

Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.

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**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
ALLEGANY COLLEGE OF MARYLAND
AND
FROSTBURG STATE UNIVERSITY REGARDING TRANSFER FROM ASSOCIATE
IN SCIENCE, COMPUTER SCIENCE, TO BACHELOR OF SCIENCE IN SECURE
COMPUTING AND INFORMATION ASSURANCE**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Allegany College of Maryland (the “Sending Institution”) and Frostburg State University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Associate in Science in Computer Science, [HEGIS code 498001 and CIP code 110101] for the completion of Bachelor of Science in Secure Computing and Information Assurance, HEGIS code 070210 and CIP code 111003.

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

Sending Institution Course			Receiving Institution Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENG 101	Freshman English I	3.0	ENGL 101	First-Year Composition	3.0	Gen. Ed.
ART 101	Art Appreciation	3.0	ART 100	Art Appreciation	3.0	Gen. Ed. Fine Arts or GEP Group E

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MUS 112	Music Appreciation	3.0	MUSC 110	Music Appreciation	3.0	Gen. Ed. Fine Arts or GEP Group E
	Humanities general education course	3.0		Humanities general education course	3.0	GEP Group B
	Social and Behavioral Science general education courses	6.0		Social Science general education courses	6.0	GEP Group D
	Natural Science courses with lab	8.0		Natural Science courses with lab	8.0	GEP Group C
MATH 109	Probability and Statistics	3.0	MATH 109	Elements of Applied Probability and Statistics	3.0	Gen. Ed. and Major
MATH 200	Calculus for Applications	3.0	MATH 220	Calculus for Applications I	3.0	Gen. Ed. and Major
COMP 101	Computer Literacy	3.0	COSC 100	Intro. to Computer Science	3.0	GEP Group E
COMP 103	Computer Logic	4.0	COSC 101	The Discipline of Computer Science	3.0	Major
COMP 107	Introduction to Cybersecurity	3.0	SCIA 120	Introduction to Secure Computing and Information Assurance	3.0	Major
COMP 201 AND COMP 289	Security + AND Certification Exam Review	4.0	SCIA 494	Field Experience in Secure Computing and Information Assurance – Security +	3.0	Major Elective
COMP 234	Computer Science Programming I	4.0	COSC 240	Computer Science I	4.0	Major
COMP 202	Digital Forensics	3.0	SCIA 470	Computer and Network Forensics I	3.0	Major
COMP 216	Cyber Law	3.0	SCIA 210	Introduction to Cyber Law	3.0	Major
COMP 238	Computer Science Programming II	4.0	COSC 241	Computer Science II	4.0	Major
SPCH 101	Speech Communication I	3.0	CMST 102	Introduction to Human Communication	3.0	Major and GEP Group B or E

*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

- [Insert any additional pertinent provisions regarding the transfer of credits, e.g., residency requirements at the Receiving Institution.]

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- The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	James House	Tiffany Pirolozzi
Title of staff person	Department Chair and Associate Professor of Computer Technology	Assistant Director of Admissions
Email address	jhouse@allegany.edu	tmpirolozzi@frostburg.edu
Telephone Number	301-784-5308	301-687-4201

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

[Role & Responsibilities of persons listed here]	Sending Institution	Receiving Institution
Name of person	Tom Striplin	Sara-Beth Bittinger
Title of person	Dean of Arts and Sciences	Interim Assistant Vice President for Analytics
Email address	tstriplin@allegany.edu	sbittinger@frostburg.edu
Telephone Number	301-784-5273	301-687-4211

- If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

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6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 90 days written notice to the other Institution and the Maryland Higher Education Commission. The parties agree that termination shall include an agreement that students currently enrolled in the program at the time of termination shall be permitted to complete the program as described herein.
3. Both Institutions agree to meet once every two year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

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G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

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Allegany College of Maryland

By: Cynthia Bambara
Cynthia Bambara
President

12/13/19
Date

Kurt Hoffman
Kurt Hoffman
Senior Vice President of Instructional and
Student Affairs

12/15/19
Date

Tom Striplin
Tom Striplin
Dean of Arts and Sciences

12/15/19
Date

Frostburg State University

By: Ronald Nowaczyk
Ronald Nowaczyk
President

1/30/2020
Date

Elizabeth Throop
Elizabeth Throop
Provost

1/10/2020
Date

Thomas K. Hixson
Thomas K. Hixson
Dean of Liberal Arts and Sciences

01/19/20
Date