

PN 3.026

TUITION REMISSION
FOR SPOUSES AND DEPENDENT CHILDREN OF FACULTY AND STAFF

I. Policy

Frostburg State University supports the general policy of tuition remission for the spouse and dependent children of permanent faculty and permanent staff in the University of Maryland System on an intra-- and inter-institutional basis.

This policy shall be administered by the Office of Personnel Services consistent with the following policies and procedures:

- A. Tuition remission is extended to the spouses and dependent children as defined by the University of Maryland System Policy.
- B. The exercise of the benefit of tuition remission shall be subject to the individual's admissibility to Frostburg State University and to the program in which the courses are offered and to all other academic regulations governing student enrollment.
- C. Programs of study to be exempted from this policy shall include the M.D. and D.D.S. programs at the University of Maryland at Baltimore and such other programs as may be recommended by the President of the institution offering the program and approved by the Chancellor. Frostburg State University **does not** provide tuition remission for self- support programs and courses. The University does not provide tuition remission for the study abroad programs that are contingent upon the payment of tuition, fees, room and board to the host institution. Frostburg State University will apply the exempted status equally to all applicants who wish to participate in the tuition remission program, whether from Frostburg State University or other institutions. The President will review this subject each year for possible changes.
- D. Subject to the provisions in paragraphs I.A through C above, spouses and dependent children of full-time faculty and full-time staff of the University of Maryland System or its predecessors who die in service shall be permitted to register for courses with tuition remission for a period of time determined by the duration of full-time employment of the faculty member or staff, as follows: if the length of time of employment of the deceased faculty member or staff was less than three years, the spouse or dependent is eligible for tuition remission for one academic year; if at least three but less than five years, two academic years; if at least five but less than seven years, three academic years; if at least seven but less than nine years, four academic years; and if more than nine years, five academic years. Eligibility for tuition remission for spouses will expire at the end of seven years following the death of the full- time faculty or staff, and on the twenty-second birthday for dependent children. For spouses and dependent

children of deceased permanent part-time faculty members or permanent part-time staff who were employed at fifty percent time or more, the percentage of tuition remission shall be proportional to the percentage of service of the faculty member's or staff's employment, averaged for the three years immediately preceding his or her death. The length of time for which tuition remission will be available for such surviving spouses and dependent children shall follow the formula described in this paragraph.

- E. This benefit shall be extended, for a period not to exceed four years from the date of approval of this policy, to the spouses and dependent children of faculty and staff of Morgan State University who are currently enrolled in courses at institutions of the former Board of Trustees with remission of tuition, under policies of the former Board of Trustees of the State Universities and Colleges. This provision is dependent upon reciprocity being extended by Morgan State University to spouses and dependent children of faculty and staff at such institutions who are enrolled at that institution under the same policies.

II. Implementation

- A. This policy shall be implemented in the following manner:

- 1. **Spouses and dependent children of permanent faculty and permanent staff whose period of employment began before January 1, 1990**

Effective July 1, 1990, all spouses and dependent children of permanent faculty and permanent staff whose appointment was made or whose contractual arrangements were completed before January 1, 1990, may register for courses at any of the institutions of the University of Maryland System, with 100% tuition remitted at both the undergraduate and graduate level, subject to the restrictions in this policy.

- 2. **Spouses and dependent children of permanent faculty and permanent staff whose period of employment began on or after January 1, 1990**

- a. Effective July 1, 1990, all spouses and dependent children of permanent faculty and permanent staff whose appointment was made on or after January 1, 1990 and on or before December 31, 1993, may receive tuition remission of 100% on courses toward a first undergraduate degree at the institution where the spouse or parent is employed.

Spouses and dependent children of permanent part-time faculty and staff who are employed at fifty- percent or more time in the University of Maryland System shall be permitted tuition remission proportional to the faculty or staff member's percentage of service. Except as provided below, if a spouse or dependent

child of permanent faculty or permanent staff at a degree granting institution wishes to

enroll in courses toward a first undergraduate degree in an academic program which is not available at the home institution, the spouse or dependent child may, with the approval of the chief executive officer or designee of the home institution, register for courses at other institutions of the University System with fifty percent tuition remission. Spouses and dependent children of permanent faculty and permanent staff at non-degree granting units may register for courses at any institution of the University System with full tuition remission. Full tuition remission at any institution is also extended to spouses and dependent children of permanent faculty and staff of the University of Baltimore for the freshman and sophomore years only and to spouses and dependent children of permanent faculty and staff of the University of Maryland at Baltimore for programs not offered at that campus. A transfer of funds equal to fifty percent of the tuition will accompany all inter-institutional or unit enrollments. All enrollments of spouses and dependents are subject to the restrictions in this policy.

- b. Tuition remission will not apply to courses registered for at the graduate or postbaccalaureate level.

3. Restrictions

Although Frostburg State University has the ability to establish caps to at least 120% of the credit hours remitted in the fall semester of 1989, Frostburg State University will not establish caps at this time. Tuition remission will be monitored and the President shall receive notification when the 120% of credit hours remitted in the fall semester of 1989 has been reached. At that time, the President will review this aspect of the policy.

4. The Office of Human Resources will prepare an annual report on the use of the tuition remission program during the preceding academic year for the President's filing with the Chancellor.
5. This policy will be reviewed annually.