

# Application for Graduate Assistantship/International Fellowship

## Application Components and Deadline

The application for Graduate Assistantship (GA) or International Fellowship (IF) consists of three components:

(1) the completed GA application form, (2) three completed Graduate Assistantship Recommendation Forms, and (3) the submission of an updated resume.

Only International Students are eligible to apply for the International Fellowships. Due to the limited number of available International Fellowship positions, International students are encouraged to apply for both Graduate Assistantships and International Fellowship positions. Check both the GA and IF boxes on the application.

To be considered in the initial review, applications must be received in the Office of Graduate Services on or before March 15 for positions beginning in the fall of the academic year, or on or before October 15 for positions beginning in the spring semester. Applicant must take the initiative to follow up on references.

It is the responsibility of the applicant to have all of the application materials in the Office of Graduate Services by March 15. The applicant will be notified of a complete GA file only after all required materials have been received. Applicants will be notified of selection results no earlier than April 15. Since the application process is ongoing and vacancies may occur at various times, the selection process will continue until positions are filled.

**Inquiries related to the application process can be directed to the Office of Graduate Services at 301-687-7053 or email : [www.gradservices.edu](http://www.gradservices.edu).**

## Application Procedure/Processing

### Checklist:

- Obtain all necessary forms from the Office of Graduate Services or on line at [www.frostburg.edu/grad/forms.htm](http://www.frostburg.edu/grad/forms.htm)
- Complete the two-page Graduate Assistantship/International Fellowship Application and forward it to the Office of Graduate Services.
- Submit an updated resume.
- Forward one copy (three are provided) of the Graduate Assistantship Recommendation Form to each of three former instructors. When necessary, professional supervisors may be used as references in lieu of former instructors. These forms are to be returned to the Office of Graduate Services on or before March 15 for positions beginning in the fall of the academic year, or on or before October 15 for positions beginning in the spring semester.
- Gain formal admission to a graduate program of study or at least submit a completed application for graduate study. Pay the Graduate Admission Application fee of \$30 to the Business Office.
- Participate in interviews when requested.

*NOTE: Full program admission is a prerequisite to receiving an assistantship or fellowship.*