

PN 3.052

POLICY ON  
AIRPORT TRANSPORTATION

Whenever air travel is required for University business, it will be the University's intent to fly out of the Cumberland, Maryland airport. Unless there are compelling reasons such as clear overall savings to the entire University expenditure involved (not just one departmental budget) for a department to require ground transportation to Baltimore, Washington, or Pittsburgh for air travel, such service will not be provided. If such service is necessary, the cost of the service will be charged to the department, or grant, securing the service.

(Internal)