

# FACULTY SENATE NEWSLETTER

May 2019

# A MESSAGE FROM THE CHAIR OF FACULTY

Colleagues,

In this, my final report for the academic year, I want to express my gratitude for every faculty member participating in faculty shared governance this year, either as a Faculty Senator, a CUSF representative or a member of a committee, subcommittee, or advisory group. Your contributions are vital to the academic functions of university. I want to offer special appreciation for every faculty member who chaired a faculty committee or subcommittee this past year. These individuals are dedicated, and I want their efforts to be recognized. Please join me in thanking the following faculty members for helping faculty shared governance work effectively at FSU by chairing a Senate committee or subcommittee!



Committee	Chair
Academic Affairs Committee	Travis English
Faculty Concerns Committee	Justin Dunmyre
Graduate Council	Natalia Buta and Jamelyn Tobery-Nystrom
Institutional Priorities and Resources Committee	Michael Flinn
Academic Department Chairs Council	Michael Murtagh
University Undergraduate Curriculum Requirements Subcommittee	Melody Kentrus
Faculty Handbook Subcommittee	Holly Currie
Faculty Promotion & Tenure/Permanent Status Subcommittee	Michael Murtagh
Faculty Sabbatical / Professional Research Leave Subcommittee	William Anderson
Faculty Workload & Compensation Subcommittee	Lei (Lilly) Ye

I also want to thank the Faculty Senate officers for their hard work and support this year:

Holly Currie                      Vice Chair  
Sally Stephenson                Secretary

**Let's Celebrate Our Students' Achievements!** Whether through attendance at Commencement or by visiting the Undergraduate Research Symposium (May 3<sup>rd</sup> 11 AM – 2 PM in the Lane Center), the Graduate Research Symposium (May 7<sup>th</sup> 3 PM – 5 PM in the Atkinson Room), or one of the many other upcoming events showcasing the excellent accomplishments of our students, please take time from your busy end-of-semester schedule to celebrate our students.

**End of Year Activities for Committees:** As we near the end of the academic year, I have two requests for all committees, subcommittees, and advisory groups. First, please meet in May to welcome new members and to elect officers for the fall. Each committee should let me know (and the chair of your parent committee if appropriate) who will chair it for the next year. Second, I request all committees, subcommittees, and advisory groups to submit a 1-2 page summary report of activities over the academic year. For adjudicative committees and other bodies with personnel functions, a short statement of the number of meetings and the number of cases/applications reviewed is sufficient.

**Faculty Elections.** Congratulations to the recently elected Faculty Senators! Nominations for committees, subcommittees, and advisory groups are open now. Visit the Faculty Elections Canvas site to nominate yourself: <https://frostburg.instructure.com/courses/7427/quizzes/25509>. You have until the end of the day on Sunday, April 28.

**Excellence in Academic Advising:** Thanks to your support, we had 701 students complete the student advising survey (a response rate of 19%). A faculty/staff survey will launch soon, and we very much want input from faculty and staff who advise students as well those who do not. The feedback from faculty and staff will be very important to the EAA Task Force when drafting an action plan for improvement early next fall. The Task Force recently met with our EAA Fellow for a workshop dedicated to drafting a mission statement and goals for academic advising at FSU. Jay Hegeman and I will send a campus-wide report out in early May on the activities of the task force this year, including work on the mission and goals.

**A reflection:** The office of Leadership and Experiential Learning annually presents a student-leader with the "Pillar of the Community" award, and every recipient is worthy of that honor. In the words of one of my colleagues, Dr. Tom Bowling is likewise a Pillar of the FSU community. Even before I became Chair of the Faculty, I was working on projects that bridged Academic and Student Affairs, and I have had the pleasure of working with Tom on many of those. I appreciate and attempt to emulate his relationship-building and servant-leader approaches. Tom also holds a special place in my memories as my second

academic advisor and ORIE 101 instructor at FSU. Many of you shared kind words publicly or privately about Tom following the announcement of his retirement. I agree with everything.

Best,

Benjamin Norris  
Associate Professor of Chemistry  
Chair of the Faculty  
345 Compton Science Center  
301.687.4157  
bnnorris@frostburg.edu

Learner Input Strategic Ideation Individualization

## FACULTY SENATE ROSTER

### **Faculty Senate Steering Committee**

Benjamin Norris, Chair of the Faculty  
Holly Currie, Vice Chair of the Faculty  
Sally Stephenson, Secretary  
Mike Murtagh, Chair of the University Chairs Council  
Travis English, Chair of the Academic Affairs Committee  
Justin Dunmyre, Chair of the Faculty Concerns Committee  
Natalia Buta, Chair of the Graduate Council  
Mike Flinn, Chair of the Institutional Priorities and Resources Committee

### **Academic Affairs Committee**

Travis English, Visual Arts  
Jacqueline Durst, Kinesiology & Recreation  
Daniel Filer, Philosophy  
Stefanie Hay, Nursing  
Darrell Rushton, Theatre & Dance  
Joanna Shore, Management  
Gerald Snelson, English & Foreign Languages and Literature

### **Graduate Council**

Ali Ashraf, Marketing & Finance  
Richard Raesly, Biology  
In addition to the two Senators serving on the course, Graduate Council also has faculty representatives from the various graduate programs.

### **Faculty Concerns Committee**

Justin Dunmyre, Mathematics  
Shoshana Brassfield, Philosophy  
Skott Brill, Philosophy  
Jennifer Browne, English & Foreign Languages and Literature  
Jennifer Earles, Sociology  
Sean Henry, Library  
Heather Hurst, Educational Professions  
Jamison Odone, Visual Arts  
Chelsea Schrader, Accounting

### **Institutional Priorities and Resources**

Michael Flinn, Computer Science & Information Technologies  
Phillip Allen, Geography  
Diane Blankenship, Kinesiology & Recreation  
Erica Kennedy, Psychology  
Randall Lowe, Library  
Brent Weber, Music  
William Wetherholt, Geography

### **Council of University System Faculty Representatives**

Robert Kauffman, Kinesiology & Recreation  
John Lombardi, Communication  
Kelly Rock, Nursing

# FACULTY SENATE AGENDA

Wednesday, May 1, 2019

4:00 PM

Lane Center Atkinson Room

## I. APPROVAL OF THE MINUTES

Faculty Senate Minutes of April 3, 2019 (Distributed electronically)

## II. ANNOUNCEMENTS

### A. Future Faculty Senate Meetings (4:00 PM in Lane Center Atkinson Room)

None

### B. Future Faculty Assembly Meetings

May Faculty Assembly: TBA – Likely May 24 or 27

## III. REPORTS & INFORMATION

A. [Chair's Report](#) (Distributed electronically)

B. [Academic Affairs Committee \(AAC\) Report](#) (Distributed electronically)

C. [Faculty Concerns Committee \(FCC\) Report](#) (Distributed electronically)

D. [Graduate Council \(GC\) Report](#) (Distributed electronically)

E. [Institutional Priorities & Resources Committee \(IPR\) Report](#) (Distributed electronically)

F. [Council of University System Faculty \(CUSF\) Report](#) (Distributed electronically)

G. President's Report (oral)

H. Provost's Report (oral)

I. Enrollment Management Report

## IV. OLD BUSINESS

Supporting Documents for all proposals can be found on the U: Drive (\\FSUNAS1) at:

AAC: [U:\AAC\Senate](#)

FCC: [U:\Faculty Concerns Committee\Senate](#)

GC: [U:\GC\Senate Items](#)

IPR: [U:\IPR Committee\Senate](#)

Supporting documentation is also available at <https://frostburg.sharepoint.com/sites/facultysenate>

## VOTE REQUIRED: SSC 19-01

Summary Proposal	Rationale
<p><b>The Chair of the Faculty requests the following:</b></p> <p>Update the Faculty Senate Charter, Article II Members and Officers, §3 Faculty Senate Steering Committee and §4 Officers' Duties, to include duties assigned over time to the Chair of the Faculty and the Faculty Senate Steering Committee that</p>	<p>The Faculty Senate Steering Committee has taken on four additional duties not reflected in the current charter:</p> <ol style="list-style-type: none"><li>1. Serve as the Institutional Nominating Committee for the Regents Faculty Awards</li><li>2. In consultation with the Provost, appoint members and fill vacancies to the Institutional Review Board</li><li>3. Administer and distribute results of the annual faculty morale survey</li><li>4. Review and make recommendations to the President on the acceptability of candidate for the Faculty Athletics Representative</li></ol>

<p>are not reflected in the current charter.</p>	<p>The Chair of the Faculty is requested as a member of the following bodies not currently listed, and the duties of the Chair should be updated to include them:</p> <ol style="list-style-type: none"> <li>1. Serve as one of the three faculty representatives on the University Advisory Council (replaces membership on the President's Cabinet)</li> <li>2. Serve as an ex officio member of the Assessment and Institutional Effectiveness Council</li> <li>3. Serve as an ex officio member of the University Council on Retention</li> <li>4. Serve as an ex officio member of the FSU Foundation Board of Directors</li> <li>5. Serve as an ex officio member of the Faculty Concerns Committee</li> </ol>
--	--

**VOTE REQUIRED: AAC 19-35**

<p><b>Summary Proposal</b></p>	<p><b>Rationale</b></p>
<p><b>The Law and Society Program requests the following:</b></p> <ul style="list-style-type: none"> <li>• POSC 422 American Constitutional Law I will have its name changed to <b>POSC 422 Constitutional Law</b></li> <li>• POSC 423 American Constitutional Law II will have its name changed to <b>POSC 423 Civil Rights and Liberties</b></li> <li>• The credit hours for the <b>Required Core Courses</b> for the Law and Society major will be reduced from 19 to 16 credit hours because POSC 422 will be removed as a Required Core Course for both concentrations.</li> <li>• POSC 422 Constitutional Law will be moved to the Required Courses (section A) of the Legal Studies concentration (with PHIL 410 Philosophy of Law) and POSC 422 will be moved to the Elective Courses (section B) of the Criminal Justice concentration</li> <li>• The Required Courses (section A) in the Legal Studies concentration will increase from 3 to 6 credit hours (POSC 422 and PHIL 410)</li> </ul>	<p>The Law and Society program seeks to remove POSC 422-American Constitutional Law I from the Required Core Courses section of both concentrations and move it to Required Courses in the <b>Legal Studies concentration</b> and the Electives course section in the <b>Criminal Justice concentration</b>. It will be renamed simply <b>POSC 422 Constitutional Law</b>. In addition, it will NOT serve as a prerequisite for POSC 423 American Constitutional Law II in either concentration.</p> <p>POSC 423 American Constitutional Law II will remain in the Required Core Courses section for both concentrations but will be renamed <b>POSC 423 Civil Rights and Liberties</b>. The rationale for this change is that POSC 422 does not focus on the criminal justice system. Rather, it focuses on the U. S. Supreme Court's interpretation of the powers and structure of government (including federalism and the separation of powers). On the other hand, POSC 423 deals specifically with issues related to Criminal Justice such as the U. S. Supreme Court's interpretation of criminal defendants' rights and other freedoms listed in the Bill of Rights. This change recognizes the career orientation and academic interests of our students and is consistent with the move toward the creation of a new Criminal Justice major.</p> <p>Finally, the number of credits for the Required Core Courses in both concentrations will be lowered from 19 to 16 credit hours but the Required Courses in the Legal Studies concentration will increase</p>

<ul style="list-style-type: none"> <li>• The overall credit hours in the Legal Studies concentration will increase from 27 to 30 credit hours with the addition of POSC 422 as a Required Course (section A).</li> <li>• The overall credit hours for the Law and Society major with a concentration in Legal Studies will remain the same at 46 credit hours.</li> <li>• In the Criminal Justice concentration, the overall credit hours will increase from 30 to 33 credits as the Elective courses (section B) will increase from 12 to 15 credit hours. The Required Courses (section A) in the Criminal Justice concentrations should be listed as 18 hours (it is currently incorrectly listed as 30 hours in the current 2017-19 catalog).</li> <li>• The overall credit hours for the Law and Society major with a concentration in Criminal Justice will remain the same at 49 credit hours.</li> <li>• The course descriptions for both POSC 422 and POSC 423 will remain the same as in previous catalog years, however, POSC 422 will no longer serve as a prerequisite for POSC 423. Instead, the prerequisite for POSC 423 will simply state POSC 110/112 or permission of instructor.</li> </ul>	<p>from 3 to 6 credits. The overall hours in the Legal Studies concentration will increase from 27 to 30 credits because of the addition of POSC 422 to the Required Courses in the Legal Studies concentration.</p> <p>In the Criminal Justice concentration, the overall credit hours will increase from 30 to 33 credits as the Elective courses will increase from 12 to 15 credit hours. The Required Courses in the Criminal Justice concentrations should be listed as 18 hours (it is currently incorrectly listed as 30 hours).</p> <p>There will be no overall change in the number of credit hours needed to complete the either the Legal Studies Concentration (46 credit hours) or the Criminal Justice concentration (49 credit hours) of the Law and Society major. The increase in the credit hours required for the Elective courses for the Criminal Justice concentration will provide the students more flexibility in selecting five (5) courses that are aligned with their specific interests within the concentration (as opposed to only four (4) courses in the current catalog).</p> <p>The course descriptions for both POSC 422 and POSC 423 will remain the same as in previous catalog years, however, POSC 422 will no longer serve as a prerequisite for POSC 423. Instead, the prerequisite for POSC 423 will simply state POSC 110/112 or permission of instructor.</p>
---	---

**Vote Required: FCC 19-14**

<b>Summary Proposal</b>	<b>Rationale</b>
<p><b>The Faculty Concerns Committee made the following resolution that the Senate may wish to endorse:</b></p> <p><i>Resolved,</i> That the Faculty Concerns Committee supports a change to the admissions process such that prospective students may self-report SAT scores with acceptance conditional upon receipt of their official SAT scores.</p>	<p>Given the enrollment downturn, the Committee was supportive of making it easier for prospective students to complete applications. The committee passed a resolution in support of allowing students to self-report test scores on the application so long as they submit official scores prior to matriculation. Given that students pay a fee to send their test scores to institutions, the Committee felt this practice could be helpful, especially for low-income and first-generation applicants – two populations FSU prides itself on serving.</p>

**VOTE REQUIRED: FCC 19-15**

**The Department of Psychology Languages requests the following:**

*Dr. Kevin Peterson be awarded emeritus status. Nomination letter distributed electronically.*

**Vote Required: IPR S19-01(H)**

Summary Proposal	Rationale
<p><b>The Institutional Priorities and Resources Committee requests the following:</b></p> <ol style="list-style-type: none"> <li>1. Approval of a new process to increase faculty, departmental, and governance participation in the review and potential reinvigoration of low-enrollment programs.</li> <li>2. Updating the IPR charter to include this process highlighting the role of IPC</li> </ol>	<p>When a program has been identified as low productivity, MHEC asks USM Presidents to discontinue the program, or provide justification for continuance of the program. Faculty governance is not currently part of this conversation. IPR has created a process which allows faculty governance to be part of the Low Enrolled Program decision-making process. With faculty governance involvement, the low enrolled programs have an opportunity for the program coordinator (or designee), who is an expert in the field, to explore how the program could be revitalized. This individual will be given 3 hours of reassigned time to work collaboratively with other faculty and FSU administrative units to create a Recovery Plan. This proposal ensures that faculty are included in the process and given an opportunity to create a Recovery Plan for the struggling program.</p>

**Vote Required: IPR S19-02(H)**

Summary Proposal	Rationale
<p><b>The Faculty Workload and Compensation Subcommittee requests the following:</b></p> <p>Update the table on Page A-75 in the Faculty Scheduled Workload and Compensation Policy under part II Instruction, section A Types of Instruction, subsection A-2 Thesis supervision, dissertation, independent study, research, and other formal student activities outside of class to move courses numbered 699 from “other graduate individual studies” to “Master’s research paper/project/thesis studies”.</p>	<p>There is an apparent typo on the workload policy, the master research course should start from 699, instead of 700 (A-75, Table 1). In each program that has a course numbered 699, the 699 course is a research course and belongs with the category Master’s research paper/project/thesis studies”.</p>

Course level	USM BOR SCH requirements for one course unit
911/912 (doctoral individual studies)	9
<del>700-714</del> 699-714 (Master’s research paper/project/thesis studies)	12
<del>500-699</del> 500-698 (other graduate individual studies)	18
100 - 499 (undergraduate individual studies)	21

V. NEW BUSINESS

Presentation from Randall Lowe (Library) on upcoming de-selection process.

Discussion on archival of shared governance documents.

VI. ADJOURNMENT

## REPORTS TO THE FACULTY SENATE

### CHAIR’S REPORT

In this, my final report for the academic year, I want to express my gratitude for every faculty member participating in faculty shared governance this year, either as a Faculty Senator, a CUSF representative or a member of a committee, subcommittee, or advisory group. Your contributions are vital to the academic functions of university. I want to offer special appreciation for every faculty member who chaired a faculty committee or subcommittee this past year. These individuals are dedicated, and I want their efforts to be recognized. Please join me in thanking the following faculty members for helping faculty shared governance work effectively at FSU by chairing a Senate committee or subcommittee!

Committee	Chair
Academic Affairs Committee	Travis English
Faculty Concerns Committee	Justin Dunmyre
Graduate Council	Natalia Buta and Jamelyn Tobery-Nystrom
Institutional Priorities and Resources Committee	Michael Flinn
Academic Department Chairs Council	Michael Murtagh
University Undergraduate Curriculum Requirements Subcommittee	Melody Kentrus
Faculty Handbook Subcommittee	Holly Currie
Faculty Promotion & Tenure/Permanent Status Subcommittee	Michael Murtagh
Faculty Sabbatical / Professional Research Leave Subcommittee	William Anderson
Faculty Workload & Compensation Subcommittee	Lei (Lilly) Ye

I also want to thank the Faculty Senate officers for their hard work and support this year:

Holly Currie                      Vice Chair  
 Sally Stephenson              Secretary

**Let’s Celebrate Our Students’ Achievements!** Whether through attendance at Commencement or by visiting the Undergraduate Research Symposium (May 3<sup>rd</sup> 11 AM – 2 PM in the Lane Center), the Graduate Research Symposium (May 7<sup>th</sup> (3 PM – 5 PM in the Atkinson Room), or one of the many other upcoming events showcasing the excellent accomplishments of our students, please take time from your busy end-of-semester schedule to celebrate our students.

**End of Year Activities for Committees:** As we near the end of the academic year, I have two requests for all committees, subcommittees, and advisory groups. First, please meet in May to welcome new members and to elect officers for the fall. Each committee should let me know (and the chair of your parent committee if appropriate) who will chair it for the next year. Second, I request all committees, subcommittees, and advisory groups to submit a 1-2 page summary report of activities over the

academic year. For adjudicative committees and other bodies with personnel functions, a short statement of the number of meetings and the number of cases/applications reviewed is sufficient.

**Faculty Elections.** Congratulations to the recently elected Faculty Senators! Nominations for committees, subcommittees, and advisory groups are open now. Visit the Faculty Elections Canvas site to nominate yourself: <https://frostburg.instructure.com/courses/7427/quizzes/25509>. You have until the end of the day on Sunday, April 28.

**Excellence in Academic Advising:** Thanks to your support, we had 701 students complete the student advising survey (a response rate of 19%). A faculty/staff survey will launch soon, and we very much want input from faculty and staff who advise students as well those who do not. The feedback from faculty and staff will be very important to the EAA Task Force when drafting an action plan for improvement early next fall. The Task Force recently met with our EAA Fellow for a workshop dedicated to drafting a mission statement and goals for academic advising at FSU. Jay Hegeman and I will send a campus-wide report out in early May on the activities of the task force this year, including work on the mission and goals.

**A reflection:** The office of Leadership and Experiential Learning annually presents a student-leader with the “Pillar of the Community” award, and every recipient is worthy of that honor. In the words of one of my colleagues, Dr. Tom Bowling is likewise a Pillar of the FSU community. Even before I became Chair of the Faculty, I was working on projects that bridged Academic and Student Affairs, and I have had the pleasure of working with Tom on many of those. I appreciate and attempt to emulate his relationship-building and servant-leader approaches. Tom also holds a special place in my memories as my second academic advisor and ORIE 101 instructor at FSU. Many of you shared kind words publicly or privately about Tom following the announcement of his retirement. I agree with everything.

**ACADEMIC AFFAIRS COMMITTEE**

Wednesday, April 10<sup>th</sup>, 2019

4:00 pm

Compton 237

- I. Call to order at 4:02
- II. Approval of the 3/13/2019 minutes without amendment
- III. Reports:
  - a. Office of the Provost/Academic Standards Committee-Dr. Doris Santamaria-Makang: No Report
  - b. Dean’s Council-Dr. Kim Hixson: No Report
  - c. Registrar’s Office-Ms. Jodi Ternent: No Report
  - d. [UUCR](#)-Dr. Melody Kentrus: No Report
  - e. AAC Chair-Dr. Travis English: No Report
- IV. New Business:

<b>19-35</b>	<b>The Law and Society Program requests the following:</b>	<b>Rationale:</b> The Law and Society program seeks to remove POSC 422-American Constitutional Law I from	<b>Vote Required ; passed</b>
--------------	--	---	-------------------------------

	<ul style="list-style-type: none"> <li>• POSC 422 American Constitutional Law I will have its name changed to <b>POSC 422 Constitutional Law</b></li> <li>• POSC 423 American Constitutional Law II will have its name changed to <b>POSC 423 Civil Rights and Liberties</b></li> <li>• The credit hours for the <b>Required Core Courses</b> for the Law and Society major will be reduced from 19 to 16 credit hours because POSC 422 will be removed as a Required Core Course for both concentrations.</li> <li>• POSC 422 Constitutional Law will be moved to the Required Courses (section A) of the Legal Studies concentration (with PHIL 410 Philosophy of Law) and POSC 422 will be moved to the Elective Courses (section B) of the Criminal Justice concentration</li> <li>• The Required Courses (section A) in the Legal Studies concentration will increase from 3 to 6 credit hours (POSC 422 and PHIL 410)</li> <li>• The overall credit hours in the Legal Studies concentration will increase from 27 to 30 credit hours with the addition of POSC 422 as a Required Course (section A).</li> <li>• The overall credit hours for the Law and Society</li> </ul>	<p>the Required Core Courses section of both concentrations and move it to Required Courses in the <b>Legal Studies concentration</b> and the Electives course section in the <b>Criminal Justice concentration</b>. It will be renamed simply <b>POSC 422 Constitutional Law</b>. In addition, it will NOT serve as a prerequisite for POSC 423 American Constitutional Law II in either concentration.</p> <p>POSC 423 American Constitutional Law II will remain in the Required Core Courses section for both concentrations but will be renamed <b>POSC 423 Civil Rights and Liberties</b>. The rationale for this change is that POSC 422 does not focus on the criminal justice system. Rather, it focuses on the U. S. Supreme Court’s interpretation of the powers and structure of government (including federalism and the separation of powers). On the other hand, POSC 423 deals specifically with issues related to Criminal Justice such as the U. S. Supreme Court’s interpretation of criminal defendants’ rights and other freedoms listed in the Bill of Rights. This change recognizes the career orientation and academic interests of our students and is consistent with the move toward the creation of a new Criminal Justice major.</p> <p>Finally, the number of credits for the Required Core Courses in both concentrations will be lowered from 19 to 16 credit hours but the Required Courses in the Legal Studies concentration will increase from 3 to 6 credits. The overall hours in the Legal Studies concentration will increase from 27 to 30 credits because of the addition of POSC 422</p>	
--	--	--	--

	<p>major with a concentration in Legal Studies will remain the same at 46 credit hours.</p> <ul style="list-style-type: none"> <li>• In the Criminal Justice concentration, the overall credit hours will increase from 30 to 33 credits as the Elective courses (section B) will increase from 12 to 15 credit hours. The Required Courses (section A) in the Criminal Justice concentrations should be listed as 18 hours (it is currently incorrectly listed as 30 hours in the current 2017-19 catalog).</li> <li>• The overall credit hours for the Law and Society major with a concentration in Criminal Justice will remain the same at 49 credit hours</li> <li>• The course descriptions for both POSC 422 and POSC 423 will remain the same as in previous catalog years, however, POSC 422 will no longer serve as a prerequisite for POSC 423. Instead, the prerequisite for POSC 423 will simply state POSC 110/112 or permission of instructor.</li> </ul>	<p>to the Required Courses in the Legal Studies concentration.</p> <p>In the Criminal Justice concentration, the overall credit hours will increase from 30 to 33 credits as the Elective courses will increase from 12 to 15 credit hours. The Required Courses in the Criminal Justice concentrations should be listed as 18 hours (it is currently incorrectly listed as 30 hours).</p> <p>There will be no overall change in the number of credit hours needed to complete the either the Legal Studies Concentration (46 credit hours) or the Criminal Justice concentration (49 credit hours) of the Law and Society major. The increase in the credit hours required for the Elective courses for the Criminal Justice concentration will provide the students more flexibility in selecting five (5) courses that are aligned with their specific interests within the concentration (as opposed to only four (4) courses in the current catalog).</p> <p>The course descriptions for both POSC 422 and POSC 423 will remain the same as in previous catalog years, however, POSC 422 will no longer serve as a prerequisite for POSC 423. Instead, the prerequisite for POSC 423 will simply state POSC 110/112 or permission of instructor.</p>	
--	---	---	--

V. Adjournment at 4:19

**FACULTY CONCERNS COMMITTEE**  
Faculty Concerns Committee Agenda 190410

---

Meeting Room: CCIT 245. Meeting Time: April 10, 2019, 4:00pm

Excused from attending this meeting: Kelly Rock, Robert Kauffman, John Lombardi, Bill Anderson

I. **Call to order @4:02 pm**

II. **Approval of the Minutes of Wednesday, March 13, 2019** Approved by unanimous consent.

III. **Reports:**

a. **Chair of FCC**

FCC Chair reported on meetings regarding workload, FCC 18-12(H), several meetings regarding the Low Enrolled Program Review. FCC Chair also reported on topics discussed with the Provost, including: Low Enrolled Program Review, documenting unprofessional behavior, workload issues re: chairing major committees.

b. **Council of University System Faculty** No report.

c. **University Chair's Council** No report.

d. **Promotion and Tenure / Permanent Status**

No report.

e. **Faculty Development and Sabbatical / Professional Leave Subcommittee**

Awarded the grants from the March applications and have notified everyone of the subcommittee's decision.

f. **Faculty Handbook Subcommittee**

No report.

IV. **Orders of the day:**

a. **Special orders**

1. **We adopted a timed agenda.**

b. **Unfinished business**

1. **FCC 18-13a/b(H): Update to grievance committee in faculty governance section of handbook** Discussion nearly complete. Remaining questions include a few more bodies responsible for enforcing sanctions, and size of quorum.

2. **FCC 19-10(H): Proposal for an Emergency Absence Policy**

Discussion continues. We cannot use the Student Affairs office to verify these cases. Students and FCC agreed on amending that faculty may request documentation supporting emergency absence.

3. **FCC: 19-04: Sabbatical report criteria and MD SOAR** Was not discussed.

4. **FCC 18-21(H): Update the handbook to use they/them/their language.** Was not discussed.

c. **Scheduled business**1. **FCC 19-13: Rendering a recommendation re: faculty complaint on evaluation process**

In reviewing the situation, we believe that the Department acted in good faith by consulting with the Dean's office and following their recommendation. However, in a review of the policy, only the Faculty Concerns Committee has capacity to make exceptions to evaluation policy. We therefore recommend to the Chair that he reconvene the Departments Evaluation Committee. They will have 19 days from Thursday, April 11, to form an evaluation. All deadlines will be taken along the same timeline, with dates adjusted accordingly from today. We recommend to the Dean that their office consult the FCC before recommending a deviation from the handbook.

2. **FCC 19-14: Discussion: FSU admissions process** There is a resolution; see below.

Page 1 of 2

## Faculty Concerns Committee Agenda 190410

d. **Unscheduled business**

Several items for the good of the order were raised. They included:

- Reconsider conditions for which a faculty member should undergo annual evaluation.
- Chair's stipends.
- Future discussion of the 75/25 TT / NTT split.
- Multi-year contracts for exceptional FTNTT.

These will be raised at future FCC meetings.

e. **Business for future FCC meetings**

1. FCC 18-12(H) Updating faculty handbook regarding electronic device usage
2. FCC 19-11(H): After updating the Grievance committee language, make changes (including a name change) to the Ombudsperson Committee charter/process

v. **Adjournment @ 6:22pm****Business for the Senate floor:**

- **FCC: 19-14:** FCC made the following resolution that the Senate may wish to endorse.

*Resolved,* That the Faculty Concerns Committee supports a change to the admissions process such that prospective students may self-report SAT scores with acceptance conditional upon receipt of their official SAT scores.

- **FCC: 19-15:** FCC moves that the Senate nominate Dr. Kevin Peterson to Emeritus status.

This report respectfully submitted by Justin Dunmyre, with incredible support from FCC Secretary Jen Browne.

### **GRADUATE COUNCIL**

The Graduate Council (GC) did not meet in April, 2019. No report.

### **INSTITUTIONAL PRIORITIES AND RESOURCES COMMITTEE**

**April 12, 2019 3:00 p.m.**

**Gira Center 155**

In Attendance: Randy Lowe, Denise Murphy, Mike Flinn, Diane Blankenship, Sherri Sheetz, Brent Webber, Bill Wetherholt, Ben Norris, Phil Allen, Erica Kennedy, Lei Ye

#### **Chair's Comments**

Due to a scheduling conflict with a committee member, IPR meetings will be held in on the following dates for the spring 2019 semester:

- Friday, 5/17/2019 @ 3pm in Gira 157

An invitation was sent to your calendar for all dates.

Please read the feedback I forwarded you about the assembly.

#### **Call to Order**

3:00p -

#### **Old Business**

#### **Reports-**

3:00 –

Report from the faculty Workload and Compensation subcommittee, with brief discussion

Report from AIEC (ASSESSMENT AND INSTITUTIONAL EFFECTIVENESS COUNCIL), with brief discussion

#### **Other**

3:15

Review comments on the Low Enrollment Review Process

Update the document accordingly

Discussion Points:

Letters of concerns brought before IPR.

The issue of with not listing second major

Initiation process for the low enrollment review process. If the Provost initiates, that will be better overall.

Provost that calls the meeting to discuss list with IPR.

Provost enacts the process.

Provost will be asked to talk about the process at senate

The Provost initiates the low enrolled program process.

Revisions made to the low enrollment review process document to reflect that the Provost initiates the process and that secondary majors will be included in the enrollment counts.

**Vote Required to move the process to faculty senate:**

Unanimous

Handbook modification included below.

Proposals

None

New Business

*Modification of the IPR charter to be included in the low enrolled program decision process as initiated by the provost.*

PA—Motion to modify the charter.

BW—Seconded.

BN—This will be in the function section “12”—(C-36 in faculty handbook).

MF—IPR will, “As needed, the committee will be part of the Low Enrollment Review Process when initiated by the Provost.” Point 12 in the charter. Need to vote in Senate in May.

RL—Motion to pass modification.

BW—Seconded

**Vote Required to move the process to faculty senate:**

Unanimous

This will be submitted as **document IPR S19-02(H)** along with the proposed process.

*Request from the Workload sub-committee.*

NOTE: This business was conducted via email.

There is an apparent typo on the workload policy, the master research course should start from 699, instead of 700 (A-75, Table 1).

Current:

Course level	USM BOR SCH requirements for one course unit
911/912 (doctoral individual studies)	9

<del>700-714</del> 699-714 (Master’s research paper/project/thesis studies)	12
<del>500-699</del> 500-698(other graduate individual studies)	18
100 - 499 (undergraduate individual studies)	21

Proposed to change the table to read:

699-714 (Master’s research paper/project/these studies)

500-698 (Other graduate individual studies) and

This will be submitted as **document IPR S19-01(H)** along with the proposed process.

**Vote Required:**

Unanimous

Discussion –

MF—We need to do the three year review process in the next meeting. This will involve a short form that programs fill out. Also in May, we will have elections.

Considerations for Fall 2019

Anyone had any concerns they would like to voice?

Future Business

We need to complete the three-year review process for proposals which passed through IPR three years ago. This will be on the May agenda.

Review faculty priorities report from several years ago. Ben located the report and I would like to review and renew this effort. The purpose of the report was to present the faculty’s priorities for when/if there were a surplus of funds to allow the University to address faculty resource concerns.

What other concerns do you have? We can request the presence of others to address our concerns about the University’s priorities and resources. Talk to people, reflect on what you know.

Next meeting: Friday, 5/17/2019 @ 3pm in Gira 157

Motion for adjournment—4:10 pm (PA)

**COUNCIL OF UNIVERSITY SYSTEM FACULTY**

FSU’s CUSF Representatives for the 2018-2019 Academic Year are:

- John Lombardi (Communication)
- Kelly Rock (Nursing)
- Robert Kauffman (Kinesiology & Recreation)

The CUSF meeting schedule for the remainder of the 2018-2019 Academic Year is below. This year there will not be a meeting at FSU

Month	Schedule of CUSF Council Meetings for 2018-2019 Academic Year	Location
May	Thursday, May 16	Towson
June	Tuesday, June 18 (optional)	UB