

Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.

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ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
College of Southern Maryland
AND
Frostburg State University REGARDING TRANSFER FROM Associate of Arts in
General Studies: Communication TO Bachelor of Science in Recreation and Parks
Management with Sport Promotion and Communication Concentration

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between College of Southern Maryland (the “Sending Institution”) and Frostburg State University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Associate of Arts in General Studies: Communication for the completion of Bachelor of Science in Recreation and Parks Management with a Sport Promotion and Communication Concentration (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

Sending Institution Course			Receiving Institution Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENG-1010	Composition and Rhetoric	3	ENGL-101	Freshman Composition	3	General Education
FYS-1010	First Year Seminar	3	ORIE-101	Introduction to Higher Education	3	Elective

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MTH-1010	Quantitative Literacy and Reasoning	3	MATH-104	Math Problem Solving	3	General Education
SCE-1010	Scientific Method and the Modern World	3	IDIS-160	Science, Technology, and Society	3	General Education
COM-1250	Introduction to Interpersonal Communication	3	CMST-300	Interpersonal Communication	3	General Education
COM-1650	Introduction to Public Speaking	3	CMST-122	Introduction to Public Speaking	3	Elective
ENG-1020	Composition & Literature	3	ENGL-150	Introduction to Literature	3	General Education
Social/Behavioral Sciences		3	Social/Behavioral Sciences		3	General Education
Humanities		3	Humanities		3	General Education
Biological/Physical Sciences with lab		4	Biological/Physical Sciences with lab		4	General Education
COM-1020	Introduction to Mass Communication	3	MCOM-105	Introduction to Mass Communication	3	Major Requirement/General Education
COM-1350	Intercultural Communication	3	CMST-350	Intercultural Communication	3	General Education
English Literature		3	English Literature		3	Elective
History		3	History		3	Elective
WFS-1750	Introduction to Sports Management	3	RECR-230	Introduction to Sport Management	3	Major Requirement
COM-2950	Issues in Contemporary Communication	3	Lower Level Elective		3	Elective
English Literature		3	English Literature		3	Elective
History		3	History		3	Elective
Social/Behavioral Sciences		3	Social/Behavioral Sciences		3	General Education
WFS-1775	Introduction to Legal Issues of Sports, Recreation, and Leisure	3	PHEC-420	Sports Law and Ethics	3	Major Requirement

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*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

3. The Biological/Physical Sciences with Lab course must be one of the approved courses listed under the Sending Institution's approved general education courses.
4. The Humanities course must be one of the approved courses listed under the Sending Institution's approved general education courses.
5. The Social and Behavioral Sciences course must be one of the approved courses listed under the Sending Institution's approved general education courses.
6. One History course must be one of the approved courses listed under the Sending Institution's approved general education courses.
7. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Denise Gilmer-Knudson	Sara-Beth Bittinger
Title of staff person	Professor/Program Coordinator	Interim Assistant Vice President for Analytics
Email address	Dgilmer-knudson@csm.edu	sbittinger@frostburg.edu
Telephone Number	443.550.6144	301-687-4211

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

	Sending Institution	Receiving Institution
Name of person	Jacqui Rogers	Dr. Natalia Buta
Title of person	Coordinator of Transfer and Articulation	Department Chair

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Email address	!rogers@csm.edu	nbuta@frosburg.edu
Telephone Number	301.934.7571	301-687-4458

8. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

9. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.

10. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.

11. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.

2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.

3. Both Institutions agree to meet once every 3 years to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.

2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

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This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

College of Southern Maryland

By: _____



Frostburg State University

By: _____

By: David Robinson
 College of Southern Maryland
 Division Chair, English, Communication,
 and Languages
 Date: 1/25/20

By: [Signature]
 Frostburg State University
 Name
 President or Chief Academic Officer
 Date: 2/6/2020

By: Eileen Abel
 College of Southern Maryland
 Vice President of Academic Affairs
 Date: 1-29-20

By: [Signature]
 Frostburg State University
 Elizabeth Throop
 Provost
 Date: 2/10/2020

Maureen Murphy
 President
 Date: 1-23-20

Ronald Nowaczyk
 President
 Date: 2/9/2020

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