

*Articulation Agreement Template is provided by the Maryland Higher Education Commission (MHEC) and is a resource for institutions. This template is not legal advice. Institutions should consult their own legal counsel regarding articulation agreements and other agreements, contracts, or institutional policies. Please provide a copy of all institutional articulation agreements to MHEC.*

A.S. in ARTS AND SCIENCES TRANSFER (ENGLISH AOC)/B.S. IN ENGLISH

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**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN  
ALLEGANY COLLEGE OF MARYLAND  
AND  
FROSTBURG STATE UNIVERSITY REGARDING TRANSFER FROM ASSOCIATE  
OF SCIENCE DEGREE IN ARTS AND SCIENCES - AREA OF CONCENTRATION IN  
ENGLISH TO BACHELOR OF SCIENCE IN ENGLISH**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between Allegany College of Maryland (the “Sending Institution”) and Frostburg State University (the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from Associate of Science in Arts and Sciences (English Concentration), HEGIS code 491001 and CIP code 240101 for the completion of Bachelor of Science in English, HEGIS code 150100 and CIP code 230101.

**A. Qualifying Students**

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

**B. Responsibilities of the Institutions**

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer from the Sending Institution into the Receiving Institution for the completion of the Program.
2. Courses for which the Receiving School will accept credits towards completion of the Program include:

| Allegany College of Maryland |                                    |         | Frostburg State University |                            |         |                  |
|------------------------------|------------------------------------|---------|----------------------------|----------------------------|---------|------------------|
| Course Number                | Course Name                        | Credits | Course Number              | Course Name                | Credits | Applied to*      |
| Year One, 1st Semester       |                                    |         |                            |                            |         |                  |
| HIST 101                     | History of Western Civilization I* | 3       | HIST 113                   | World History I            | 3       | General Elective |
| ENG 101                      | English Composition I              | 3       | ENGL 101                   | First-Year Composition     | 3       | GEP Core         |
| MATH 109                     | Probability and Statistics*        | 3       | MATH 109                   | Probability and Statistics | 3       | GEP Core         |

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| Allegany College of Maryland |  |         | Frostburg State University |  |         |                    |
|------------------------------|--|---------|----------------------------|--|---------|--------------------|
| Course Number                | Course Name  | Credits | Course Number              | Course Name  | Credits | Applied to*        |
| PSYC 101                     | General Psychology*  | 3       | PSYC 150                   | General Psychology   | 3       | GEP Group D        |
| ART 101 or MUS 112           | Art Appreciation or Music Appreciation   | 3       | ART 100 or MUSC 110        | Art Appreciation or Music Appreciation                                       | 3       | GEP Group A        |
|                              | Total  | 15      |                            | Total  | 15      |                    |
| Year One, 2nd Semester       |  |         |                            |  |         |                    |
| SPAN 103                     | Introductory Spanish I*  | 3       | SPAN 101                   | Basic Elements of Spanish I  | 3       | GEP Group E        |
| ENG 103                      | Introduction to Literature*  | 3       | ENGL 150                   | Introduction to Literature   | 3       | GEP Group B        |
| SOC 101                      | Introduction to Sociology*   | 3       | SOCI 100                   | Intro to Sociology   | 3       | GEP Group D        |
| PHIL 201                     | Introduction to Philosophy*  | 3       | PHIL 101                   | Intro to Philosophy  | 3       | GEP Group B        |
| SPCH 101                     | Speech Communication   | 3       | STCO 122                   | Intro to Public Communication  | 3       | GEP Group E        |
|                              | Total  | 15      |                            | Total  | 15      |                    |
| Year Two, 1st Semester       |  |         |                            |  |         |                    |
| ENG 213                      | A Survey of American Literature  | 3       | ENGL 261                   | Literature of the U.S.: Pre-Colonial to Present                              | 3       | Major              |
| PHIL 202                     | Ethics*  | 3       | PHIL 102                   | Contemporary Ethical Problems  | 3       | General elective   |
| BIO 145                      | Environmental Science*   | 4       | ENSC 150                   | Introduction to Environmental Science  | 4       | GEP Group C        |
| PHED 122                     | Fitness Center*  | 1       | PHEC 195                   | Lower-level elective   | 1       | General elective   |
| ENG 112                      | Business and Technical Communication*  | 3       | ENGL 330                   | Business Writing   | 3       | GEP Core and Major |
|                              | Total  | 14      |                            | Total  | 14      |                    |
| Year Two, 2nd Semester       |  |         |                            |  |         |                    |
| HUM 110                      | Interdisciplinary Leadership I*  | 3       | HUMA 195                   | Lower-level elective   | 3       | General Elective   |
| ENG 251                      | Creative Writing*  | 3       | ENGL 334                   | Creative Writing: Fiction  | 3       | Major              |
| ENG 203 or ENG 223           | A Survey of European and Neo European Literature or A Survey of British Literature | 3       | ENGL 270 or ENGL 260       | European & Neo-European Literature or British Literature: Beowulf to Present | 3       | Major              |
| BIO 101                      | General Biology I*   | 4       | BIOL 149                   | General Biology I  | 4       | GEP Group C        |
| ENG 299                      | English Reading Project  | 3       | ENGL 499                   | Independent Study  | 3       | Major              |

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| Allegany College of Maryland |             |         | Frostburg State University |             |         |             |
|------------------------------|-------------|---------|----------------------------|-------------|---------|-------------|
| Course Number                | Course Name | Credits | Course Number              | Course Name | Credits | Applied to* |
|                              | Total       | 16      |                            | Total       | 16      |             |
| Total Credits at ACM: 60     |             |         |                            |             |         |             |

| Frostburg State University   |  |         |                              |
|--|--|---------|------------------------------|
| Course Number  | Course Name  | Credits | Applied to*                  |
| Year Three, 1st Semester   |  |         |                              |
| ENGL 344   | Film Theory  | 3       | Major                        |
| ENGL 438   | Digital Rhetoric   | 3       | GEP Tech Fluency Requirement |
| ENGL 334 or ENGL 336 or ENGL 376                                     | Creative Writing: Fiction or Journalistic Writing or Romanticism   | 6       | Major                        |
| ENGL 335   | Socially Networked Writing   | 3       | Major                        |
|  | Total:   | 15      |                              |
| Year Three, Second Semester  |  |         |                              |
| STCO 325   | Public Relations Principles  | 3       | General Electives            |
| ENGL 335 or ENGL 330 or ENGL 377                                     | Creative Writing: Poetry or Business Writing or Modernism  | 6       | Major                        |
| ENGL 440   | Literature of the Environment  | 3       | Major                        |
|  | Total:   | 15      |                              |
| Year Four, 1st Semester  |  |         |                              |
| ENGL 489   | Capstone   | 3       | Major                        |
| ENGL 434 or ENGL 402 or ENGL 378                                     | Advanced Fiction Writing or Editing and Production or Postmodernism  | 3       | Major                        |
| ENGL 360   | Creative Nonfiction  | 3       | Major                        |
| ENGL 490   | Special Topic (Varies)   | 3       | Major                        |
| HIST 445   | History of Maryland  | 3       | General Electives            |
|  | Total:   | 15      |                              |
| Year Four, 2nd Semester  |  |         |                              |
| ENGL 435 or ENGL 436 or ENGL 450 or CGSS 491 or AAST 425 or MDFL 407 | Advanced Poetry Writing or Advanced News Feature Writing or Women and Literature or Seminar in Critical Gender and Sexuality Studies or History of African American Theatre or Latin American and Spanish Film | 15      | General Electives            |
|  | Total:   | 15      |                              |
| Total Credits at FSU: 60   |  |         |                              |

\*One of multiple course options possible to meet this requirement. Students should consult with

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their advisor on course selection and visit ARTSYS to view all possible course options for this category.

**\*\*One of multiple course options possible to meet this requirement. May vary based on course.**

3. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

|  | Sending Institution  | Receiving Institution  |
|--|--|--|
| Name of staff person responsible for oversight | Gabriel George   | Dr. Linda Steele   |
| Title of staff person                          | Transfer Coordinator & Success Coach                           | Transfer and Articulation Coordinator                          |
| Email address                                  | <a href="mailto:ggeorge@allegany.edu">ggeorge@allegany.edu</a> | <a href="mailto:lsteel@frostburg.edu">lsteel@frostburg.edu</a> |
| Telephone Number                               | 301-784-5199   | 301-687-4137   |

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

| [Role & Responsibilities of persons listed here] | Sending Institution  | Receiving Institution  |
|--|--|--|
| Name of person                                   | Jenna Gallion  | Dr. Kevin Knott  |
| Title of person                                  | Chair of Humanities  | Chair of Communication and Literature                            |
| Email address                                    | <a href="mailto:jgallion@allegany.edu">jgallion@allegany.edu</a> | <a href="mailto:kwknott@frostburg.edu">kwknott@frostburg.edu</a> |
| Telephone Number                                 | 301-784-5239   | 301-687-4696   |

4. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).

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5. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
6. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
7. Either Institution that makes changes to program requirements must inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

### **C. Term and Termination**

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 90 days written notice to the other Institution and the Maryland Higher Education Commission. The parties agree that students currently enrolled in the program at the time of termination shall be permitted to complete the program as described herein.
3. Both Institutions agree to meet once every two year(s) to review the terms of this agreement.

### **D. Amendment**

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

### **E. Governing Law**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

### **F. Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

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## **G. Notice of Agreement**

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

## **H. No Third-Party Beneficiaries**

There are no third-party beneficiaries to this Agreement.

## **I. Representations and Warranties of the Parties**

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

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Allegany College of Maryland

Frostburg State University

By: David Jones  
[David Jones \(Dec 11, 2025 15:49:24 EST\)](#)

Mr. David R. Jones  
President

12/11/2025

Date

Kurt Hoffman

Dr. Kurt Hoffman  
Senior Vice President of Instructional and  
Student Affairs

12/11/2025

Date

Mihaela Wood

Dr. Mihaela Wood  
Dean of Arts and Sciences

12/11/2025

Date

By: Darlene Brannigan Smith  
[Darlene Brannigan Smith \(Dec 21, 2025 21:08:15 EST\)](#)

Darlene Brannigan Smith, Ph.D.  
President

12/21/2025

Date

Michael Mathias

Dr. Michael Mathias  
Provost and Vice President of  
Academic Affairs

12/21/2025

Date

Steven Combs  
[Steven Combs \(Dec 18, 2025 15:18:46 EST\)](#)

Dr. Steven Combs  
Interim Dean, Humanities, Arts and  
Sciences

12/18/2025

Date












# ACM FSU English Final

Final Audit Report

2025-12-22

|                 |  |
|-----------------|--|
| Created:        | 2025-12-11                                   |
| By:             | Lynn Grimm (lgrimm@allegany.edu)             |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAh6RyiTEnQ5fUxV05tjpR8qzN-A1GUtW7 |


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 Email viewed by mbmathias@frostburg.edu

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 Signer mbmathias@frostburg.edu entered name at signing as Michael B. Mathias


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 Document e-signed by Michael B. Mathias (mbmathias@frostburg.edu)


Signature Date: 2025-12-21 - 6:54:54 PM GMT - Time Source: server- IP address: 24.131.102.83

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 Signer dbsmith@frostburg.edu entered name at signing as Darlene Brannigan Smith

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 Document e-signed by Darlene Brannigan Smith (dbsmith@frostburg.edu)

Signature Date: 2025-12-22 - 2:08:15 AM GMT - Time Source: server- IP address: 73.132.99.136

 Agreement completed.

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