

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN  
HOWARD COMMUNITY COLLEGE  
AND  
FROSTBURG STATE UNIVERSITY REGARDING TRANSFER FROM ASSOCIATE OF ARTS  
DEGREE (TRANSFER) - SOCIAL SCIENCES, TO BACHELOR OF SCIENCE IN SOCIAL  
SCIENCE**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Howard Community College (the “Sending Institution”) and Frostburg State University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Associate of Arts Degree (Transfer) in Social Sciences, [HEGIS code 496001 and CIP code 130101] for the completion of Bachelor of Science in Social Science, HEGIS code 220100 and CIP code 450101.

**A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

**B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. The parties will comply with all provisions of the federal Family Educational Rights and Privacy Act (“FERPA”) in all disclosures of FERPA protected information between HCC and FSU. For example, the parties may be able to share personally identifiable information from a student’s record for purposes related to a student’s enrollment or transfer, per 34 C.F.R §§ 99.31 (a)(2) and 99.34. Also consistent with FERPA, the parties shall use reasonable methods to ensure that they provide only those education records that are necessary for the purpose of the disclosure as permitted under FERPA. Nothing in this Agreement may be construed to allow the parties to maintain, use, disclose or share student record information in a manner not allowed under applicable laws or regulations.
2. A Qualifying Student may transfer from the Transferring Institution into the Receiving Institution for the completion of the Program.
3. Courses that the Receiving Institution will accept credits for towards completion of the Program include:

Sending Institution Course			Receiving Institution Comparable Course			
Course Number	Course Name	Credits	Course Number	Course Name	Credits	Applied to*
ENGL 121	College Composition	3.0	ENGL 101	First-Year Composition	3.0	Gen. Ed.

	Arts and Humanities – Critical and Creative Thinking Core	3.0		Fine and Performing Arts or Humanities general education course	3.0	GEP Group A or B
	Arts and Humanities – Oral Communication Core	3.0		Humanities course	3.0	GEP Group B
	Social and Behavioral Sciences – Critical and Creative Thinking Core	3.0		Social Science course	3.0	Major and GEP Group D
	Social and Behavioral Sciences – Global Competency Core	3.0		Humanities or Social Sciences course	3.0	Major and GEP Group B or D
	Mathematics – Quantitative Reasoning Core	3.0		General Education Core Mathematics course	3.0	GEP CORE
	Biological and Physical Sciences – Scientific Reasoning Core (including one course with lab)	7.0		Natural Science courses	7.0	GEP Group C
ANTH 104	Introduction to Physical Anthropology and Archaeology	3.0	SOCI 195	SOCI elective	3.0	GEP Group D
ANTH 105	Introduction to Cultural Anthropology	3.0	SOCI 224	Cultural Anthropology	3.0	Major and GEP Group D or F
ANTH 110	Global Archaeology	3.0	SOCI 195	SOCI elective	3.0	GEP Group D
ANTH 120	Comparative World Cultures	3.0	SOCI 195	SOCI elective	3.0	GEP Group E
ANTH 220	Cultures of the Middle East	3.0	SOCI 195	SOCI elective	3.0	GEP Group F
CRIM 101	Introduction to Criminal Justice	3.0	POSC 324	Criminal Justice Systems	3.0	POSC Track Elective
ECON 101	Principles of Economics (Macro)	3.0	ECON 201	Principles of Economics (Macro)	3.0	Major and GEP Group D
ECON 102	Principles of Economics (Micro)	3.0	ECON 202	Principles of Economics (Micro)	3.0	Major and GEP Group D
EDUC 200	Introduction to Special Education	3.0	EDUC 376	Special and Multicultural Education	3.0	Elective
GEOG 101	Introduction to World Geography	3.0	GEOG 110	World Regional Geography: Cultural Diversity	3.0	Major and GEP Group D or F
GEOG 102	Elements of Cultural Geography	3.0	GEOG 104	Human Geography	3.0	Major and GEP

						Group D or F
GEOG 103	Physical Geography	3.0	GEOG 103	Physical Geography	4.0	GEP Group C
GEOG 104	Introduction to Concepts and Methods of Geospatial Information	3.0	GEOG 275	Fundamentals of Geographic Data Handling	3.0	General Elective
HIST 111	American History to 1877	3.0	HIST 103	History of the United States to 1876	3.0	Major and GEP Group B
HIST 112	American History Since 1877	3.0	HIST 104	History of the United States, 1876 to the Present	3.0	Major and GEP Group B
HIST 121	The Ancient World: Prehistory to the Middle Ages	3.0	HIST 113	World History to 1500	3.0	Major and GEP Group B
HIST 122	Western Civilization: Medieval to Early Modern	3.0	HIST 114	World History, 1500- 1900	3.0	Major and GEP Group B
HIST 123	Western Civilization and the Modern World	3.0	HIST 195	History elective	3.0	Gen Ed. Group B
HIST 201	Europe in the Twentieth Century	3.0	HIST 195	History elective	3.0	Gen. Ed. Group B
POLI 101	American Federal Government	3.0	POSC 110	Introduction to American Politics	3.0	Major and Gen Ed. Group E
POLI 201	Comparative Government	3.0	POSC 131	Introduction to Comparative Politics	3.0	Major and GEP Group D
POLI 202	International Relations and Contemporary Foreign Policy	3.0	POSC 113	Introduction to World Politics	3.0	Major and GEP Group D
PSYC 101	General Psychology	3.0	PSYC 150	General Psychology	3.0	Major and Gen. Ed. Group D
PSYC 103	Child Growth and Development	3.0	PSYC 210	Child Development	3.0	Major and GEP Group B
PSYC 204	Adolescent Psychology	3.0	PSYC 212	Adolescent and Adult Development	3.0	Major
PSYC 205	Women and Psychology	3.0	PSYC 220	Psychology of Women	3.0	Major and GEP Group F
SOCI 101	Introduction to Sociology	3.0	SOCI 101	Introduction to Sociology	3.0	Major and

						Gen. Ed. Group D
SOCI 102	Social Problems	3.0	SOCI 200	Social Problems	3.0	Major
SOCI 201	Minorities in American Society	3.0	SOCI 195	SOCI elective	3.0	GEP Group F
SPCH 101	Introduction to Human Communication	3.0	CMST 102	Introduction to Human Communication	3.0	Major and GEP Group E

\*Receiving Institution must indicate if course is applied to General Education, Program/Major requirements, or General Elective.

4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
<b>Name of Staff Member Responsible for Oversight</b>	Valerie Vidal, Mary O'Rourke	Natalie Wagoner
<b>Title of Staff Member</b>	Director of Advising, Director, Office of Admissions and Advising	Director of Admissions
<b>Email Address</b>	<a href="mailto:vvidal@howardcc.edu">vvidal@howardcc.edu</a> , <a href="mailto:morourke@howardcc.edu">morourke@howardcc.edu</a>	<a href="mailto:nmwagoner@frostburg.edu">nmwagoner@frostburg.edu</a>
<b>Telephone Number</b>	443-518-4713 443-518-4778	301-687-4201

Should the staff member or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

	Sending Institution	Receiving Institution
<b>Name of Staff Member</b>	Dr. Yang Yu	Sara-Beth Bittinger
<b>Title of Staff Member</b>	Acting Associate Dean of Social Sciences and Teacher Education	Interim Assistant Vice President for Analytics
<b>Email Address</b>	<a href="mailto:yvu@howardcc.edu">yvu@howardcc.edu</a>	<a href="mailto:sbittinger@frostburg.edu">sbittinger@frostburg.edu</a>
<b>Telephone Number</b>	443-518-4137	301-687-4211

5. Students who transfer to Frostburg State University prior to earning an associate of arts degree from Howard Community College will be eligible to have their Frostburg State University transcript evaluated by Howard Community College in order to be considered for participation in the reverse transfer process. Students who meet Howard Community College's associate degree requirements will be awarded an Associate of Arts Degree.
6. Howard Community College graduates, with the required academic credentials, will qualify for an Associate Degree Scholarship (Transfer Scholarship) pending the completion of the required FSU application materials. Students must be enrolled full-time at Frostburg State University with a minimum cumulative 3.0 grade point average. The Transfer Scholarship award is to be applied over four semesters provided the student maintains a minimum cumulative GPA of 3.0 and completes at least 24 credits per academic year.
7. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
8. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
9. Each Institution shall advise students regarding transfer opportunities under this Agreement and shall advise students of financial aid opportunities and implications associated with the transfer.
10. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

#### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 90 days written notice to the other Institution and the Maryland Higher Education Commission. The parties agree that termination shall include an agreement that students currently enrolled in the program at the time of termination shall be permitted to complete the program as described herein.
3. Both Institutions agree to meet once every two-years to review the terms of this agreement.

#### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

#### **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

#### **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

#### **G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

#### **H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

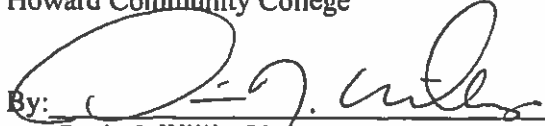
#### **I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:


1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.


Howard Community College

By:   
Daria J. Willis, Ph.D.  
President

1-18-2022  
Date

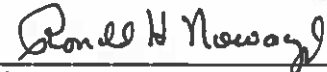
  
Jean Svacina, Ph.D.  
Vice President of Academic Affairs

1/14/22  
Date

  
Philip Vilardo, Ph.D.  
Dean of Social Sciences and Teacher  
Education

January 4, 2022  
Date

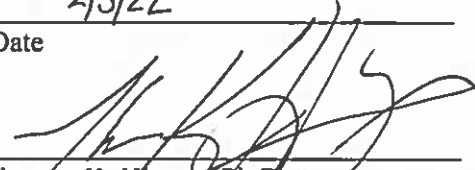
Frostburg State University

By:   
Ronald Nowaczyk, Ph.D.  
President

2/3/2022  
Date

  
Michael Mathias, Ph.D.  
Interim Provost

2/3/22  
Date

  
Thomas K. Hixson, Ph.D.  
Dean of Liberal Arts and Sciences

2-4-22  
Date