

Policy on Student Academic Responsibility

The student is responsible for planning his/her academic program and for meeting the requirements of the university and of departments. This responsibility includes developing a complete understanding of and following all degree requirements, academic regulations, and procedures.

It is the student's responsibility to obtain, retain, and consult regularly the sections from the applicable catalog that govern his/her graduation requirements. The degree requirements specified in the catalog assigned to a student at the time of admission or readmission serve as a two-way contract between the student and the university. The contract specifies that the basic requirements to earn a bachelor's degree, the General Education Program, and major and minor requirements will not be changed as long as the student completes a degree within seven years of the time of his/her initial enrollment in college. In turn, the student is responsible for meeting these requirements.

The academic regulations and procedures described in the section of the Undergraduate Catalog entitled "Academic Regulations and Procedures" may change during the period of a student's enrollment, and it is the student's responsibility to be aware of and follow the academic regulations and procedures currently in effect.

All changes in regulations and procedures will be published in official university publications such as the Undergraduate and Graduate Catalogs, Catalog Supplement, and Schedule Booklet, with prior notice of changes provided.

Each student is assigned an academic advisor, whose role is to assist the student in planning the academic program and in interpreting degree requirements and academic regulations. It is the student's responsibility to confer regularly with the advisor. The advisor will provide the best, most current information possible, but, ultimately, it is the student's responsibility to request and use this advice wisely and to meet graduation requirements and academic regulations.

It is the student's responsibility to promptly declare or change his/her major by visiting the appropriate academic department or, for first-year students, the Center for Academic Advising and Retention.

(Internal)