

*Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.*

A.A.S. in LEGAL STUDIES/B.S. IN LAW AND SOCIETY  
(LEGAL STUDIES CONCENTRATION)

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**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN  
ALLEGANY COLLEGE OF MARYLAND  
AND  
FROSTBURG STATE UNIVERSITY REGARDING TRANSFER FROM ASSOCIATE  
IN APPLIED SCIENCE, LEGAL STUDIES TO BACHELOR OF SCIENCE IN LAW  
AND SOCIETY (LEGAL STUDIES CONCENTRATION)**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Allegany College of Maryland (the “Sending Institution”) and Frostburg State University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Associate in Applied Science in Legal Studies, HEGIS code 559900 and CIP code 220302 for the completion of Bachelor of Science in Law and Society (Legal Studies Concentration), HEGIS code 210500 and CIP code 430107.

**A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

**B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

Sending Institution Course			Receiving Institution Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENG 101	Freshman English I	3.0	ENGL 101	First-Year Composition	3.0	Gen. Ed.
ENG 103	Introduction to Literature	3.0	ENGL 150	Introduction to Literature	3.0	Gen. Ed.
MATH 109	Probability and Statistics	3.0	MATH 109	Elements of Applied Probability and Statistics	3.0	Gen. Ed.

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MATH 105	Elements of Mathematics	3.0	MATH 104	Intro. to Mathematical Problem Solving	3.0	Gen. Ed.
MATH 102	College Algebra	3.0	MATH 119	College Algebra	3.0	Gen. Ed.
MATH 119	Pre-Calculus I	3.0	MATH 119	College Algebra	3.0	Gen. Ed.
COMP 101	Computer Literacy	3.0	COSC 100	Intro. to Computer Science	3.0	Elective Tech Fluency
LEGL 101	Intro. to Legal Studies	3.0	POSC 195	Political Science Elective	3.0	Elective
POSC 101	American National Government	3.0	POSC 110	Intro. to American Politics	3.0	Major
BUAD 210	Business Law	3.0	BLAW 291	Legal Environment of Business	3.0	Major
CRIM 203	Ethics and Leadership in Criminal Justice	3.0	PHIL 305	Criminal Justice Ethics	3.0	Major
LEGL 203	Family and Estate Law	3.0	POSC 195	Political Science Elective	3.0	Elective
CRIM /POSC 205	Intro. to American Constitutional Law	3.0	POSC 195	Political Science Elective	3.0	Elective
COMP 221	Office Applications I	3.0	COSC 220	Software Applications for Business	3.0	Elective
CRIM 101	Intro. to Criminal Justice	3.0	POSC 324	Criminal Justice Systems	3.0	Major
CRIM 103	Criminal Law	3.0	POSC 195	Political Science Elective	3.0	Elective
LEGL 104	Litigation	3.0	POSC 195	Political Science Elective	3.0	Elective
SPCH 101	Speech Communication I	3.0	CMST 102	Intro. to Human Communication	3.0	Elective
BUAD 110	Business Professionalism and Ethics	2.0	BUAD 195	Business Administration Elective	3.0	Elective
LEGL 202	Legal Research and Writing II	3.0	POSC 195	Political Science Elective	3.0	Elective
LEGL 204	Real Property and Title Examination	3.0	POSC 195	Political Science Elective	3.0	Elective
LEGL 206	Torts	3.0	POSC 195	Political Science Elective	3.0	Elective

\*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

- [Insert any additional pertinent provisions regarding the transfer of credits, e.g., residency requirements at the Receiving Institution.]

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- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Brandon Hoover	Zachary Hilliard
Title of staff person	Assistant Professor and Legal Studies Program Coordinator	Assistant Director of Admissions
Email address	<a href="mailto:Bhoover5265@allegany.edu">Bhoover5265@allegany.edu</a>	<a href="mailto:zdhilliard@frostburg.edu">zdhilliard@frostburg.edu</a>
Telephone Number	301-784-5300	301-687-4201

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

[Role & Responsibilities of persons listed here]	Sending Institution	Receiving Institution
Name of person	Tom Striplin	Natalie Wagoner
Title of person	Dean of Arts and Sciences	Director of Admissions
Email address	<a href="mailto:tstriplin@allegany.edu">tstriplin@allegany.edu</a>	<a href="mailto:nmwagoner@frostburg.edu">nmwagoner@frostburg.edu</a>
Telephone Number	301-784-5273	301-687-4201

- If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
- Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.

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7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 90 days written notice to the other Institution and the Maryland Higher Education Commission. The parties agree that termination shall include an agreement that students currently enrolled in the program at the time of termination shall be permitted to complete the program as described herein.
3. Both Institutions agree to meet once every two year(s) to review the terms of this agreement.

### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

### **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

### **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

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## **G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

## **H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

## **I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.


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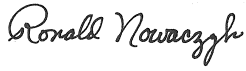
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**Allegany College of Maryland**


**Frostburg State University**


By:   
Dr. Cynthia Bambara  
President  
Feb 19, 2021

By:   
Dr. Ronald Nowaczyk  
President  
Mar 8, 2021

\_\_\_\_\_  
Date


\_\_\_\_\_  
Date


  
Kurt Hoffman (Feb 19, 2021 16:04 EST)  
Dr. Kurt Hoffman  
Senior Vice President of Instructional and  
Student Affairs

  
Dr. Mike Mathias  
Interim Provost and Vice President of  
Academic Affairs

Feb 19, 2021  
\_\_\_\_\_  
Date

Mar 8, 2021  
\_\_\_\_\_  
Date

  
Dr. William Rocks  
Dean, Career Education  
Feb 15, 2021

  
Thomas Hixson (Mar 3, 2021 12:24 EST)  
Dr. Thomas K. Hixson  
Dean, Liberal Arts and Sciences  
Mar 3, 2021

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date












# ACM\_FSU\_Legal Studies

Final Audit Report

2021-03-08


Created:	2021-02-15
By:	Lynn Grimm (lgrimm@allegany.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfj5jPHKp6stDE9qmkDa9V4pXltOUWufo

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 Document e-signed by Ronald Nowaczyk (rhnwaczyk@frostburg.edu)

Signature Date: 2021-03-08 - 2:21:48 PM GMT - Time Source: server- IP address: 131.118.85.2

 Agreement completed.

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