

Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.

A.S. in CRIMINAL JUSTICE TRANSFER/B.S. IN CRIMINAL AND LEGAL STUDIES

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**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
ALLEGANY COLLEGE OF MARYLAND
AND
FROSTBURG STATE UNIVERSITY REGARDING TRANSFER FROM ASSOCIATE
OF SCIENCE, CRIMINAL JUSTICE TRANSFER TO BACHELOR OF SCIENCE IN
CRIMINAL AND LEGAL STUDIES**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Allegany College of Maryland (the “Sending Institution”) and Frostburg State University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Associate of Science in Criminal Justice Transfer, HEGIS code 550502 and CIP code 430107 for the completion of Bachelor of Science in Criminal and Legal Studies, HEGIS code 210500 and CIP code 430104.

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

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Sending Institution Course			Receiving Institution Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENG 101	Freshman Composition	3.0	ENGL 101	First-Year Composition	3.0	GEP Core
ENG 103	Introduction to Literature	3.0	ENGL 150	Introduction to Literature	3.0	GEP Group B

MATH 109	Probability and Statistics	3.0	MATH 109	Elements of Applied Probability and Statistics	3.0	GEP Core
MATH 105	Elements of Mathematics	3.0	MATH 104	Intro. to Mathematical Problem Solving	3.0	GEP Core
MATH 102	College Algebra	3.0	MATH 119	College Algebra	3.0	GEP Core
MATH 119	Pre-Calculus I	3.0	MATH 119	College Algebra	3.0	GEP Core
POSC 101	American National Government	3.0	POSC 110	Intro. to American Politics	3.0	Major and GEP Group D
BIO 101	General Biology I	4.0	BIOL 149	General Biology I	4.0	GEP Group C
CHEM 101	General Chemistry I	4.0	CHEM 201	General Chemistry I	4.0	GEP Group C
CRIM 101	Intro. to Criminal Justice	3.0	POSC 324	Criminal Justice Systems	3.0	Major
CRIM 103	Criminal Law	3.0	POSC 195	Political Science Elective	3.0	Major
CRIM 104	Criminal Evidence and Procedure	3.0	POSC 195	Political Science Elective	3.0	General elective
CRIM 105	Criminal Investigation	3.0	POSC 195	Political Science Elective	3.0	General elective
CRIM 106	Introduction to Corrections	3.0	POSC 195	Political Science Elective	3.0	General elective

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CRIM 115	Juvenile Justice	3.0	POSC 195	Political Science Elective	3.0	General elective
CRIM 203	Ethics and Leadership in Criminal Justice	3.0	PHIL 305	Criminal Justice Ethics	3.0	General elective
CRIM 205	Intro to American Constitutional Law	3.0	POSC 422	American Constitutional Law I	3.0	General elective
CRIM 207	Criminalistics	3.0	POSC 195	Political Science Elective	3.0	General elective
CRIM 210	Advanced Policing	3.0	POSC 195	Political Science Elective	3.0	General elective
HUM ELEC	Humanities Elective	3.0	GEP	Humanities Elective	3.0	GEP
POSC 205	Intro to American Constitutional Law	3.0	POSC 422	American Constitutional Law I	3.0	General elective
PSYC 101	General Psychology	3.0	PSYC 150	General Psychology	3.0	GEP Group D
SOCI 101	Introduction to Sociology	3.0	SOCI 100	Introduction to Sociology	3.0	Major and GEP Group D
SPCH 101	Speech Communication I	3.0	STCO 102	Intro. to Human Communication	3.0	Major

*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

3. [Insert any additional pertinent provisions regarding the transfer of credits, e.g., residency requirements at the Receiving Institution.]
4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

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	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Jennifer Engelbach	Linda Steele
Title of staff person	Dean of Enrollment and Education Services	Transfer and Articulation Coordinator
Email address	jengelbach@allegany.edu	lsteel@frostburg.edu
Telephone Number	301-784-5429	301-687-4137

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

[Role & Responsibilities of persons listed here]	Sending Institution	Receiving Institution
Name of person	Brandon Hoover	Scott Johnson
Title of person	Associate Professor and Director of Criminal Justice/Legal Studies	Coordinator of Criminal and Legal Studies
Email address	bhoover5265@allegany.edu	sjohnson@frostburg.edu
Telephone Number	301-784-5300	301-687-7432

- If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit,

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as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 90 days written notice to the other Institution and the Maryland Higher Education Commission.

The parties agree that termination shall include an agreement that students currently enrolled in the program at the time of termination shall be permitted to complete the program as described herein.

3. Both Institutions agree to meet once every two year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

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E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.

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2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Allegany College of Maryland

By: Cynthia Bambara

Dr. Cynthia Bambara, President

Date: Dec 4, 2024

By: Kurt Hoffman

Dr. Kurt Hoffman, Senior Vice President

Date: Dec 4, 2024

By: Karin Savage

Dr. Karin Savage, Dean of Career Education

Date: Dec 3, 2024

Frostburg State University

By: Ronald Nowaczyk
Ronald nowaczyk (Dec 17, 2024 10:31 EST)

Dr. Ronald Nowaczyk, President

Date: Dec 17, 2024

By: Lawrence V. Weill
Lawrence V. Weill (Dec 17, 2024 10:09 EST)

Dr. Lawrence Weill, Interim

Provost Date: Dec 17, 2024

By: Michael Mathias

Dr. Michael Mathias, Dean of Arts, Humanities,

Social & Behavioral Sciences Date: Dec 4, 2024