

MEMORANDUM OF UNDERSTANDING BETWEEN FROSTBURG STATE UNIVERSITY AND GARRETT COMMUNITY COLLEGE

To Provide a Collaborative Adventure Sports Program between Garrett Community College and Frostburg State University

- 1. Purpose.** This Memorandum of Understanding (MOU) is an articulation of the desire of Garrett Community College (GCC) and Frostburg State University (FSU) to offer programs of study jointly between the two institutions. The purpose of this Memorandum is a) to clarify and outline the responsibilities of each institution, b) to develop academically sound programs, and c) to create programs that conserve institutional resources and minimize duplication of resources.
- 2. Definition of Terms.** "*FSU*" refers to Frostburg State University. "*GCC*" refers to Garrett Community College. "*RPM*" refers to the Recreation and Park Management major offered by Frostburg State University. "*Adventure Sports Option*" or "*ASO*" refers to the adventure sports option, track, or concentration offered as part of the Recreation and Parks Management program at Frostburg State University. As used in this document, the term "*option*" may include an option, track, or concentration within the Recreation Major.
- 3. Goal.** The purpose of this memorandum of understanding is to provide a collaborative program which provides students in Western Maryland and the State of Maryland the opportunity to pursue an adventure sports course of study. In providing this service several specific goals include, a) to service the adventure sports option at FSU with GCC courses, b) to provide an integrated curriculum which utilizes both GCC and FSU courses, c) to provide a seamless education where students will transition without complications between the GCC's Adventure Sports and FSU's RPM programs, and d) to facilitate a 4-year degree program in RPM for students at GCC.
- 4. Location.** The program will be based at both FSU and GCC. Courses offered by FSU will be provided at Frostburg State University in Frostburg, Maryland campus. Courses offered by GCC will be provided at Garrett Community College in McHenry, Maryland. Due to the nature of the courses offered, actual site locations of the courses may be at different locations for both institutions.
- 5. Course Offerings/Curriculum.** Each institution will attempt to sequence its course offerings within the program a) to enable students in the Adventure Sports Option at FSU to complete the option within two years (i.e. four semesters), and b) to enable GCC students who graduate with an A.A.S. degree in Adventure Sports to also graduate from FSU's RPM program in four years (i.e. nine semesters including summer internship).

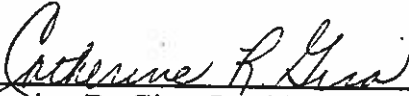
6. **Admission and Registration.** Students matriculating initially at GCC will apply directly to GCC and must meet GCC's admission requirements. GCC students transferring into the Adventure Sports Option at FSU will apply directly to FSU and must meet FSU's admission requirements. RPM majors in the Adventure Sports Option who are matriculating at FSU and who are taking courses in the Adventure Sports Option at GCC do not need to apply for admission at GCC. However, application into the Adventure Sports program at GCC will entitle the student to additional benefits outlined in this document. Registration will be conducted in accordance with the policies established at GCC. GCC students taking adventure sports options courses at FSU must apply for transient admission at FSU. The application for admission shall be waived for students who are co-matriculating.
7. **Tuition and Fees.** FSU students registering for courses at GCC will register at GCC. Maryland resident students matriculated at FSU will pay an in-county rate at GCC provided that they also matriculate in the Adventure Sports program at GCC. All fees other than course specific fees (i.e. lab fees), will be waived for FSU students in the Adventure Sports Option of the RPM Program, offered by GCC. FSU students must provide verification of Maryland residency and of their adventure sports status to receive in-county tuition and waived fees. This function should be performed by the RPM Program. Application fees for co-matriculating students are waived. Academic Common Market students are considered Maryland residents.
8. **Registration.** Registration will be conducted in accordance with the policies established at GCC and FSU.
9. **Financial Aid.** Students who wish financial aid at either institution and who take courses at the other institution full- or part-time will need to complete a financial aid consortium agreement which will enable them to receive financial aid for courses taken off-campus.
10. **Course Ownership.** Ownership of courses, course content, and instructor selection belongs to the institution providing the course. The institution owning the course will notify the other institution of any substantive changes in course content.
11. **Course Articulation.** FSU will give equivalent credit for RPM courses taken at GCC. Students will receive equivalent credit from FSU for courses taken at other institutions for which students have received credit at GCC. Regarding the delivery of Adventure Sports Option by FSU, specific course equivalences are listed below. Regarding the delivery of a 4-year program in RPM at GCC, the articulation of courses offered in the Adventure Sports Program at GCC which transfer into the RPM program at FSU are yet to be determined.

EQUIVALENT GCC AND FSU COURSES FOR THE FSU ADVENTURE SPORTS OPTION	
GCC Course(s)	FSU Course(s)
Advanced and Instructor Development AVS Courses ¹	Advanced Courses in ASO
Intermediate AVS Courses ¹	Intermediate Courses in ASO
Beginning AVS Courses ¹	Beginning Courses in ASO
AVS260 Advanced Level First Aid and CPR	RECR391 Management of Wilderness and Environmental Emergencies

¹ Specific beginning, intermediate and advanced course equivalencies have already been completed.

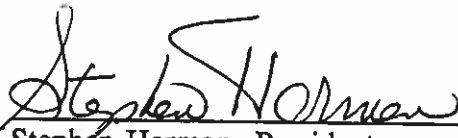
12. **Course Sequencing.** Students have two routes to complete an adventure sports course of study. First, FSU students in the RPM program may complete either the Adventure Sports Option as part of their academic requirements or complete an A.A.S. degree in Adventure Sports from GCC after beginning their course of study at FSU. Second, students may start their course of study in Adventure Sports at GCC and complete their 4-year degree in RPM from FSU. FSU students in the RPM program completing either the Adventure Sports Option in the RPM program or the A.A.S. degree in Adventure Sports from GCC may decide to withdraw from FSU and matriculate at GCC for one or more semesters to complete their program. Students who withdraw from FSU to complete Adventure Sports program will need to follow the procedures and requirements as outlined in the FSU undergraduate catalog.
13. **Student Services.** An objective of the Adventure Sports program is to develop a cooperative program that supports extracurricular activities of adventure sports students. Toward this end, adventure sports students from one institution will have access to the same activities that the adventure sports students from the other institution have. For example, FSU adventure sports students will be entitled to the same equipment rental and purchase privileges as GCC students; GCC adventure sports students will be able to use FSU facilities (e.g. climbing wall, pool sessions, etc.) when used by FSU adventure sports students; FSU adventure sports students will be able to participate in GCC adventure sports outings.
14. **Faculty.** Faculty appointments in the Adventure Sports Option and the Adventure Sports Major are made at the discretion of each institution. For purposes of catalog, accreditation and other University functions, the respective faculty of the other institution will be treated as full-time positions. In addition, faculty of either institution may be awarded an academic rank by the other institution and each institution may refer to these positions in their promotional materials.

15. **Implementation Team.** An implementation team consisting of the following members or their representatives are charged with implementing the MOU. For FSU the initial team will consist of the Dean and the Director of the RPM program. For GCC, the team members will consist of the President and the Director of the Adventure Sports program. Additional members to this team may be added by either institution.
16. **Modification/Termination.** It is understood that the development of the Adventure Sports program is evolutionary and that changes or amendments to this document will need to be made from time to time. Modification of this Memorandum of Understanding (MOU) is made by the presidents of the respective institutions. This agreement may be terminated by either party upon written notification. Each party agrees to continue the program until each admitted student a) has had the opportunity to complete the desired degree, b) has had the opportunity to complete the desired degree with substituted courses of a similar course content, or c) has been offered a realistic opportunity to complete an equivalent degree at another institution.



Catherine R. Gira, President
Frostburg State University

Date: 9/6/02



Stephen Herman, President
Garrett Community College

Date: 9/10/00