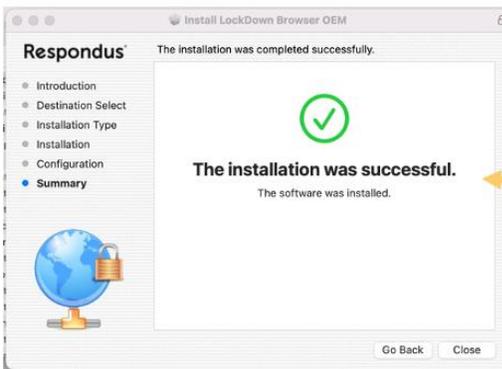
Follow the installation steps to install the Respondus LockDown Browser on your system.



Install for all users of your system or on a specific disk. Please note: Respondus requires 258.9 MB of memory available to download.



Use the touch pad or enter the computer username and password in order to continue the installation onto your system.



Once the installation of Respondus is finalized, go back to your ATI student [account](#) and launch your TEAS exam.

STEP 4: Start the Respondus system pre-checks

Before starting the system pre-checks, please make sure you have closed all other applications open on your system except for the browser you are using to log into ATI. If you don't, you will be prompted by Respondus to have the program close them for you. And make sure your computer is fully charged or plugged in. For Tips on room setup for a remote at-home exam, please read [this article](#).

Before you begin

This assessment requires a 'lockdown browser' to facilitate your assessment in secure setting.

Choose your device to download:



After downloading, open/run the EXE file (Windows) or extract the files and run (MAC OS).

Finished with setup?

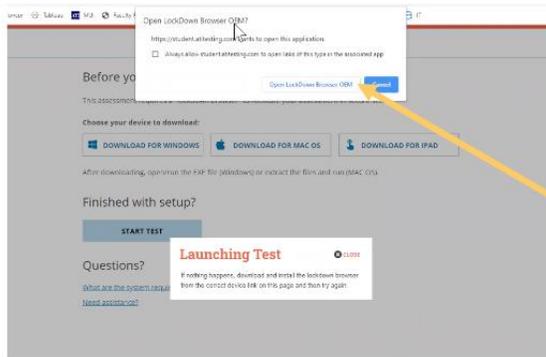


Questions?

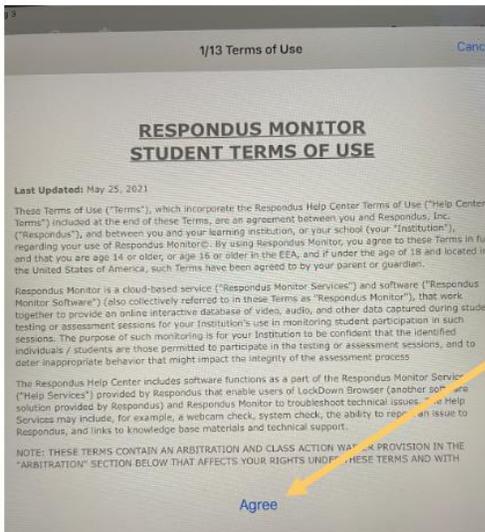
[What are the system requirements?](#)

[Need assistance?](#)

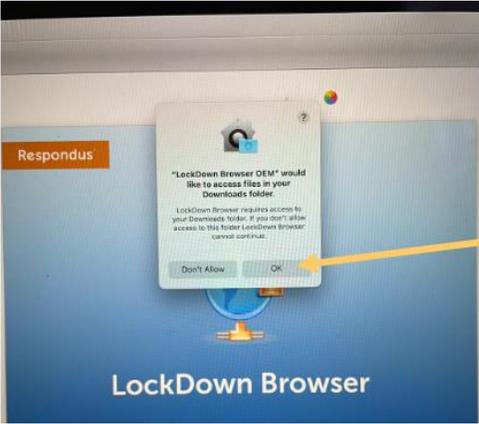
Start your TEAS Exam



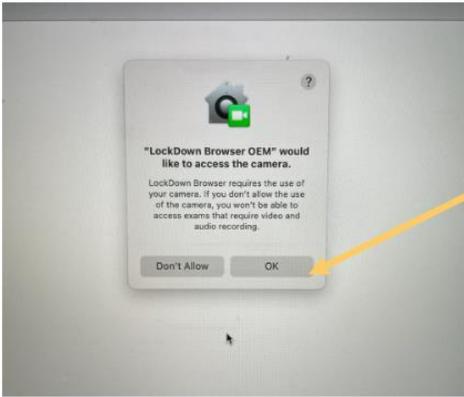
Click OPEN LOCKDOWN BROWSER to open the Respondus Browser to take you to the system pre-checks.



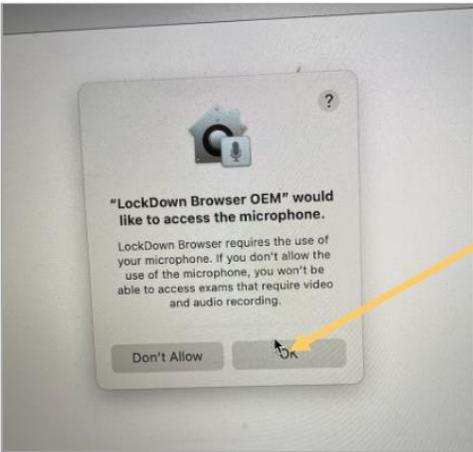
Agree to the Respondus Terms of Use Document.



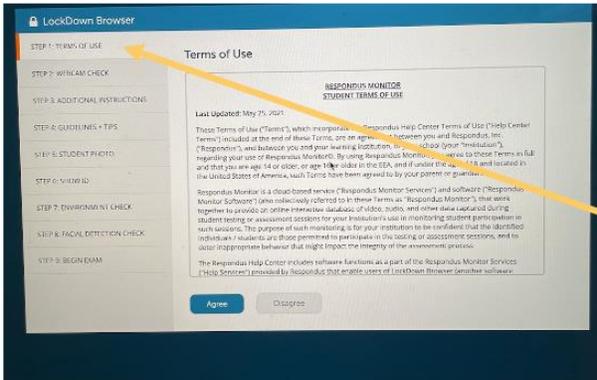
Allow the Respondus LockDown Browser to access your downloads folder for the application.



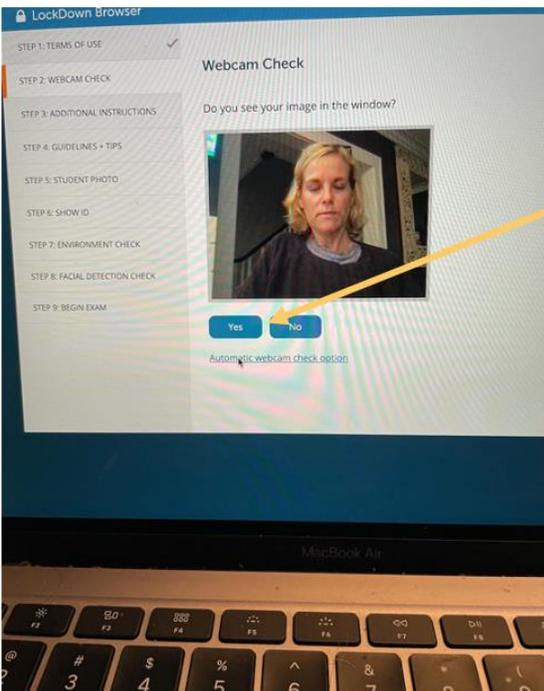
Allow the Respondus LockDown Browser to close to access your camera



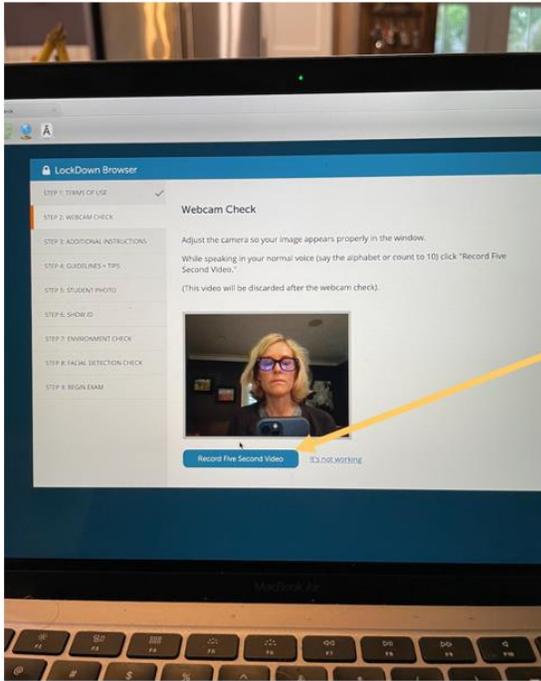
Allow the Respondus LockDown Browser to close to access your microphone



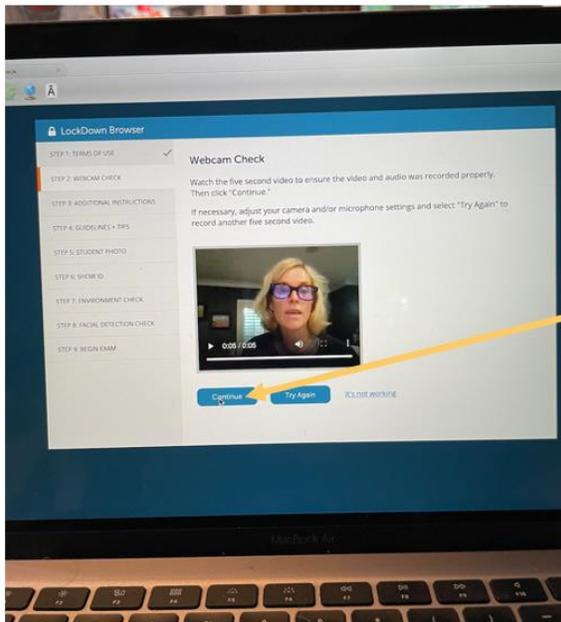
Review and Agree to Respondus terms of use



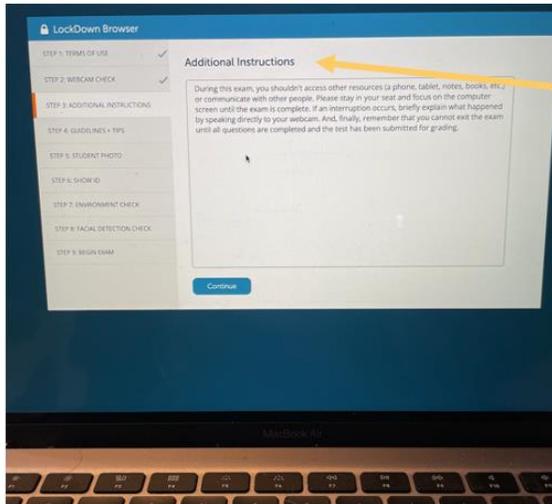
Position yourself for the webcam check.
Click YES if you see your image in the screen



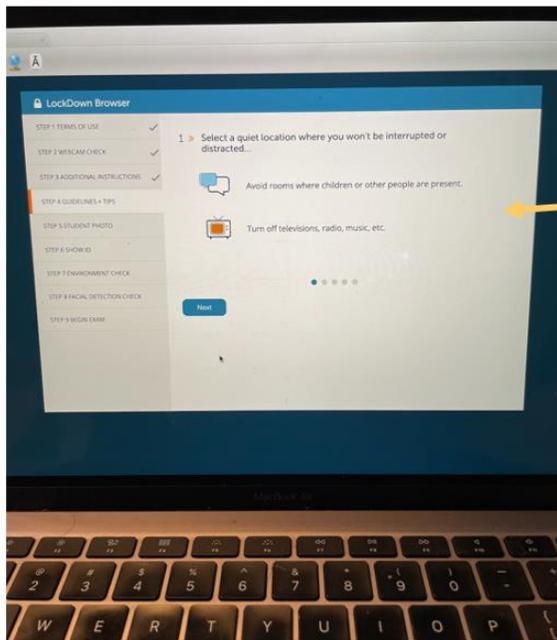
Record a 5 second video to test webcam and audio. (This video will not be saved – it will be discarded after the check)



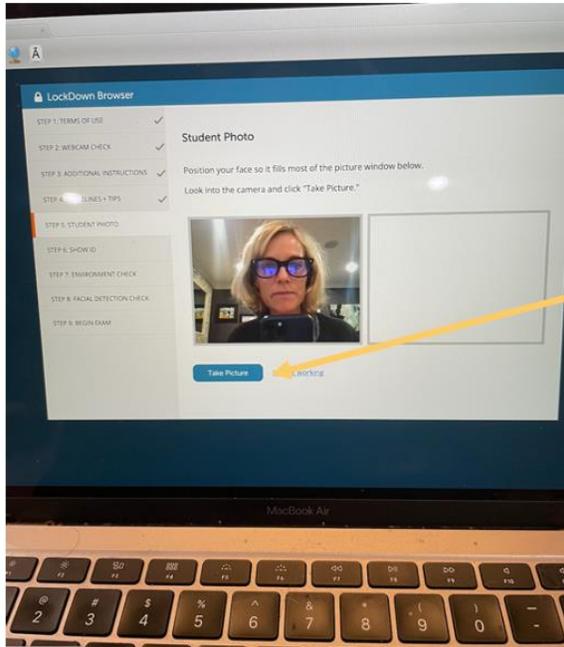
Watch the 5 second video to ensure the video and audio was recorded properly. Then click CONTINUE.



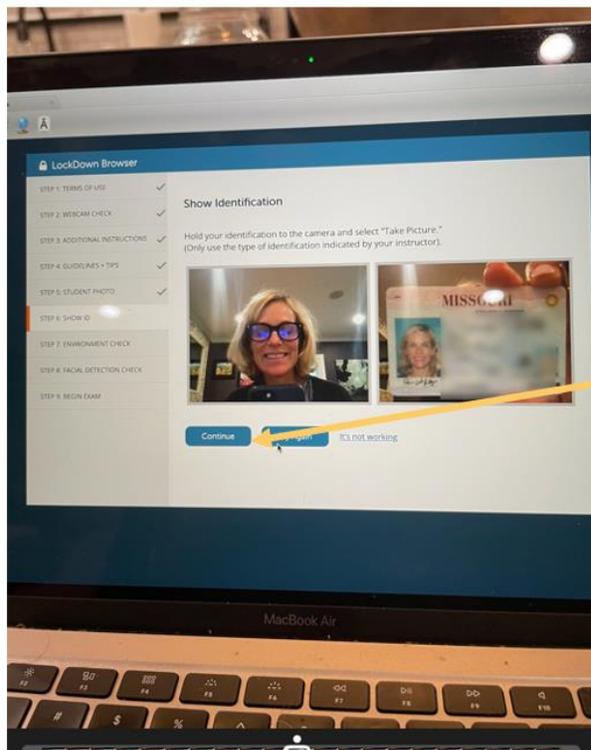
Read the additional instructions. Then click CONTINUE.



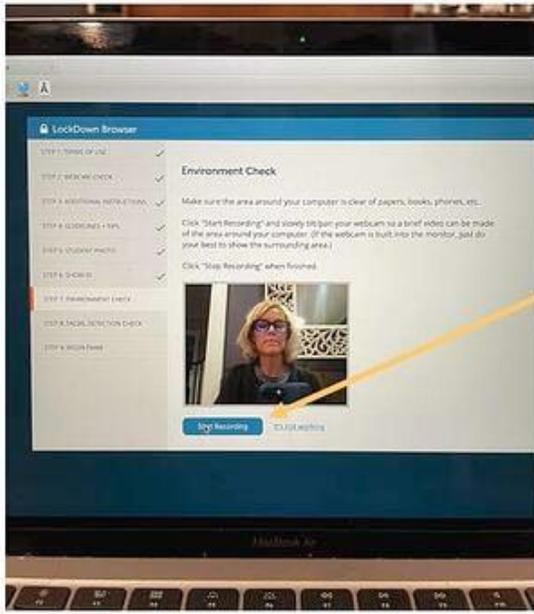
Review the guidelines and tips section. Click NEXT to scroll through these pages.



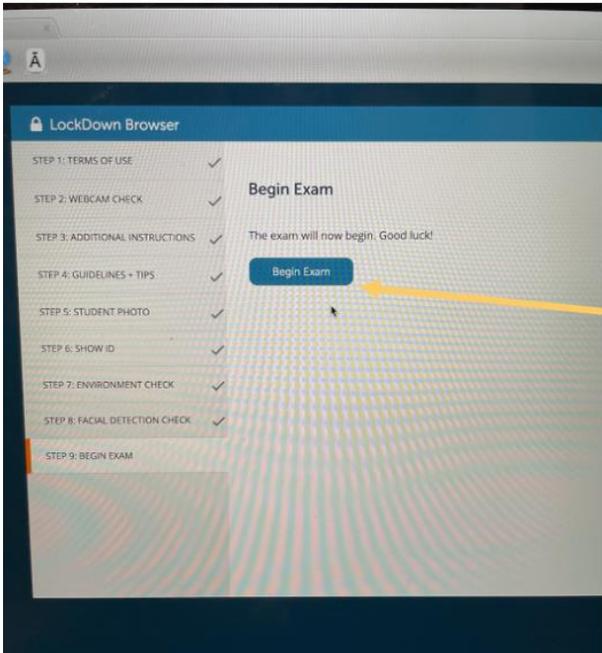
Take a photo – try and position your face so it fills most of the screen. Click TAKE PHOTO.



Show your identification. Then click CONTINUE



Complete your desk scan.



Once all pre-checks are complete, you are ready to BEGIN EXAM. Click BEGIN EXAM to proceed.

STEP 5: Take Your TEAS Exam

Once the exam begins, a “Recording” icon will appear at the top right of the screen.

Do not attempt to exit the exam until you’re finished. Additionally, you won’t be able to print, copy, access other applications, or go to other websites during the exam.



For the ATI TEAS assessment, questions are a combination of multiple choice and alternate item question types. In the upper-right corner, you will see your time remaining and the online calculator. Click the **Calculator** icon to access it.

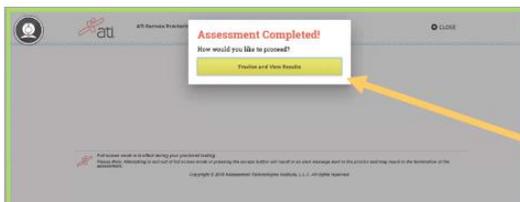
TEAS Questions

- Radio buttons are placed to the left of each of your answer options.
- An answer is only submitted when you click **CONTINUE**.
- You can change your answer any number of times and to any option before you click **CONTINUE**.
- You may skip a question or return to previous questions within a section and change your answer if time is remaining. However, once you complete a section, you may not return to it.



The exam sections are in the following order: reading, math, science, and English and language usage. After you complete the math section, you will be presented with the following screen: **Section Completed**. At this time, you may take an optional 10-minute break before continuing onto the science section.

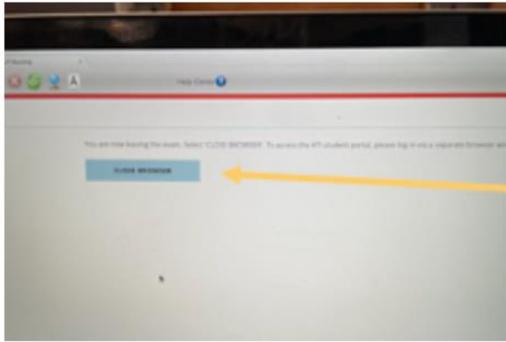
Leave your computer on including the microphone and camera. Breaks longer than 10 minutes are generally flagged for review.



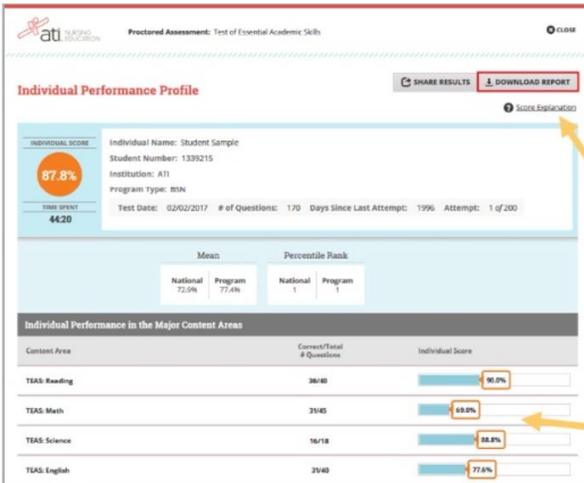
When you reach the last question of your assessment, the **Assessment Completed** window displays. Click **Finalize and View Results** to complete your assessment.

When you complete the assessment, your Respondus session will end, and your results will be available.

When the exam is submitted for grading, the webcam will stop recording and you may exit LockDown Browser.



Once you are finished you may click **CLOSE BROWSER** to shut down the Respondus Lockdown Browser.



When you complete an ATI TEAS Assessment, your Individual Performance Profile (IPP) launches in a new window. The IPP summarizes the results from your assessment.

Click **DOWNLOAD REPORT** to view your results in a user-friendly PDF format that can be saved, printed, or e-mailed.

Click **Score Explanation** to help you understand the information in the IPP and how your scores were calculated.

Your IPP also provides your scores in the individual content areas, showing the number of questions you answered correctly and your scores as percentages.

Assessment Name	Date Completed	Individual Score	National Mean	National PR	Level	Focused Review
ATI TEAS	11/30/2016	80.7%	81.5%	89	Advanced	
Reading		80.0%	77.4%	7%		
Math		67.8%	67.3%	0%		
Science		77.8%	51.7%	86%		
English and Language Usage		75.0%	80.3%	74%		

Your Individual Performance Profile can also be accessed from the **MY RESULTS** tab.

Click an assessment's link to view the IPP for that assessment.

Important Note: Following your TEAS at ATI exam, you must click the **Share Results** link located below your TEAS content area results in order to share your transcript with the school of your choice.

TEAS at ATI Exam Support:

- Emergency Reschedule/Reimbursement:** If you have an emergency, please email proctor@atitesting.com with documentation of the emergency. Emergency reschedules or reimbursements are individually reviewed and must have proper documentation including medical documentation for serious illness, police reports for accidents, etc.
 - General customer service prior to your ATI TEAS exam:** Contact ATI Support at 1-800-667-7531.

- **For Issues with Assessment ID or Any Test Day issues:** Contact proctor@atitesting.com or 1-844-956-2790. (This number is only available during exam hours and only for TEAS at ATI exams).

[Return to top of page](#)