



**Office of Student Financial Aid 2022-2023**  
**Dependent Verification Worksheet**

Student's Name: \_\_\_\_\_ FSU ID Number: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Phone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ FSU Email: \_\_\_\_\_

**\*\*PROCESSING OF YOUR AID HAS STOPPED UNTIL THIS FORM AND ALL REQUESTED DOCUMENTS ARE RETURNED. READ THE FOLLOWING PARAGRAPH CAREFULLY BEFORE PROCEEDING.\*\***

Your financial aid application was selected for review in a process called "Verification." The U.S. Department of Education requires that colleges check the accuracy of the information that you provided on the 2022-2023 Free Application for Federal Student Aid (FAFSA) or the Renewal Application. **Please complete this form in pen**, attach the appropriate documentation, and return it to the Office of Student Financial Aid as soon as possible. If there are any questions left blank on this form, it may delay your financial aid processing. If we have questions concerning your answers, we will email the student's FSU email account with additional written instructions or questions.

**SECTION A. FAMILY HOUSEHOLD INFORMATION**

List the people in your parents' household, include:

- yourself
- your parent(s). *If your biological parent is remarried, include information about your parent **and** your parent's current spouse. If your biological parents live together but are not married, include information about **both** parents*
- your parents' other children, **if** (a) your parents provide more than half of their support **or** (b) the children would be required to provide parental information when applying for Federal Student Aid. Include all children who meet either of these standards even if the children do not live with the parents.
- other people if they now live with your parents, and your parents provide more than half of their financial support and will continue to provide more than half of their financial support from July 1, 2023 through June 30, 2024.

(\*\*\*I understand that any household member other than parent 1 and 2 listed that is over the age of 23 or outside the immediate family must receive over 50% of their financial support from the parent(s) listed on FAFSA. Listed individuals must currently live with the student and custodial parent(s) and continue to do so from July 1, 2023 through June 30 2024. When making this determination be sure to take into account both the taxed and untaxed income of the individual being included in the household number. If the individual's employment, unemployment, social security, disability, government benefits, financial aid refunds, other family/friend financial assistance, etc. outweigh the financial support from the listed parent(s) they should not be included. If the household number below does not match your FAFSA, the information listed below will be used and you could be asked for further explanation or documentation.)

Circle parent type & write in the <b>relationship to student</b> for <b><u>ALL</u></b> other household members below	Full Name (List <b><u>ALL</u></b> household members.) (Refer to detailed instructions above.)	Age	Name of Current College (must meet the following requirements / parents do not count) * attending at least half-time * in a school eligible to participate in Title IV programs * enrolled in a degree-seeking/certificate program for 2023/2024
<b>FSU Student</b>			<b>Frostburg State University</b>
<b>Parent 1 Biological / Adoptive / Step</b>			<b>Intentionally Left Blank</b>
<b>Parent 2 Biological / Adoptive / Step</b>			<b>Intentionally Left Blank</b>

## **SECTION B: PARENT(S) 2021 TAX INFORMATION**

**\*\*\* (Parent(s) who filed joint in 2021, but prior to completing the 2021/2022 FAFSA divorced or legally separated must attach all 2021 custodial parent W-2s for use in verifying separate incomes.)**

Parent(s) will or have already filed a 2021 US Income Tax Return. **(Select 1 of the next 2 options)**

Parent(s) completed IRS Data Retrieval on the FAFSA (Date Completed \_\_\_\_\_) I will attach a copy of the 2021 signed and dated federal tax return submitted to the IRS (or) parent(s) 2021 federal tax return transcript from the IRS.

(Instructions are included on our website under Financial Aid Verification Process.)

**(OR) \*\*\*For Non-Tax Filing Individuals\*\*\***

**(Must supply "2021 IRS Non Tax Filing Letter" for either of the next two situations)**

Parent(s) was not employed in 2021, will not file, and am not required to file a 2021 US Income Tax Return

Parent(s) was employed in 2021 will not file, and am not required to file a 2021 US Income Tax Return.

**(List income below. You are required to attach all 2021 W-2s.)**

Parent	Employer(s)	Wages earned in 2021 (Box 1 of W-2)
Parent 1		\$
Parent 2		\$

## **SECTION C: STUDENT 2021 TAX INFORMATION**

I will file or have already filed a 2021 US Income Tax Return. **(Select 1 of the next 2 options)**

I completed IRS Data Retrieval on the FAFSA form (Date Completed \_\_\_\_\_)

I will attach a copy of the 2021 signed and dated federal tax return submitted to the IRS (or) a 2021 federal tax return transcript from the IRS. (Instructions are included on our website under Financial Aid Verification Process.)

**(OR) \*\*\*For Non-Tax Filing Individuals\*\*\*** (Select one of the next two options)

I was not employed in 2021, will not file, and am not required to file a 2021 US Income Tax Return. I

was employed in 2021 will not file, and am not required to file a 2021 US Income Tax Return.

**(List income below. You are required to attach all 2021 W-2s.)**

	Employer(s)	Wages earned in 2021 (Box 1 of W-2)
Student:		\$

## **SECTION D: STATEMENT OF CERTIFICATION:**

**You and your parent(s) must hand sign this worksheet. By signing, both parties certify that the information given on this form is true and complete. Signatures can be penned using an app or draw program, but not typed.**

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date