





# **FSUMB VOLUNTEER TEAMS**

### **SUMMARY**

Students in the FSUMB have talents, interests, and skills that go far beyond marching and music! Many volunteers for the band already and many others ask for ways to use their skills to help the band. The Volunteer Team system will organize and formalize volunteers for each area of need in the program while also recognizing students for their contributions.

Students who wish to participate can choose a team (or multiple teams) to join then volunteer as much as they are interested. Volunteer hours may be used as make up time OR logged into the volunteer hour tracking system. Volunteer opportunities unrelated to these teams will also be presented throughout the season. Volunteers are rewarded with pins at the Band Banquet (different levels of recognition recognize hours accumulated over all of one's years in band) which may be worn on their uniforms in performance.

This system is intended to support the work done by our student staff and volunteer staff. The director, drum major, and ensemble leaders look through the lens of "What CAN we do" vs. "What NEEDS to be done" while the volunteer teams take care of the day-to-day logistics of running the band.

## **TEAMS**

#### Advancement

Assist Directors, Staff, and Foundation Representatives with projects including:

- Alumni and donor relations
- Thank you notes and phone calls
- Speak at public and alumni events
- Promote Day of Giving and other advancement opportunities
- Contact student recruits with information about the band

#### **Business**

Assist Business Manager as needed with projects including:

- Coordinate volunteer efforts that involve more than one volunteer team
- Manage tracking of volunteer hours

# **Diversity, Equity, & Inclusion (DEI)**

Serve on the DEI lead committee and/or sub-committees to:

- Work with directors and staff to plan and execute full-band DEI work
- Work with directors and staff to steer direction of DEI committee work
- Work on History/Education sub-committee
- Work on Finance/Funding sub-committee
- Work on Outreach/Recruitment sub-committee

## Library

Assist Librarians as needed with projects including:

- Copying marching and pep band music
- Distributing and collecting marching and pep band music
- Inventory management

#### Photo

- Coordinating season slideshow
- Special event photography
- Photo editing and processing
- Coordinate with social media on shared projects
- Photo archiving

## **Property**

Assist Property Managers as needed with projects including:

- Instrument check-out/check-in
- Lockers
- Inventory management
- Basic instrument repair

## Public Relations - in coordination with Theresa Skidmore

Assist Directors and Staff with projects including:

- Recruitment
- Concert promotion
- FSU Bands Directory

# Social Media, Brand Management, & Marketing – in coordination with Theresa Skidmore Assist Social Media Coordinator with projects including:

- Scheduling, creating, and executing social media posts to advertise upcoming events for the band and giving behind the scenes/band member point of view updates to our followers/fans
- Brand planning and management: experience what it's like running a group type account within a larger organization
- Graphic design
- Coordinating with FSU Marketing and other organizations on shared projects

## Uniform

Assist Uniform Managers as needed with projects including:

- Uniform fitting
- Uniform return
- Dry cleaning coordination
- Inventory management
- Basic uniform repair

### Video

Assist FSU Video with projects including:

- Planning and capturing footage for video projects
- Editing video for special projects and the season DVD
- Coordinate with social media on shared projects

# **Award levels**

Your volunteer hours may be counted as make up time OR toward your volunteer hour total, NOT both. Volunteer hours are cumulative over your years in band. Volunteers are awarded pins at the Band Banquet; pins may be worn on the band uniform in performance.

Bronze: 1-75 hoursSilver: 76-150 hoursGold: 151+ hours

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