

REFUND POLICIES

The following regulations govern refunds available upon withdrawal from the University or when other changes of status take place. To withdraw from the University, you must complete an official withdrawal card and file it in the Office of Registration and Records before you are entitled to any refund. Because refund amounts change depending upon when you file, the date used to determine refunds will be the date on which you submit the final filing or change of status to the Office of Registrations and Records. The following refund schedules apply to the regular academic year, intersession, and the summer sessions. Refund schedules relating to programs and sessions will appear in their individual catalogs and bulletins.

1. Schedule of refunds for Fall and Spring Semesters-15 weeks

*Before the end of each registration period. . . 100% tuition refunded

*Before the 15th calendar day after the official start of classes for that session . . . 80% tuition refunded

*From the 15th day until the end of third week after the official start of classes. . . . 60% tuition refunded

*During the 4th week after the official start of classes 40% tuition refunded

*During the 5th week after the official 20% tuition start of classes refunded

*At the end of the 5th week after the official start of classes. 0% tuition refunded

2. **Refund schedule for 7 week session within fall and spring semesters**

- Before the end of each registration period ...100% tuition refunded.

- Before the 8th calendar day after the official start of classes for that session.....80% Tuition refunded

- Before the 11th calendar day after the official start of classes for that session...60% tuition refunded

- Before the 14th calendar day after the official start of classes for that session...40% tuition refunded

- Before the 17th calendar day after the official start of classes for that session...20% tuition refunded

- Beginning the 17th calendar day after the official start of classes for that session...0% tuition refunded

3. Schedule for refund of the following fees
(including summer session and intersession):

- *Application fee 0% refund
- *Board fee
Prorated on a weekly basis
After mid-semester. 0% refund

4. The following fees are non-refundable after the end of each registration period including the summer session and intersession:

- *Room rent fee
- *Activities fee
- *Applied Music fee
- *Athletic fee
- *Auxiliary Facilities fee
- *Student Union Operating fee
- *Student Teaching fee
- *Course/Laboratory Fees
- *University fee
- *Vehicle Registration fee

5. Schedule for tuition refunds for summer session:

* Before the end of the summer registration period 100% tuition refunded

* Before the end of one-fifth of the length of the session, but in no case beyond the 7th calendar day of the session 80% tuition refunded

* Before the end of two-fifths of the length of the session 40% tuition refunded

* At the end of two-fifths of the length of the session, but in all cases beginning with at least the 15th calendar day of the session. . . 0% tuition refunded

* In the case of special courses of short duration, (i.e., one week or less), this policy will be applied on a pro-rata basis in a manner consistent with the policy.

6. For intersession, refunds of tuition are provided up to and including the last day of registration.

7. If you register for a full schedule (12 credits or more) and you drop courses to 11 credits or less after the end of the registration period, you are not entitled to a refund based on a credit-hour charge.

8. Any student dismissed for disciplinary reasons is not entitled to any tuition or fee refund.

(BOR VIII - 7.00)

